

DILG RO1 Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010 00	TRAINING EXPENSES												
50202010 00	Meals and Snacks (ICAD Monthly Meetings)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	60,000.00	60,000.00		
50202010 00	Meals and Snacks (National Orientation on CSIS)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	3,000.00	3,000.00		
50202010 00	Meals and Snacks/ Accommodation (Cluster Training on CSIS)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00		
50202010 00	Meals and Snacks (CFLGA Table Assessment)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00		
50202010 00	Meals and Snacks (Planning Conference on Fees and Charges)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		Downloaded funds
50202010 00	Meals and Snacks (Planning Conference on LGU Systems)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	20,000.00	20,000.00		Downloaded funds
50202010 00	Meals and Snacks/Honorarium (Training on Streamlining LGU Systems and Procedures)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	240,000.00	240,000.00		Downloaded funds
50202010 00	Meals and Snacks/ Honorarium (Training on Rationalization of Fees and Charges)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	200,000.00	200,000.00		Downloaded funds
50202010 00	Meals and Snacks (LCPC Functionality Assessment Table Validation)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00		
50202010 00	Meals and Snacks & Accommodation (Orientation on 2021 SGLG Guidelines)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00		
50202010 00	Meals/Snacks/Accommodation (BPCO Planning Conference)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
50202010 00	Meals/Snacks/Accommodation (BPCO Training)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	320,000.00	320,000.00		Downloaded funds
50202010 00	Meals/Snacks/Accommodation (LGMED PPA Evaluation/Team Building)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	78,000.00	78,000.00		
50202010 00	National Statistics Month (Snacks & Supplies)	LGMED	NO	NP-53.9 - Small Value Procurement					GoP	2,850.00	2,850.00		
50202010 00	Meals and Snacks(LTIA Assessment)	LGCCDD	NO	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
50202010 00	Meals and Snacks (NEO Planning Conference)	LGCCDD	NO	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00		
50202010 00	Meals and Snacks (NEO Regional Orientation)	LGCCDD	NO	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00		
50202010 00	Meals and Snacks (Devolution Transition Plan Analytical Framework)	LGCCDD	NO	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
50202010 00	Meals and Snacks (LGCCDD Mid-year Evaluation)	LGCCDD	NO	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
50202010 00	Meals and Snacks (LGCCDD Year-end Evaluation)	LGCCDD	NO	NP-53.9 - Small Value Procurement					GoP	20,000.00	20,000.00		
50202010 00	Meals and Accommodation (ORD Year-End Conference)	ORD	NO	NP-53.9 - Small Value Procurement					GoP	56,000.00	56,000.00		
50202010 00	Meals and Accommodations (Training of Finance Personnel)	FAD	NO	NP-53.9 - Small Value Procurement					GoP	40,000.00	40,000.00		

