

REPUBLIC OF THE PHILIPPINES)
_____) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 17th day of August, 2022 in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **RD JULIE J. DAQUIOAG, Ph., D., CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and -

The **MEL-SOL'S INN AND RESORT** represented herein by **IRA F. AZURIN** with office address at **National Highway, Cabaroan, Bantay, Ilocos Sur**, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** will conduct a **two (2) day** activity entitled "**Workshop on the Encoding of Enrolled Projects under Results-Based Monitoring and Evaluation of LGU Infrastructure Projects (RLIP) – Batch 2**" on **August 24-25, 2022** at **Mel-Sol's Inn and Resort, National Highway, Cabaroan, Bantay, Ilocos Sur**;

WHEREAS, the **SECOND PARTY** has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the "**Workshop on the Encoding of Enrolled Projects under Results-Based Monitoring and Evaluation of LGU Infrastructure Projects (RLIP) – Batch 2**" to be held on **August 24-25, 2022** at **Mel-Sol's Inn and Resort, National Highway, Cabaroan, Bantay, Ilocos Sur** with the contract package of **TWO HUNDRED TWENTY TWO THOUSAND FOUR HUNDRED PESOS ONLY (Php 222,400.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
Aug. 24-25, 2022	Workshop on the Encoding of Enrolled Projects under Results-Based Monitoring and Evaluation of LGU Infrastructure Projects (RLIP) Batch 2	2	Day 0 - 14 pax (Dinner)	Php 6,300.00
			Day 1 - 87 pax (Breakfast, AM Snack, Lunch, PM Snack)	100,050.00
			Day 1 - 14 pax (Dinner)	6,300.00
			Day 2 - 65 pax (Breakfast, AM Snack, Lunch, PM Snack)	74,750.00
			Accommodation	35,000.00
			TOTAL	Php 222,400.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;

4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;

5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;

6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;

7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;

8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;

9. **THAT** this Contract shall take effect upon signing of both parties concerned.



IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at _____, Philippines this _____ day of _____ 2022.

For the First Party:

For the Second Party:

JULIE J. DAQUIOAG, Ph., D., CESO III
Regional Director
DEPARTMENT OF THE INTERIOR AND
LOCAL GOVERNMENT- REGION 1

Ira F. Azurin
IRA F. AZURIN
Sole Proprietress
MEL-SOL'S INN AND RESORT

Witness:

Witness:

Marie Angelle A. Stano
MARIE ANGELE A. STANO

CERTIFIED FUNDS AVAILABLE:

Mercedes C. Llanes
MERCEDES C. LLANES
AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
SAN FDO. CITY L.U.)S.S.

BEFORE ME, a Notary Public for and in **SAN FDO. CITY L.U.**, this _____, personally appeared

JULIE J. DAQUIOAG, Ph., D., CESO III

TIN: _____

IRA F. AZURIN

TIN: _____

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 389
Page No. 78
Book No. 99
Series of 2022

Ernesto V. Rafon
ATTY. ERNESTO V. RAFON Ph. D.
NOTARY PUBLIC UNTIL DECEMBER, 2022
SAN FERNANDO CITY LA UNION
PCR # 6248284; IBP LIFETIME # 106847
2022 TIN # 172170614/ROLL # 50981
MCLC COM. # V1007213



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

August 16, 2022

IRA F. AZURIN
Sole Proprietress
Mel-Sol's Inn and Resort
National Highway, Cabaroan, Bantay, Ilocos Sur

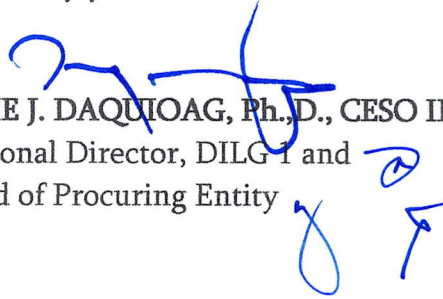
Dear Ms. Azurin:

We are pleased to inform you that your quotation amounting to **Two Hundred Twenty Two Thousand Four Hundred Pesos Only (Php 222,400.00)** for the **Procurement of Meals and Accommodation for the Workshop on the Encoding of Enrolled Projects under Results-Based Monitoring and Evaluation of LGU Infrastructure Projects (RLIP) – Batch 2** to be held on **August 24-25, 2022** at **Mel-Sol's Inn and Resort, National Highway, Cabaroan, Bantay, Ilocos Sur** has been determined to be the Single Calculated and Responsive Bid (SCRB).

