



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

NOTICE OF AWARD

May 22, 2021

MS. MELANE M. WATKINS
Authorized Representative
EM Royale Hotel and Beach Resort
Taboc, San Juan, La Union

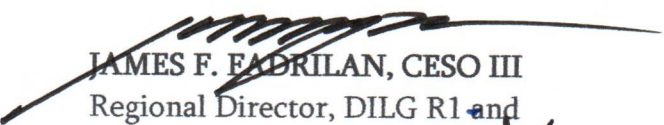
Dear Ms. Watkins:

We are pleased to inform you that your quotation amounting to **Forty-Nine Thousand Two Hundred Fifty Pesos (Php 49,250.00)** for the Lease of Venue for the conduct of **Follow-Through Activity on Finalization of Municipal Water Supply Sanitation and Hygiene Master Plan (MWSSMP) in the Province of La Union on June 14-15, 2021** has been determined to be the Single Calculated and Responsive Bid (LCRB).


You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JAMES F. FADRILAN, CESO III
Regional Director, DILG R1 and
Head, Procuring Entity

CONFORME:


MS. MELANE M. WATKINS
Authorized Representative
EM Royale Hotel and Beach Resort
Taboc, San Juan, La Union

REPUBLIC OF THE PHILIPPINES)
 _____) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **AGREEMENT** made and entered into this 24th day of May 2021 by and between:

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **DIR. JAMES F. FADRILAN, CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, la Union 2500, herein referred to as the **First Party**.

- and -

That **EM ROYALLE HOTEL AND BEACH RESORT** represented herein by **MS. MELANE M. WATKINS, Authorized Representative** with office address at Taboc, San Juan, La Union referred to as the **Second Party**.

WITNESSETH:

WHEREAS, The **FIRST PARTY** will conduct "**Follow-Through Activity on Finalization of Municipal Water Supply Sanitation and Hygiene Master Plan (MWSSMP) in the Province of La Union**" on June 14-15, 2021 at EM Royale Hotel and Beach Resort;

WHEREAS, the **SECOND PARTY** has the capability to provide accommodation for the said activity that shall involve twenty-five (25) live-in participants;

NOW, THEREFORE, for and inconsideration of the foregoing premises, the parties hereto agree on the following terms and conditions, to wit:

1. **THAT**, the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide lease of venue, inclusive of meals, snacks, and accommodation for twenty-five (25) live-in participants with a total contract package of **Forty-Nine Thousand Two Hundred Fifty Pesos (Php 49,250.00)**;
2. **THAT**, this Contract of Services shall be guaranteed for a minimum of seventy-five percent (75%) of the total number of target participants. If the attendance is above minimum, the **SECOND PARTY** shall provide accommodation at the same rate for the additional participants. If attendance is below the guaranteed minimum, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to the guaranteed minimum number of participants;
3. **THAT**, the payment of the amount due and payable under this Contract shall be based on the approved and funded activity design, subject to the established government accounting and auditing rules and regulations;


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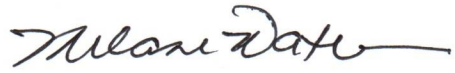
- 4. THAT, the **SECOND PARTY** guarantees to provide safe and clean accommodation to the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute an appropriate action in the proper proceeding against the **SECOND PARTY** for any injury that the **FIRST PARTY** may sustain from the services of the **SECOND PARTY**;
- 5. THAT, in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court, and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
- 6. THAT, this Contract of Services shall be binding upon the parties but may be amended or cancelled/pre-terminated at the option of either party upon written notice of at least five (5) days before the commencement of the activity.
- 7. THAT, this Contract of Services shall take effect upon signature of both parties.

IN WITNESS THEREOF, the parties have hereunto affixed their signatures this _____ day of May 2021 in the City of San Fernando, La Union.

For the **FIRST PARTY**:


For the **SECOND PARTY**:

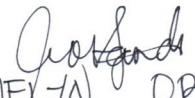

JAMES F. FABRILAN, CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION 1


MELANE M. WATKINS
 Authorized Representative
 EM ROYALLE HOTEL
 AND BEACH RESORT

Witness:

Witness:


ENGR. SHARWYN M. SANGEL
 PDMU Head


 EMELYN OBANDO

CERTIFIED FUNDS AVAILABLE:

MERCEDES C. LLANES
 AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
SAN FERNANDO CITY, LA UNION) S.S.

BEFORE ME, a Notary Public for and in SAN FERNANDO CITY, LA UNION, this
May 24, 2021, personally appeared

JAMES F. FADRILAN, CESO III

TIN: 125 539 629

MELANE M. WATKINS

TIN: _____

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, said instrument consisting of three (3) pages, including the page on which this acknowledge is written, signed in each and every page thereof by the parties and their witnesses, and acknowledged to me that the same are their free act and voluntary deed.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 211
Page No. 43
Book No. X
Series of 2021

NOTARY PUBLIC

ATTY. ERNESTO V. RAFO...
NOTARY PUBLIC
ROLL No. 50981 TIN # 125-539-629
IBP LIFETIME NO. 1068479
2021 PTR # 5453739
SAN FERNANDO CITY, LA UNION



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

NOTICE TO PROCEED

May 25, 2021

MS. MELANE M. WATKINS
Authorized Representative
EM Royale Hotel and Beach Resort
Taboc, San Juan, La Union

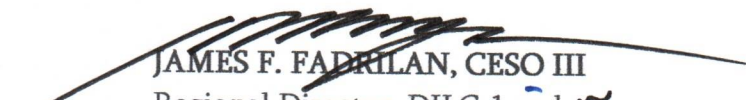
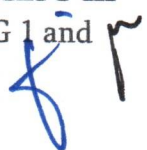
Dear Ms. Watkins:

With the attached **CONTRACT** having been approved, you are hereby notified to provide lease of venue, inclusive of meals, snacks, and accommodation for the conduct of **Follow-Through Activity on Finalization of Municipal Water Supply Sanitation and Hygiene Master Plan (MWSSMP) in the Province of La Union on June 14-15, 2021.**

Likewise, you are responsible for performing the required services under the terms and conditions of the Contract, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JAMES F. FADRILAN, CESO III
Regional Director, DILG 1 and
Head, Procuring Entity 

RECEIVED BY:



MS. MELANE M. WATKINS
Authorized Representative
EM Royale Hotel and Beach Resort
Taboc, San Juan, La Union

"Matino, Mahusay at Maaasahan"

City of San Fernando, La Union

Telephone Number (072) 888 2108 • 888 2294 • 888 2289 • 607 4467 to 70

www.region1.dilg.gov.ph