

PURCHASE ORDER
DILG REGION 1

SUPPLIER: MSN CONSUMER GOODS TRADING Address : <i>Dahlia St. Capitol View Subdivision, Poro, San Fernando City, La Union</i> TIN : _____	Purchase Order No. 2022-03-068 Date : 03-24-22 Mode of Procurement : _____
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DILG REGIONAL OFFICE 1	Delivery Term : FULL DELIVERY
Date of Delivery : 7 DAYS WITHIN RECEIPT OF APPROVED P.O.	Payment Term : AS BILLED

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	REAMS	Coupon bond A4(Bond paper) - Size: 8.27x11.69"; Color- white; multi purpose paper	100	209.00	20,900.00
	REAMS	Coupon bond long (Bond paper) - Size: 8.5x13"; Color- white; multi purpose paper	100	229.00	22,900.00
	PCS	Plastic Expanding File Envelope with 13 Pockets - Size: 9" x 13" (Approx.); Expanding file folder has 13 expandable pockets; with handle/garter	100	145.00	14,500.00
	BOXES	Sign pen (Black) - quick dry, premium liquid gel ink pen; .5mm needle point	100	378.00	37,800.00
	BOXES	Staple wire -Full strip staples; Size: No. 35; Length: 6mm; Made of steel wire coated with zinc	100	35.00	3,500.00
	SETS	Printer Ink 65 ml -Color: Black, Cyan, Yellow, Magenta; Continuous Ink Supply System (CISS); genuine refill ink; vacuum sealed	40	1,120.00	44,800.00
					-
					-
					-
TOTAL					144,400.00

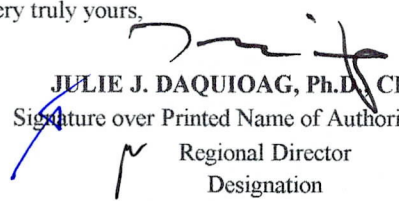
(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

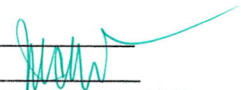
Conforme: 

 Signature over Printed Name of Supplier

 Date

Very truly yours, 
JULIE J. DAQUIOAG, Ph.D., CESO III
 Signature over Printed Name of Authorized Official

 Regional Director
 Designation

Fund Cluster : _____
 Funds Available : _____

MERCEDES C. LLANES
 Signature over Printed Name of Chief Budget Officer

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

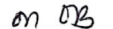
REMARKS:

Award is hereby recommended to be given to **MSN Consumer Goods Trading** which has the lowest calculated and responsive bid.

OTHERS: _____


SHARWYN M. SANGEL
BAC Member



LILY-ANN Z. VICTORIO
BAC Member


LESLIE CAROL I. ISIP
BAC Member

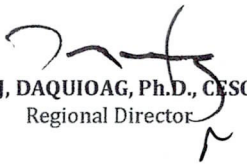

ATTY. CHESTER S. CAYABAS-DIWAS
BAC Member


SETY ZORAYDA S PEREZ
BAC Member


BENEDICTA M. BARNACHEA
BAC Vice-Chairperson


PEDRO D. GONZALES
BAC Chairperson

APPROVED BY:


JULIE J. DAQUIOAG, Ph.D., CESO III
Regional Director



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

March 23, 2022

ROLANDO ROMAN VILLALON CACAPIT II

Authorized Representative
MSN Consumer Goods Trading
Dahlia St. Capitol View Subdivision, Poro
City of San Fernando, La Union


Dear Mr. Cacapit II:

We are pleased to inform you that your quotation amounting to **One Hundred Forty-Four Thousand Four Hundred Pesos Only (Php 144,400.00)** for the **Procurement of Office Supplies for Contact Tracers (Admin Use)** has been determined to be the Single Calculated and Responsive Bidder (SCRB).

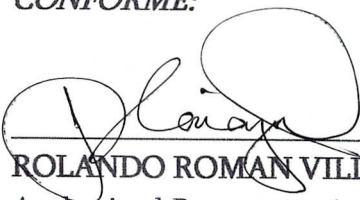
You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JULIE J. DAQUIOAG, Ph.D., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

CONFORME:


ROLANDO ROMAN VILLALON CACAPIT II
Authorized Representative
MSN Consumer Goods Trading
Dahlia St. Capitol View Subdivision, Poro
City of San Fernando, La Union



Republic of the Philippines
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LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

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NOTICE TO PROCEED

March 25, 2022

ROLANDO ROMAN VILLALON CACAPIT II

Authorized Representative
MSN Consumer Goods Trading
Dahlia St. Capitol View Subdivision, Poro
City of San Fernando, La Union


Dear Mr. Cacapit II:

With the attached **PURCHASE ORDER** having been approved, you are hereby notified to provide **Office Supplies for Contact Tracers (Admin Use)** to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

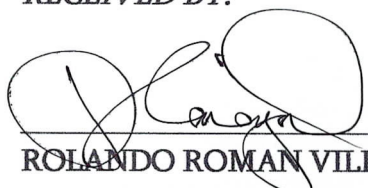
Likewise, you are responsible for performing the required services under the terms and conditions of the Purchase Order, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JULIE J. DAQUIOAG, Ph.D., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity

