



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1  
Regional Office I  
Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

## NOTICE OF AWARD

March 7, 2024

**ENGR. ROBERT L. RANCHEZ**  
Manager  
Ranchez Express Travel and Tours Agency  
220 Carlatan, San Fernando City, La Union

Dear Engr. Ranchez:

We are pleased to inform you that your quotation amounting to **Five Hundred Thousand Five Hundred Pesos Only (Php500,500.00)** for the **Van Rental Services for the Support to the Monitoring and Evaluation of Assistance to LGUs (MEALGU)** has been determined to be the **Lowest Calculated and Responsive Bidder (LCRB)**.

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

**JONATHAN PAUL M. LEUSEN JR., CESO III**  
Regional Director, DILG R1 and  
Head of Procuring Entity

**CONFORME:**

**ENGR. ROBERT L. RANCHEZ**  
Manager  
Ranchez Express Travel and Tours Agency  
220 Carlatan, San Fernando City, La Union



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## NOTICE TO PROCEED

March 11, 2024

**ENGR. ROBERT L. RANCHEZ**  
Manager  
Ranchez Express Travel and Tours Agency  
220 Carlatan, San Fernando City, La Union

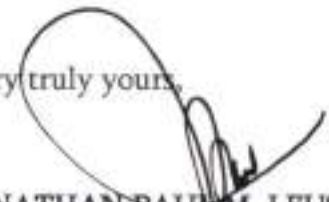

Dear Engr. Ranchez:

With the attached **CONTRACT NUMBER 2024-03-\_\_\_\_\_** having been approved, you are hereby notified for the **Van Rental Services for the Support to the Monitoring and Evaluation of Assistance to LGUs (MEALGU)** of Project Development Monitoring Unit (PDMU) to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.


Likewise, you are responsible for performing the required services under the terms and conditions of the Contract, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

  
**JONATHAN PAUL M. LEUSEN JR., CESO III**  
Regional Director, DILG R1 and  
Head of Procuring Entity 

**RECEIVED BY:**

  
**ENGR. ROBERT L. RANCHEZ**  
Manager  
Ranchez Express Travel and Tours Agency  
220 Carlatan, San Fernando City, La Union



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
**Regional Office I**

Aguila Road, Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**BIDS AND AWARDS COMMITTEE (BAC)**  
**Resolution No. 2024-08**

**DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AND RECOMMENDING SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE PROCUREMENT OF VAN RENTAL SERVICES FOR THE SUPPORT TO MONITORING AND EVALUATION OF ASSISTANCE TO LGUS (MEALGU) OPERATIONS**

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to procure Van Rental Services for the Support to Monitoring and Evaluation of Assistance to LGUs (MEALGU) Operations from February to June 2024 with an Approved Budget for the Contract (ABC) of Five Hundred Twenty-Two Thousand Pesos (Php 522,000.00);

WHEREAS, BAC Resolution No. 2024-06 declared the Lowest Calculated Bidder Thorita Transport Services as Post-Disqualified with attached copy of Post-Qualification Report as reference;

WHEREAS, the 2<sup>nd</sup> Lowest Calculated Bidder, Ranchez Express Travel and Tours with a bid amounting to Five Hundred Thousand Five Hundred Pesos (Php 500,500.00) was subjected to Post-Qualification with attached copy of Post-Qualification Report as reference.

WHEREAS, after careful deliberation, Ranchez Express Travel and Tours found to be eligible and compliant on the specifications and requirements of the procurement at hand;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

1. To declare "RANCHEZ TRAVEL AND TOURS" as the **Lowest Calculated and Responsive Bidder (LCRB)** with a total bid amount of **Five Hundred Thousand Five Hundred Pesos (Php 500,500.00)**; and
2. To recommend to the HOPE the approval of this recommendation and to **Award the Contract to the LCRB**;

RESOLVED, further that the **Project Development and Management Unit** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1, March 5, 2024, at the DILG R1 Training Hall.

Certified Correct by:

**JULIE ANN B. QUILATES**  
 Head, BAC Secretariat

Attested by:

*On Leave*  
**RHODORA G. SORIANO**  
 BAC Member

**LESLIE CAROL L. ISIP**  
 BAC Member

**LILY-ANN Z. VICTORIO**  
 BAC Member

*- ON LEAVE -*  
**ATTY. CHESTER S. CAYABAS-DIWAS**  
 BAC Member

**JAYBER A. PIIGO**  
 End-User

**BENEDICTA M. BARNACHEA**  
 BAC Vice-Chairperson

**PEDRO D. GONZALES**  
 BAC Chairperson

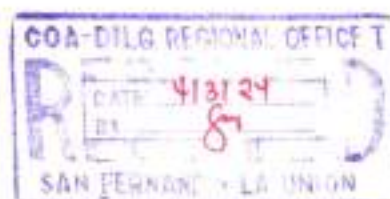
APPROVED:

**JONATHAN PAUL M. LOUSEN, JR., CESO III**  
 Regional Director HoPE

## CONTRACT FOR VAN RENTAL

KNOW ALL MEN BY THESE PRESENT:

This agreement is made and entered into by and between:



The Department of the Interior and Local Government Regional Office 1, with office address at Aguila Road, Sevilla, City of San Fernando, La Union, represented by DIR. JONATHAN PAUL M. LEUSEN JR., CESO III, Regional Director, herein called the **First Party**;

-And-

The Ranchez Express Travel & Tours, with office address at Brgy, Carlatan, City of San Fernando, La Union, represented herein by ENGR. ROBERT L. RANCHEZ, Owner/Manager, herein called the **Second Party**

