

REPUBLIC OF THE PHILIPPINES)  
 \_\_\_\_\_ ) S.S.

### CONTRACT OF SERVICES

#### KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 5th day of July, 2022 in the City of San Fernando, La Union, Philippines, by and between.

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **RD JULIE J. DAQUIOAG, Ph., D., CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**.

- and -

**MEL-SOL'S INN & RESORT** represented herein by **IRA FERIDO AZURIN** with office address at **Cabaroan, Bantay, Ilocos Sur** herein referred to as the **Second Party**.

#### WITNESSETH:

**WHEREAS**, The **FIRST PARTY** will conduct a **one (1) day** activity entitled “ **Conduct of Provincial Orientation for DILG Field Officers on the Implementation of the 2022 Newly Elected Officials Program** ” on **July 7, 2022** at **Cabaroan, Bantay, Ilocos Sur** .

**WHEREAS**, the **SECOND PARTY** has the capability of providing food for the conduct of the above-mentioned activity at reasonable cost;

**NOW, THEREFORE**, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. **THAT**, the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food for the participants who will attend the “**Conduct of Provincial Orientation for DILG Field Officers on the Implementation of the 2022 Newly Elected Officials Program**” to be held on **July 7, 2022** at **Cabaroan, Bantay, Ilocos Sur**, with a contract package of **FIFTY THOUSAND SIX HUNDRED PESOS ONLY (Php 50,600.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Day	No. of Participants	Amount
July 7, 2022	Conduct of Provincial Orientation for DILG FOs on the Implementation of the 2022 Newly Elected Officials Program	1	44 pax (Breakfast, AM Snack, Lunch & PM Snack )	Php 50,600.00


3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it.

- 4. THAT, if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract.
- 5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
- 6. **THAT**, the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
- 7. **THAT**, in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
- 8. **THAT**, this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity.
- 9. **THAT** this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at \_\_\_\_\_, Philippines this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

For the First Party

For the Second Party

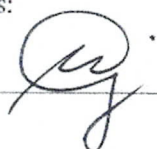
  
**JULIE J. DAQUIOAG, PH., D., CESO III**  
 Regional Director  
 DEPARTMENT OF THE INTERIOR AND  
 LOCAL GOVERNMENT- REGION 1

  
**IRA FERIDO AZURIN**  
 Proprietress  
 MEL-SOL'S INN & RESORT


Witness:

Witness:

\_\_\_\_\_

  
 \_\_\_\_\_

**CERTIFIED FUNDS AVAILABLE:**

  
**MERCEDES C. LLANES**  
 AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
\_\_\_\_\_ )S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, this  
\_\_\_\_\_, personally appeared

JULIE J. DAQUIOAG, Ph., D., CESO III

TIN: \_\_\_\_\_

IRA FERIDO AZURIN

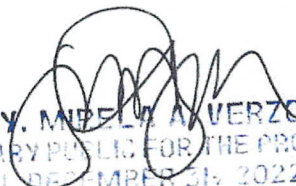
TIN: 920-952-476

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

**WITNESS MY OFFICIAL SEAL and SIGNATURE**, on the date and place above- written.

Doc. No. 404  
Page No. 81  
Book No. 1  
Series of 7072

  
**ATTY. MIRELLA A. VERZOSA**  
NOTARY PUBLIC FOR THE PROVINCE OF ILOCOS SUR  
UNTIL DECEMBER 31, 2022  
VIGAN CITY, ILOCOS SUR  
ROLL NO. 75752  
IBP OR NO. 195547- JANUARY 04, 2022  
PTR OR NO. 5771330, JANUARY 11, 2022



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

## NOTICE OF AWARD

July 5, 2022

**IRA FERIDO AZURIN**

Proprietress  
Mel-Sol's Inn & Resort  
Cabaroan, Bantay, Ilocos Sur


**Dear Ms. Azurin:**

We are pleased to inform you that your quotation amounting to **Fifty Thousand Six Hundred Pesos Only (Php 50,600.00)** for the **Procurement of Meals for the Conduct of Provincial Orientation for DILG Field Officers on the Implementation of the 2022 Newly Elected Officials Program** to be held **on July 7, 2022 at Cabaroan, Bantay, Ilocos Sur** has been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
Regional Director, DILG 1 and  
Head of Procuring Entity