50202010 00	Meals, Snacks and Accommodations - Orientation for Newly-Hired Employees	FAD	NO	NP-53.9 - Small Value Procurement	3rd or 4th Quarter				GoP	80,000.00	80,000.00		
50202010 00	Meals, Snacks and Accommodation (PRIME-HRM Revisit)	FAD	NO	NP-53.9 - Small Value Procurement	3rd or 4th Quarter				GoP	60,000.00	60,000.00		
50202010 00	Meals, Snacks, & Accommodation (LGOO II Apprenticeship Program)	FAD	NO	NP-53.9 - Small Value Procurement	3rd or 4th Quarter				GoP	100,000.00	100,000.00		
50202010 00	Meals and Snacks and Accommodation - RSB, Grievance Committee Meeting and HRD Team	FAD	NO	NP-53.9 - Small Value Procurement	4th Quarter				GoP	225,000.00	225,000.00		
50202010 00	Meals, Snacks and Accommodations Year-End Evaluation)	FAD	NO	NP-53.9 - Small Value Procurement	4th Quarter				GoP	200,000.00	200,000.00		
50202010 00	Meals, Snacks and Accommodations (Competency Enhancement - for all drivers)	FAD	NO	NP-53.9 - Small Value Procurement	2nd Quarter				GoP	25,000.00	25,000.00		
50202010 00	Meals, Snacks and Accommodations (Competency Enhancement)	FAD	NO	NP-53.9 - Small Value Procurement	4th Quarter				GoP	200,000.00	200,000.00		
50202010 00	Meals/Snacks/Accommodation (MONTHLY CONFERENCES (January-December)	PA PO	NO	NP-53.9 - Small Value Procurement	January - December 2022				GoP	200,000.00	200,000.00		
50202010 00	Meals/Snacks/Accommodation (MID YEAR EVALUATION)	PA PO	NO	NP-53.9 - Small Value Procurement	16-Jun-22	N/A	22-Jun-22	22-Jun-22	GoP	54,000.00	54,000.00		
50202010 00	Meals/Snacks/Accommodation (YEAR-END EVALUATION)	PA PO	NO	NP-53.9 - Small Value Procurement	8-Dec-22	N/A	14-Dec-22	14-Dec-22	GoP	54,000.00	54,000.00		
50202010 00	Meals/Snacks/Accommodation (Team Building Activities/Continuing Internal Capacity Enhancement)	PA PO	NO	NP-53.9 - Small Value Procurement	11-Nov-22	N/A	17-Nov-22	17-Nov-22	GoP	139,000.00	139,000.00		
50202010 00	Meals/Snack/Supplies (Mid-Year Evaluation)	IS PO	NO	NP-53.9 - Small Value Procurement	July 2022	N/A	July 2022	July 2022	GoP	40,000.00	40,000.00		
50202010 00	Meals/Snack/Supplies/ Accommodation (Year-end Evaluation)	IS PO	NO	NP-53.9 - Small Value Procurement	December 1, 2022	N/A	December 15, 2022	December 18, 2022	GoP	40,000.00	40,000.00		
50202010 00	Meals, Snacks/Accommodation /Supplies (1st Semester Competency Enhancement on PPA Implementation and Mid-Year Evaluation)	IN PO	NO	NP-53.9 - Small Value Procurement	2nd Quarter				GoP	65,000.00	65,000.00		
50202010 00	Meals, Snacks/ Accommodation/ Supplies (2nd Semester Competency Enhancement on PPA Implementation and Mid-Year Evaluation)	IN PO	NO	NP-53.9 - Small Value Procurement	4th Quarter				GoP	45,000.00	45,000.00		
50202010 00	DILG IN PO Team Building	IN PO	NO	NP-53.9 - Small Value Procurement					GoP	50,000.00	50,000.00		
50202010 00	Meals and Snacks (Monthly Conference)	LU PO	NO	NP-53.9 - Small Value Procurement	January - December 2022				GoP	40,000.00	40,000.00		
50202010 00	Meals and Snacks (Mid-Year Evaluation)	LU PO	NO	NP-53.9 - Small Value Procurement	1st Semester 2022				GoP	57,000.00	57,000.00		
50202010 00	Meals and Snacks (Year-end Performance Evaluation and Bannuar Awards cum Health and Wellness)	LU PO	NO	NP-53.9 - Small Value Procurement	2nd Semester 2022				GoP	20,000.00	20,000.00		
50203010 00	SUPPLIES AND MATERIALS												
50203010 00	Various Supplies and Materials for ORD Operations	ORD	NO	NP-53.9 - Small Value Procurement	Quarterly				GoP	55,897.70	55,897.70		
50203010 00	Various Supplies for SGLG Orientation	LGMED	NO	NP-53.9 - Small Value Procurement	February 2022				GoP	25,000.00	25,000.00		
50203010 00	Supplies and Materials (BPCO Trainings & Meetings)	LGMED	NO	NP-53.9 - Small Value Procurement	July 2022				GoP	32,000.00	32,000.00		

