#### CONTRACT OF SERVICES

#### KNOW ALL MEN BY THESE PRESENTS:

This **AGREEMENT** made and entered into this <u>30<sup>TH</sup></u> day of <u>August 2022</u> by and between:

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1, represented herein by DIR. JULIE J. DAQUIOAG, Ph.D., CESO III, Regional Director, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the First Party,

#### - and-

The RANCHEZ EXPRESS TRAVEL AND TOURS represented herein by MR. ROBERT L. RANCHEZ, Manager with business address at #220 Brgy. Carlatan, City of San Fernando, La Union herein referred to as the Second Party.

#### WITNESSETH:

WHEREAS, The FIRST PARTY will rent vehicle to support "VAN RENTAL TO SUPPORT THE RBME OF LGUs INFRASTRUCTURE PROJECTS (RLIP) OPERATIONS" for the CY 2022 onwards;

WHEREAS, the SECOND PARTY has the capability to provide vehicle service for the said activity;

**NOW, THEREFORE,** for and inconsideration of the foregoing premises, the parties hereto agree on the following terms and conditions, to wit:

- That the Second Party shall provide One (1) Unit Van with maximum of 10 seating capacity per vehicle; in good running condition including A/C; with unit model from 2021 to 2022 with comprehensive insurance; driver/s with good driving skills and good moral character, rentals including driver, driver's allowance, fuel consumption and toll fees; min. of 1 unit/travel/itinerary covered, travel period starts after the award.
- 2. That the First Party aggress to pay per travel incurred based on the following, to wit:

PARTICULAR	QTY	UNIT	ABC PER ITEM	
PANGASINAN: DISTRICT 1:				
CSF - Bolinao	1	DAY	8,800	
Succeeding days / back HQ	1	DAY	6,000	

CSF - Infanta	1	DAY	9,200	
Succeeding days / back HQ	1	DAY	6,000	
CCF Agno	1	DAV	9.000	
CSF - Agno	1	DAY	8,600	
Succeeding days / back HQ	1	DAY	6,000	
District 2:				
CSF - Mangatarem	1	DAY	7,500	
Succeeding days / back HQ	1	DAY	6,000	
District 3:				
CSF – Basista	1	DAY	7,000.00	
Succeeding days / back HQ	1	DAY	6,000.00	
District 4:				
CSF - Dagupan	1	DAY	6,500.00	
Succeeding days / back HQ	1	DAY	6,000.00	
District 5:				
CSF – Alcala	1	DAY	7,300.00	
Succeeding days / back HQ	1	DAY	6,000.00	
District 6:				
CSF - Umingan	1	DAY	7,800.00	
Succeeding days / back HQ	1	DAY	6,000.00	
ILOCOS NORTE:				
DISTRICT 1:				
District 1:				
CSF - Adams	1	DAY	17,500.00	
Succeeding days / back HQ	1	DAY	7,000.00	
CSF - Vintar	1	DAY	11,000.00	
Succeeding days / back HQ	1	DAY	7,000.00	
District 2:				
CSF – Carasi / N.Era	1	DAY	10,000.00	
Succeeding days / back HQ	1	DAY	7,000.00	
CSF – Laoag City	1	DAY	11,000.00	
Succeeding days / back HQ	1	DAY	7,000.00	
llocos Sur:	1	עעו	7,000.00	
District 1:				
CSF - Sinait	1	DAV	0 500 00	
		DAY	8,500.00	
Succeeding days / back HQ	1	DAY	6,000.00	

