

REPUBLIC OF THE PHILIPPINES)  
 \_\_\_\_\_ ) S.S.

### CONTRACT OF SERVICES

#### KNOW ALL MEN BY THESE PRESENTS:

This **AGREEMENT** made and entered into this 9<sup>TH</sup> day of August 2022 by and between:

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **DIR. JULIE J. DAQUIOAG, Ph.D., CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**,

- and -

The **RANCHEZ EXPRESS TRAVEL AND TOURS** represented herein by **MR. ROBERT L. RANCHEZ, Manager** with business address at #220 Brgy. Carlatan, City of San Fernando, La Union herein referred to as the **Second Party**.

#### WITNESSETH:

**WHEREAS**, The **FIRST PARTY** will rent vehicle to support “**Monitoring and Evaluation Assistance to Local Government Units (MEALGU) Operations**” for the CY 2022 – 2<sup>ND</sup> Semester onwards;

**WHEREAS**, the **SECOND PARTY** has the capability to provide vehicle service for the said activity;

**NOW, THEREFORE**, for and inconsideration of the foregoing premises, the parties hereto agree on the following terms and conditions, to wit:

1. That the Second Party shall provide One (1) Unit Van with maximum of 10 seating capacity per vehicle; in good running condition including A/C; with unit model from 2021 to 2022 with comprehensive insurance; driver/s with good driving skills and good moral character, rentals including driver, driver’s allowance, fuel consumption and toll fees; min. of 1 unit/travel/itinerary covered, travel period starts after the award.
2. That the First Party agrees to pay per travel incurred based on the following, to wit:

PARTICULAR	QTY	UNIT	ABC PER ITEM
<b>PANGASINAN:</b>			
<b>DISTRICT 1:</b>			
CSF - Bolinao	1	DAY	8,800
succeeding days/ back HQ	1	DAY	6,000
CSF- Infanta	1	DAY	9,200
succeeding days/ back HQ	1	DAY	6,000

*[Handwritten signature]*

CSF- Agno	1	DAY	8,600
succeeding days/ back HQ	1	DAY	6,000
<b>DISTRICT 2:</b>			
DAY 1: CSF – MANGATAREM	1	DAY	7,500
succeeding days/ back HQ	1	DAY	6,000
<b>DISTRICT 3:</b>			
DAY 1: CSF – BASISTA	1	DAY	7,000
succeeding days/ back HQ	1	DAY	6,000
<b>DISTRICT 4:</b>			
DAY 1: CSF – DAGUPAN	1	DAY	6,500
succeeding days/ back HQ	1	DAY	6,000
<b>DISTRICT 5:</b>			
DAY 1: CSF – ALCALA	1	DAY	7,300
succeeding days/ back HQ	1	DAY	6,000
DAY 1: CSF – VILLASIS	1	DAY	7,800
succeeding days/ back HQ	1	DAY	6,000
<b>DISTRICT 6:</b>			
DAY 1: CSF – UMINGAN	1	DAY	7,800
succeeding days/ back HQ	1	DAY	6,000
<b>ILOCOS NORTE:</b>			
<b>DISTRICT 1:</b>			
DAY 1: CSF – ADAMS	1	DAY	17,500
succeeding days/ back HQ	1	DAY	7,000
DAY 1: CSF – VINTAR	1	DAY	11,000
succeeding days/ back HQ	1	DAY	7,000
<b>DISTRICT 2:</b>			
DAY 1: CSF – CARASI / NUEVA ERA	1	DAY	10,000
succeeding days/ back HQ	1	DAY	7,000
DAY 1: CSF – LAOAG CITY	1	DAY	11,000
succeeding days/ back HQ	1	DAY	7,000
DAY 1: CSF – BATAK CITY	1	DAY	10,000
succeeding days/ back HQ	1	DAY	7,000
<b>ILOCOS SUR:</b>			
<b>DISTRICT 1:</b>			
DAY 1: CSF – SINAIT	1	DAY	8,500
succeeding days/ back HQ	1	DAY	6,000
DAY 1: CSF – VIGAN CITY / BANTAY	1	DAY	7,500
succeeding days/ back HQ	1	DAY	6,000
<b>DISTRICT 2:</b>			
DAY 1: CSF – QUIRINO	1	DAY	8,000
succeeding days/ back HQ	1	DAY	6,000
DAY 1: CSF – SANTA	1	DAY	6,500
succeeding days/ back HQ	1	DAY	6,000