RECEIVED BY:


ROLANDO ROMAN VILLALON CACAPIT II
Authorized Representative
MSN Consumer Goods Trading
Dahlia St. Capitol View Subdivision, Poro
City of San Fernando, La Union



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 1

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-20

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BIDDER (SCRB) FOR THE PROCUREMENT OF OFFICE SUPPLIES FOR CONTRACT TRACERS (ADMIN USE)

WHEREAS, as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness governing this Act;

WHEREAS, the Procuring Entity intends to procure **Office Supplies for Contract Tracers (Admin Use)** under Negotiated Procurement – Small Value Procurement with an Approved Budget for the Contract (ABC) of **One Hundred Forty Eight Thousand Eight Hundred Twenty-Four Pesos (Php 148,824.00)**;

WHEREAS, the procurement was posted at PhilGeps portal, DILG R1 website and conspicuous place on **March 15-21, 2022**;

WHEREAS, the BAC scheduled the opening of bids on March 22, 2022, 2:01 PM;

WHEREAS, the BAC received bids from Four (4) Suppliers: Mariwealth Trading, LU Zyper Enterprises, MSN Consumer Goods Trading and Thunder General Merchandize;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only MSN Consumer Goods Trading submitted complete eligibility requirements;

WHEREAS, below is the result of the opening and evaluation of bids:

SUPPLIER	Valid Business/ Mayor's Permit	Latest Income/ Business Tax Return/Tax Clearance Certificate	PhilGeps Reg. No.	Bid Amount
Mariwealth Trading	/	X	/	-
LU Zyper Enterprises	/	X	/	-
MSN Consumer Goods Trading	/	/	/	Php144,400.00
Thunder General Merchandize	X	X	/	-

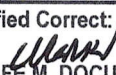
NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:


- To declare **MSN Consumer Goods Trading** as the Single Calculated and Responsive Bidder (SCRB) with a quotation of **One Hundred Forty-Four Thousand Four Hundred Pesos (Php 144,400.00)**;
- To recommend to the HOPE the award of contract to the SCR.B.

RESOLVED, to furnish the **Finance and Administration Division (FAD)** a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1 Conference Room, March 22, 2022 via Hybrid Conference.


Certified Correct:

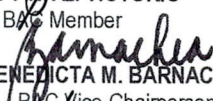

MARIFE M. DOCULAN
 Head, BAC Secretariat


ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member


SHARWYN M. SANGEL
 BAC Member


Attested by:


LILY-AN Z. VICTORIO
 BAC Member


BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson

On OB
LESLIE CAROL L. ISIP
 BAC Member


SETY ZORAYDA S. PEREZ
 BAC Member/ End-User

APPROVED / DISAPPROVED:


JULIE J. DAQUIOAG, Ph.D., CESO III
 Regional Director/ HOPE

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
 888 7695 • 607 1245 • 607 1531 • 607 4467 to 70



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 1

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-19

RECOMMENDING THE EXTENSION OF DEADLINE OF SUBMISSION FOR THE PROCUREMENT OF OFFICE SUPPLIES FOR CONTACT TRACERS (ADMIN USE)

WHEREAS, as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness governing this Act;

WHEREAS, the Procuring Entity intends to procure **Office Supplies for Contact Tracers (Admin Use)** under Negotiated Procurement – Small Value Procurement with an Approved Budget for the Contract (ABC) of **One Hundred Forty Eight Thousand Eight Hundred Twenty-Four Pesos (Php 148,824.00)**;

WHEREAS, the procurement was posted at PhilGEPS portal, DILG R1 website and conspicuous place on **March 15-18, 2022**;

WHEREAS, the BAC scheduled the opening of bids on March 18, 2022;

WHEREAS, there were only Two (2) prospective suppliers that were floated with and subsequently submitted their quotations, namely Mariwealth Trading, and LU Zyper Enterprises;

WHEREAS, per procedure set for Negotiated Procurement – Small Value Procurement under RA 9184, the Request for Quotation (RFQ) shall be floated to at least 3 suppliers of known qualifications;


NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

1. To recommend the extension of deadline of submission of bids until March 21, 2022, 2:00PM;
2. To recommend to the HOPE approval of the extension.


RESOLVED further, to furnish the **Finance and Administrative Division (FAD)** as the end-user a copy of this Resolution for its reference and appropriate action.


ADOPTED: DILG Regional Office 1 Conference Room. March 18, 2022 and via ZOOM Conference

Certified Correct:



MARIFE M. DOCULAN
 Head, BAC Secretariat

Attested by:

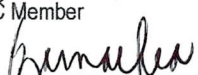

ATTY. CHESTER S. CAYABAS-DIWIAS
 BAC Member


LESLIE CAROL L. ISIP
 BAC Member


SHARWYN M. SANGEL
 BAC Member


LILY-ANN Z. VICTORIO
 BAC Member


SETY ZORAYDA S. PEREZ
 BAC Member/ End-User


BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson

APPROVED / DISAPPROVED:


JULIE J. DAQUIOAG, Ph.D., CESO III
 Regional Director/ HOPE

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