CSF – Vigan City/Bantay	1	DAY	7,500.00
Succeeding days / back HQ	1	DAY	6,000.00
District 2:			
CSF – Quirino	1	DAY	8,000.00
Succeeding days / back HQ	1	DAY	6,000.00
CSF - Santa	1	DAY	6,500.00
Succeeding days / back HQ	1	DAY	6,000.00
,			
CSF - Candon	1	DAY	6,000.00
Succeeding days / back HQ	1	DAY	6,000.00
La Union:			
OS – Any Part of La Union	1	DAY	5,000.00
Succeeding days / back HQ	1	DAY	5,000.00
Outside Region 1:			
OS – Clark City	1	DAY	8,500.00
Succeeding days	1	DAY	5,000.00
Succeeding days	-		3,000.00
OS- Manila (via SCETex and TPLEX)	1	DAY	12,000.00
Succeeding Days	1	DAY	7,000.00
,			

- 3. That the total travel costs total to TWO HUNDRED NINETY-SEVEN THOUSAND TWO HUNDRED PESOS (P297,200.00) only;
- 4. That prior to payment, the Second Party shall submit statement of account based on the travels incurred;
- 5. The Second Party shall be responsible for any damage for injuries or loss incurred against DILG personnel during the travel in case of vehicular accident where the van/vehicle is involved;

- 6. That the Second Party shall have a valid Insurance Policy particularly the Comprehensive Insurance Policy and the Third Party Liability Coverage and that the Van/Vehicle provided is duly registered to Land Transportation Office and in good condition;
- 7. That any Agreement made outside this contract that modifies or alters its content and/or meaning without consent or approval of the contracting parties shall produce no legal effect or it does not bind both parties;

IN WITNESS THEREOF, the parties have hereunto affixed their signatures this \_\_\_\_\_day of August, 2022 in the City of San Fernando, La Union.

For the FIRST PARTY:

JULIE J. DAQUIOAG, PH.D., CESO III

Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGION 1

Witness:

ENGR. SHARWYN M. SANGEL

PDMU Chief

For the SECOND PARTY:

ROBERT L. RANCHEZ

Manager

RANCHEZ EXPRESS TRAVELS AND TOURS

Witness:

CERTIFIED FUNDS AVAILABLE:

MERCEDES C. LLANES

AO V/ Regional Budget Officer



# Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1 Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union www.region1.dilg.gov.ph

## **NOTICE TO PROCEED**

August 31, 2022

#### MR. ROBERT L. RANCHEZ

Manager Ranchez Express Travel and Tours San Fernando City, La Union

### Dear Mr. Ranchez:

With the attached **CONTRACT** having been approved, you are hereby notified for the **Van Rental to Support the RBME of LGUs Infrastructure Projects (RLIP) Operations** of Project Development Monitoring Unit (PDMU) to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

Likewise, you are responsible for performing the required services under the terms and conditions of the Contract, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

JULIE J. DAQUIOAG, P. D., CESO III

Regional Director, DILG 1 and

Head of Procuring Entity

RECEIVED BY:

MR. ROBERT L. RANCHEZ

Manager

Ranchez Express Travel and Tours

San Fernando City, La Union



### Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT **REGION 1**

Aquila Road, Sevilla, City of San Fernando, La Union www.region1.dilg.gov.ph

> **BIDS AND AWARDS COMMITTEE RESOLUTION NO. 2022-48**

DECLARING THE LOWEST CALCULATED AND RESPONSIVE BIDDER (LCRB) AND RECOMMENDING APPROVAL TO THE HOPE FOR THE VAN RENTAL TO SUPPORT THE RBME OF LGUs INFRASTRUCTURE PROJECTS (RLIP) OPERATIONS

WHEREAS, as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness governing this Act;

WHEREAS, the Procuring Entity intends to rent a vehicle for the Results-based Monitoring and Evaluation (RBME) of LGUs Infrastructure Projects (RLIP) Operations with an Approved Budget for the Contract (ABC) of Two Hundred Ninety Eight Thousand Pesos (Php 298,000.00);

WHEREAS, the procurement was posted at PhilGEPS portal, DILG R1 website and conspicuous places on August 18-22, 2022;

WHEREAS, the BAC scheduled the opening of bids on August 25, 2022;