**CONFORME:**

  
**IRA FERIDO AZURIN**

Proprietress  
Mel-Sol's Inn & Resort  
Cabaroan, Bantay, Ilocos Sur



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**NOTICE TO PROCEED**

July 6, 2022

**IRA FERIDO AZURIN**  
Proprietress  
Mel-Sol's Inn & Resort  
Cabaroan, Bantay, Ilocos Sur

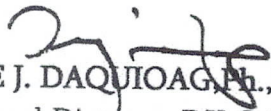
**Dear Ms. Azurin:**

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals for the Conduct of Provincial Orientation for DILG Field Officers on the Implementation of the 2022 Newly Elected Officials Program on July 7, 2022 at Cabaroan, Bantay, Ilocos Sur.**

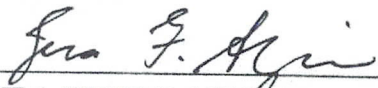
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
Regional Director, DILG 1 and  
Head of Procuring Entity

**RECEIVED BY:**

  
**IRA FERIDO AZURIN**

Proprietress  
Mel-Sol's Inn & Resort  
Cabaroan, Bantay, Ilocos Sur



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION 1**

Aguila Road, Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 2022-33**

**RECOMMENDING THE AWARD OF CONTRACT FOR LEASE OF VENUE TO MEL SOL'S INN AND RESORT AND RECOMMENDING APPROVAL FOR THE PROVINCIAL ORIENTATION FOR DILG FOs ON THE IMPLEMENTATION OF THE 2022 NEWLY-ELECTED OFFICIALS PROGRAM – ILOCOS SUR**

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to lease a venue inclusive of meals and snacks for the conduct of Provincial Orientation for DILG FOs on the Implementation of the 2022 Newly Elected Officials Program – Ilocos Sur on July 7, 2022 for Forty Four (44) participants with an Approved Budget for the Contract (ABC) of Fifty Two Thousand Eight Hundred (P52,800.00);

WHEREAS, the BAC implemented the procedures prescribed for Lease of Venue for said activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act 9184;

WHEREAS, the Canvass Committee floated Requests for Quotation to Three (3) prospective bidders, namely: Mel Sol's Inn and Resort, La Jenn's Hotel and Resto Grill and OveMar Resort;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Mel Sol's Inn and Resort submitted complete eligibility requirements;

WHEREAS, the quotations submitted by MEL SOL'S INN AND RESORT was determined to be responsive to the technical requirements having obtained an overall rating of 95.85% which is above the DILG R1- prescribed passing rate of 85% for lease of venue;


NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare MEL SOL'S INN AND RESORT as the Single Calculated and Responsive Bidder (SCRB) for the conduct of Provincial Orientations for DILG FOs on the Implementation of the 2022 Newly Elected Officials Program – Ilocos Sur with a bid amount of Fifty Thousand Six Hundred Pesos (P50,600.00);
- b) To recommend to the HOPE the approval of this recommendation and to **award the contract for lease of venue to the SCR.B**.


RESOLVED, further to furnish copy of this Resolution to the **Local Government Capacity Development Division (LGCDD)** and Finance and Administrative Division (FAD) for their appropriate action.

ADOPTED: DILG Regional Office 1. July 5, 2022 via ZOOM Conference.

**Certified Correct:**

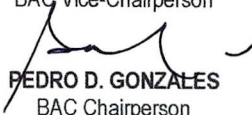
  
**MARIFE M. DOCULAN**  
 Head, BAC Secretariat

**Attested by:**

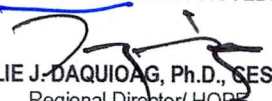
on OB  
**ATTY. CHESTER S. CAYABAS-DIWAS**  
 BAC Member  
  
**SHARWYN M. SANGEL**  
 BAC Member

  
**LILY ANN Z. VICTORIO**  
 BAC Member

  
**LESLIE CAROL L. ISIP**  
 BAC Member  
  
**RHEALIZA A. DELOS SANTOS**  
 BAC Member/ End-User

on OB  
**BENEDICTA M. BARNACHEA**  
 BAC Vice-Chairperson  
  
**PEDRO D. GONZALES**  
 BAC Chairperson

**APPROVED / DISAPPROVED:**

  
**JULIE J. DAQUIOAG, Ph.D., SESO III**  
 Regional Director/ HOPE

**"Matino, Mahusay at Maaasahan"**

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106  
 888 7695 • 607 1245 • 607 1531 • 607 4467 to 70