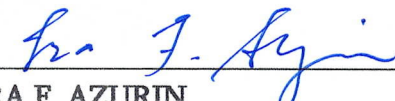
You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JULIE J. DAQUIOAG, Ph.D., CESO III
Regional Director, DILG-1 and
Head of Procuring Entity

CONFORME:


IRA F. AZURIN
Sole Proprietress
Mel-Sol's Inn and Resort
National Highway, Cabaroan, Bantay, Ilocos Sur



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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

August 18, 2022

IRA F. AZURIN
Sole Proprietress
Mel-Sol's Inn and Resort
National Highway, Cabaroan, Bantay, Ilocos Sur

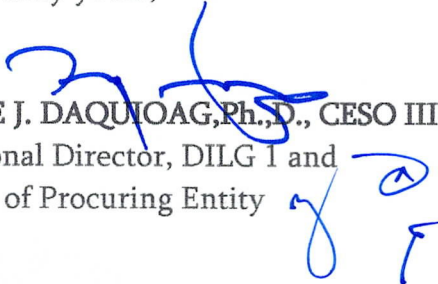
Dear Ms. Azurin:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodation for the Workshop on the Encoding of Enrolled Projects under Results-Based Monitoring and Evaluation of LGU Infrastructure Projects (RLIP) – Batch 2** on **August 24-25, 2022** at **Mel-Sol's Inn and Resort, National Highway, Cabaroan, Bantay, Ilocos Sur**

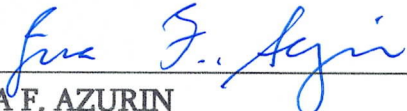
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JULIE J. DAQUINOAG, Ph.D., CESO III
Regional Director, DILG I and
Head of Procuring Entity

RECEIVED BY:


IRA F. AZURIN
Sole Proprietress
Mel-Sol's Inn and Resort
National Highway, Cabaroan, Bantay, Ilocos Sur



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 1

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-47

RECOMMENDING THE AWARD OF CONTRACT FOR LEASE OF VENUE TO MEL SOL'S INN AND RESORT FOR THE CONDUCT OF WORKSHOP ON THE ENCODING OF ENROLLED PROJECTS UNDER RESULTS-BASED MONITORING AND EVALUATION OF LGU INFRASTRUCTURE PROJECTS (RLIP) FOR BATCH 2 (AUGUST 24-25, 2022), ILOCOS SUR

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to lease a venue inclusive of meals and accommodation for the conduct of Workshop on the Encoding of Enrolled Projects under RLIP for Batch 2 – Ilocos Sur on August 24-25, 2022 with an Approved Budget for the Contract (ABC) of Two Hundred Thirty-Two Thousand Eight Hundred Pesos (P232,800.00);

WHEREAS, the BAC implemented the procedures prescribed for Lease of Venue for said activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act 9184;

WHEREAS, the Canvass Committee floated Requests for Quotation to Three (3) prospective bidders, namely: Mel Sol's Inn and Resort, Ovemar Hotel, and La Jenn's Hotel and Resto Grill;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Mel Sol's Inn and Resort submitted complete eligibility requirements and quotation;

WHEREAS, the quotation submitted by MEL SOL'S INN AND RESORT was determined to be responsive to the technical requirements having obtained an overall rating of 98.1 which is above the DILG R1- prescribed passing rate of 85% for lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare MEL SOL'S INN AND RESORT as the Single Calculated and Responsive Bidder (SCRB) with a bid amount of Two Hundred Twenty-Two Thousand Four Hundred Pesos (Php222,400.00);
- b) To recommend to the HOPE the approval of this recommendation and to **award the contract for lease of venue to the SCRB.**

RESOLVED, further to furnish copy of this Resolution to the **Project Development and Management Unit (PDMU)** and Finance and Administrative Division (FAD) for their appropriate action.

ADOPTED: DILG Regional Office 1. August 16, 2022 via ZOOM Conference.

Certified Correct:


MARIFE M. DOCULAN
 Head, BAC Secretariat

Attested by:


ATTY. CHESTER S. CAYABAS-DIWIAS
 BAC Member


SHARWYN M. SANGEL
 BAC Member


LILY ANN Z. VICTORIO
 BAC Member


BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson


LESLIE CAROL L. ISIP
 BAC Member


SHEEN MARK PAGADUAN
 BAC Member/ End-User

APPROVED/ DISAPPROVED:


JULIE J. DAQUIOAG, Ph.D., CESO III
 Regional Director/ HOPE

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
 888 7695 • 607 1245 • 607 1531 • 607 4467 to 70