WHEREAS, the BAC received three (3) bids from the following suppliers namely: Tremor Tours, Krenz Ella Rent a Car, and Ranchez Express Travel and Tours Agency;

WHEREAS, after the thorough review and evaluation of the BAC through the Technical Working Group, only Ranchez Express Travel and Tours Agency submitted complete eligibility requirements;

WHEREAS, below is the result of the evaluation of bids:

SUPPLIER	Valid Business/ Mayor's Permit	Latest Income/ Business Tax Return/Tax Clearance Certificate	Omnibus Sworn Statement	PhilGeps Reg.	Special Power of Attorney / Sec. Cert.	Bid Amount
Ranchez Express Travel and Tours Agency	1	1	1	1	I	P297,200.00
Tremor Tours	X	X	X	Х	Х	P356,300.00
Krenz Ella Rent a Car	Х	X	Х	X	Х	P358,850.00

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- To declare Ranchez Express Travel and Tours Agency as the Lowest Calculated and Responsive Bidder (LCRB) since it satisfactorily complied to all the needed requirements of the activity with a quotation of Two Hundred Ninety Seven Thousand Two-Hundred Pesos (Php 297,200.00); and
- To recommend to the HOPE the approval of this recommendation and to award the contract to the LCRB.

RESOLVED, further that the Finance and Administrative Division (FAD) and Project Development Management Unit (PDMU), be furnished a copy of this Resolution for its reference and appropriate action.

Attested by:

ADOPTED: DILG Regional Office 1 Conference Room. August 25, 2022 and via ZOOM Conference

Certified Correct MARIFE M. DOCULAN

Head, BAC Secretariat

ATTY. CHESTER'S. CA BAC Member LESLIE CAROL L **BAC Member** 

SHARWYN SANGEL BAC Member/ End J Iser

NN Z. VICTORIO BAC Member

CTA M. BARNACHEA

Vice-Chairperson

PEDRO D. GONZALES **BAC Chairperson** 

APPROVED / DISAPPROVE

JULIE J. DAQUIOAO Ph.D., CESO III Regional Director/ HOI

"Matino, Mahusay at Maaasahan" Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106 888 7695 • 607 1245 • 607 1531 • 607 4467 to 70

CN No. 2022-

# ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)	
BEFORE ME, a Notary Public for and in personally appeared	, this
JULIE J. DAQUIOAG, Ph.D., CESO III	TIN:
MR. ROBERT L. RANCHEZ	TIN:

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, said instrument consisting of three (3) pages, including the page on which this acknowledge is written, signed in each and every page thereof by the parties and their witnesses, and acknowledged to me that the same are their free act and voluntary deed.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No.
Page No.
Page No.
VO
Series of 2021

NOTARY PUBLIC
ATTY, ERMEST V, RAPON Ph. D.
NOTARY 1967 O BOOK, STECABER, 2022
SAN FERANDU CHA EA BRION
PTR # 6848284 BC LIEL '4# 1106+4/8
2022 THR # 17217 8834/RULL# SUBS:
MCLE COM. # V 1007213

0-1



# Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1 Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union www.region1.dilg.gov.ph

## **NOTICE OF AWARD**

August 26, 2022

MR. ROBERT L. RANCHEZ

Manager Ranchez Express Travel and Tours San Fernando City, La Union

#### Dear Mr. Ranchez:

We are pleased to inform you that your quotation amounting to **Two Hundred Ninety Seven Thousand Two Hundred Pesos Only (P297,200.00)** for the **Van Rental to support the RBME of LGUs Infrastructure Projects (RLIP) Operations** has been determined to be the Lowest Calculated and Responsive Bidder (LCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

JULIE J. DAQUIOAG, Ph.D., CESO III

Regional Director, DILC-R1 and

Head of Procuring Entity

CONFORME:

MR. ROBERT L. RANCHEZ

Manager

Ranchez Express Travel and Tours San Fernando City, La Union