50203010 00	Supplies (Training on Rationalization of Fees and Charges)	LGMED	NO	NP-53.9 - Small Value Procurement	July 2022	GoP	23,000.00	23,000.00		
50203010 00	Supplies (Planning Conference and Training on Streamlining LGU Systems and Procedures)	LGMED	NO	NP-53.9 - Small Value Procurement	July 2022	GoP	43,000.00	43,000.00		Downloaded funds
50203010 00	Supplies and Materials (Children's Month Celebration)	LGMED	NO	NP-53.9 - Small Value Procurement	November 2022	GoP	1,500.00	1,500.00		
50203010 00	National Crime Prevention Week (Grocery)	LGMED	NO	NP-53.9 - Small Value Procurement	September 2022	GoP	15,000.00	15,000.00		
50203010 00	National Crime Prevention Week (Tarpaulin)	LGMED	NO	NP-53.9 - Small Value Procurement	September 2022	GoP	1,725.00	1,725.00		
50203010 00	Supplies and Materials	LGADD	NO	NP-53.9 - Small Value Procurement	Annual	GoP	65,000.00	65,000.00		
50203010 00	Various Janitorial Supplies for DILG RO1 use	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	GoP	30000	30000		
50203010 00	Various Supplies and Materials for FAD operations	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	GoP	200000	200000		
50203010 00	Common-Use Supplies and Equipment available in PS-DBM	IN PO	NO	NP-53.5 Agency-to-Agency	Quarterly	GoP	120,000.00	120,000.00		
50203010 00	Common-Use Supplies and Equipment available in PS-DBM	IS PO	NO	NP-53.5 Agency-to-Agency	Quarterly	GoP	50,000.00	50,000.00		
50203010 00	Supplies and Materials for Office Upkeep	IS PO	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	10,000.00	10,000.00		
50203010 00	Supplies and Materials for the Skeletal Duty during Disaster	IS PO	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	10,000.00	10,000.00		
50203010 00	Common-Use Supplies and Equipment available in PS-DBM	LU PO	NO	NP-53.5 Agency-to-Agency	Quarterly	GoP	131,359.80	131,359.80		
50203010 00	Supplies and Materials	PA PO	NO	NP-53.9 - Small Value Procurement	Quarterly	GoP	53,000.00	53,000.00		
REPAIRS AND MAINTENANCE										
50213050 02	Repairs and Maintenance of Office Equipment, Building	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	350,000.00	350,000.00		
50213050 02	General Repairs and Maintenance of Equipments (general check-up)	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	200,000.00	200,000.00		
50213050 02	General Repair of Vehicles (P6Y 273, CP 8739, SAA 2066, SAA 2094, SLC 893, SJT 172, CQ 0796, CQ 0798, CQ 0782, CP 5435)	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	1,908,000.00	1,908,000.00		
50213050 02	Repair of IT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	200,000.00	200,000.00		
50203090 00	Fuel, Oil and Lubricants	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	GoP	711,000.00	711,000.00		
UTILITY EXPENSE										
50204010 00	Water	FAD	NO	Direct Contracting	Monthly	GoP	174,000.00	174,000.00		
50204020 00	Electricity	FAD	NO	Direct Contracting	Monthly	GoP	1,987,000.00	1,987,000.00		
COMMUNICATION SERVICES										
50205020 02	Telephone (landline)	FAD	NO	Direct Contracting	Monthly	GoP	207,800.00	207,800.00		
50205020 01	Telephone (mobile)	FAD	NO	NP-53.9 - Small Value Procurement	Monthly	GoP	1,223,000.00	1,223,000.00		
50205030 00	Internet Subscription	FAD	NO	Direct Contracting	Monthly	GoP	2,000.00	2,000.00		
50205040 00	Cable/Satellite	FAD	NO	Direct Contracting	Monthly	GoP	2,000.00	2,000.00		
GENERAL SERVICES										
50212020 00	Janitorial Services	FAD	NO	NP-53.9 - Small Value Procurement	Annually	GoP	600,000.00	600,000.00		
50212990 00	Other General Services (Security)	FAD	NO	NP-53.9 - Small Value Procurement	Annually	GoP	700,000.00	700,000.00		
50212020 00	Janitorial Services	IN PO	NO	NP-53.9 - Small Value Procurement	Quarterly	GoP	12,000.00	12,000.00		
PRINTING AND PUBLICATION										
50299020 00	Printing and Publication Expenses	ORD	NO	NP-53.9 - Small Value Procurement	As need arises	GoP	866,000.00	866,000.00		
Taxes, Insurance and Other Fees										

50215030 00	Fidelity Bond	FAD	NO	NP-53.5 Agency-to-Agency	Annually				GoP	134,000.00	134,000.00		
50215030 00	Insurance Expense	FAD	NO	NP-53.5 Agency-to-Agency	Annually				GoP	242,000.00	242,000.00		
OTHERS				Competitive Bidding									
50299010 00	Advertising	FAD	NO	NP-53.9 - Small Value Procurement	As need arises				GoP	14,000	14,000		
50299040 00	Transportation/Deliveries/ Postage	FAD	NO	NP-53.9 - Small Value Procurement	Monthly				GoP	236,000.00	236,000.00		
50299070 99	Subscription - Newspapers	FAD	NO	NP-53.9 - Small Value Procurement	Monthly				GoP	24,000.00	24,000.00		
50299050 04	Laptop Rental/ Lease	LGMED	NO	Competitive Bidding	January 2022	Feb-22	Feb-22	Feb-22	GoP	200,000.00	200,000.00		Downloaded funds (Continuing)
Provision for Secretariat Services in the POCs													
5020202010 00	Training Expenses	LGMED	NO	NP-53.9 - Small Value Procurement	Quarterly				GoP	72000	72000		
50203010 00	Office Supplies	LGMED	NO	NP-53.5 Agency-to-Agency	Quarterly				GoP	151000	151000		
50205020 02	Telephone (landline)	LGMED	NO	Direct Contracting	Quarterly				GoP	29000	29000		
CAPITAL OUTLAY				Competitive Bidding									
50604060 01	Purchase of Motor Vehicle	FAD	YES	NP-53.1 Two Failed Biddings	Jan 26, 2022	Feb 7, 2022	Feb 11, 2022	Feb 21, 2022	GoP	1,450,000.00		1,450,000.00	
50604050 99	Purchase of Other Machinery and Equipment	FAD	NO	Competitive Bidding	Feb 2022	Feb 2022	Mar 2022	Mar 2022	GoP	1,020,000.00		1,020,000.00	
50604070 01	Purchase of Furnitures and Fixtures	FAD	NO	NP-53.9 - Small Value Procurement	Feb 2022	Feb 2022	Feb 2022	Feb 2022	GoP	900,000.00		900,000.00	

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