**Witnesseth:**

1. That the **Second Party** shall provide vehicle/s (at least 10 passengers per unit) per travel not exceeding Fifteen (15) days continuous days travel effective March 12, 2024 to June 30, 2024 as hereto attached.
2. That the **First Party** agrees to pay per travel incurred based on the following, to wit:

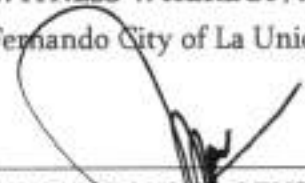
Ranchez Express Travels and Tours								
Prices Quoted As Read (In Pesos)								
Ilocos Norte			Ilocos Sur			La Union		
Muns.	Rent for Day 1	Rent for Succeeding Days	Muns.	Rent for Day 1	Rent for Succeeding Days	Muns.	Rent for Day 1	Rent for Succeeding Days
Adams	20,000	8,000	Sinait	13,000	7,000		n/a	
Vintar	17,000	8,000	Vigan	10,000	7,000		n/a	
Carasi/Nueva Era	17,000	8,000	Santa	9,500	7,000		n/a	
Laoag	15,000	8,000	Candon	8,000	7,000		n/a	
Batac	14,000	8,000	Quirino	11,500	7,000		n/a	

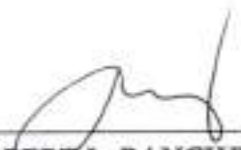
Ranchez Express Travels and Tours								
Prices Quoted As Read (In Pesos)								
Pangasinan								
Muns.	Rent for Day 1	Rent for Succeeding Days	Muns.	Rent for Day 1	Rent for Succeeding Days	Muns.	Rent for Day 1	Rent for Succeeding Days
West Pang			East Pang			Central Pang		
Bolinac	11,000	7,000	Villasis	9,000	7,000	Dugupan	8,000	7,000
Agno	10,500	7,000	Umingan	10,000	7,000	Bautista	9,000	7,000
Infant	12,500	7,000	Alcala	9,500	7,000	Mangatarem	10,000	7,000

- That the total travel cost amounts to Five Hundred Thousand Five Hundred Pesos (P500,500.00) only;
- That prior to payment, the Second Party shall submit statement of account based on the travel incurred.
- That the provided vehicle/s to DILG should not have concurrent trips to avoid operational delays and in case that the assigned vehicle breaks down during the trip, a back-up vehicle must be ready to fetch the passengers and transport them to their official destination.
- That Second Party shall ensure the availability of their driver/s before the scheduled trip to avoid operational delay;
- That in the liquidation reports, the specific details of the vehicle/s should be reflected (Model, Plate Number, etc) to ensure conformity with the contract.

8. The Second Party shall be responsible for any damage for injuries or loss incurred against DILG Personnel during the travel in case of vehicular accident where the van/vehicle is involved;
9. That the Second Party shall have a valid Insurance Policy particularly the Comprehensive Insurance Policy and the Third Party Liability Coverage and that the vehicle provided is duly registered to Land Transportation Office and in good condition.
10. That any Agreement made outside this contract that modifies or alters its content and/or meaning without consent or approval of the contracting parties shall produce no legal effect or it does not bind both parties;

IN WITNESS WHEREOF, the parties hereto have set their hands this 8<sup>th</sup> of March, 2024 at San Fernando City of La Union, Philippines.

  
\_\_\_\_\_  
JONATHAN PAUL M. LEUSEN JR., CESO III  
Regional Director  
First Party

  
\_\_\_\_\_  
ROBERT L. RANCHEZ  
Manager/Owner  
Second Party

WITNESSES:

  
Engr. JOSHUA J.C. GANADEN, ME  
PDMU Chief

  
\_\_\_\_\_  
Steven William D. Del Prado

CERTIFIED AS TO FUNDS AVAILABLE:

  
\_\_\_\_\_  
CHRISTINE JOY F. CASUGA  
Regional Accountant

**ACKNOWLEDGEMENT**

Republic of the Philippines)

SAN FERNANDO CITY, L.U

08 MAR 2024

BEFORE ME, a Notary Public for and in San Fernando City, La Union, this \_\_\_\_ day of \_\_\_\_\_ 2024, personally appeared the following:

- | Name  | Gov't issued ID No./ Date and Place Issued |
|---|--|
| 1. RD JONATHAN PAUL M. LEUSEN JR., CESO III | _____                                      |
| 2. ROBERT L. RANCHEZ                        | _____                                      |

both known to me to be the same persons who executed the foregoing instruments and acknowledged to me that the same is their own free and voluntary act of deed.

This instrument refers to the CONTRACT FOR VAN RENTAL consisting of Two (2) pages including this page where the acknowledgement is duly written, has been signed by the parties and their instrumental witnesses on each and every page thereof.

**WITNESS MY HAND AND NOTARIAL SEAL.**

Doc No. 12 ;  
Page No. 03 ;  
Book No. VI ;  
Series of 2024

**ATTY. JEMMILYN E. PASADILLA**  
 Notary Public for City of San Fernando, La Union  
 ANC No. 113-2023 valid until December 31, 2024  
 Roll of Attorney's No. 84224  
 IBP O.R. No. 328105 : 12-15-2023 LA UNION CHAPTER  
 PTR No. 24083A5 : 01-01-2024, San Fernando City, La Union  
 MCLE Compliance No. VII - S0001870  
 (63) 0927-308-9920 [jejemmilyn@gmail.com](mailto:jejemmilyn@gmail.com)