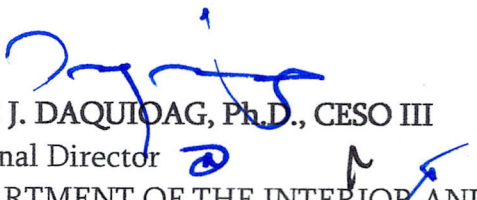
DAY 1: CSF – CANDON	1	DAY	6,000
succeeding days/ back HQ	1	DAY	6,000
<b>LA UNION:</b>			
<b>DISTRICT 1:</b>			
OS-ANY PART OF LA UNION	1	DAY	5,000
succeeding days/ back HQ	1	DAY	5,000
<b>OUTSIDE REGION 1:</b>			
CSF –BAGUIO CITY	1	DAY	6,500
succeeding days	1	DAY	5,000
OS – MANILA (VIA SCTEX/TPLEX)	1	DAY	12,000
succeeding days	1	DAY	7,000
OS – TAGAYTAY	1	DAY	16,000
succeeding days	1	DAY	7,000

3. That the total travel costs total to **THREE HUNDRED FORTY-NINE THOUSAND PESOS (P349,000.00)** only;
4. That prior to payment, the Second Party shall submit statement of account based on the travels incurred;
5. The Second Party shall be responsible for any damage for injuries or loss incurred against DILG personnel during the travel in case of vehicular accident where the van/vehicle is involved;
6. That the Second Party shall have a valid Insurance Policy particularly the Comprehensive Insurance Policy and the Third Party Liability Coverage and that the Van/Vehicle provided is duly registered to Land Transportation Office and in good condition;
7. That any Agreement made outside this contract that modifies or alters its content and/or meaning without consent or approval of the contracting parties shall produce no legal effect or it does not bind both parties;


IN WITNESS THEREOF, the parties have hereunto affixed their signatures this \_\_\_\_\_ day of August, 2022 in the City of San Fernando, La Union.





For the FIRST PARTY:

  
JULIE J. DAQUIOAG, Ph.D., CESO III  
Regional Director  
DEPARTMENT OF THE INTERIOR AND  
LOCAL GOVERNMENT- REGION 1

Witness:

  
ENGR. SHARWYN M. SANGEL  
PDMU Chief

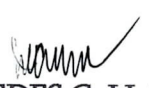
For the SECOND PARTY:

  
ROBERT L. RANCHEZ  
Manager  
RANCHEZ EXPRESS  
TRAVELS AND TOURS

Witness:

\_\_\_\_\_

***CERTIFIED FUNDS AVAILABLE:***

  
MERCEDES C. LLANES  
AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
\_\_\_\_\_ ) S.S.

BEFORE ME, a Notary Public for and in \_\_\_\_\_, this  
\_\_\_\_\_, personally appeared

JULIE J. DAQUIOAG, Ph.D., CESO III TIN: \_\_\_\_\_

MR. ROBERT L. RANCHEZ TIN: \_\_\_\_\_

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, said instrument consisting of three (3) pages, including the page on which this acknowledge is written, signed in each and every page thereof by the parties and their witnesses, and acknowledged to me that the same are their free act and voluntary deed.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the (date and place above- written.

ATTY. ERNESTO V. RAFON Ph.D.  
NOTARY PUBLIC, 2022  
SAN FERNANDO CITY, PANGASINAN  
PTR # 884828-1 (LIFE) # 1000416  
2022 TIN # 172170814 / ROLL # 5058  
MCLE COM. # V1007213

Doc. No. 1041  
Page No. 21  
Book No. 100  
Series of 2022

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Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**

**Regional Office I**  
Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

## NOTICE OF AWARD

August 8, 2022

**MR. ROBERT L. RANCHEZ**

Manager

Ranchez Express Travel and Tours

San Fernando City, La Union

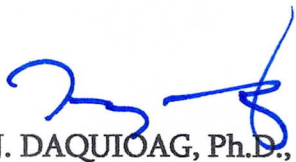

**Dear Mr. Ranchez:**

We are pleased to inform you that your quotation amounting to **Three Hundred Forty-Nine Thousand Pesos Only (P349,000.00)** for the **Vehicle Rental to Support Monitoring and Evaluation Assistance to Local Government Units (MEALGU) Operations** has been determined to be the Single Calculated and Responsive Bidder (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
Regional Director, DILG R1 and  
Head of Procuring Entity 

**CONFORME:**

  
**MR. ROBERT L. RANCHEZ**

Manager

Ranchez Express Travel and Tours

San Fernando City, La Union

**"Matino, Mahusay at Maaasahan"**

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106  
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70





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## NOTICE TO PROCEED

August 10, 2022

**MR. ROBERT L. RANCHEZ**

Manager

Ranchez Express Travel and Tours

San Fernando City, La Union

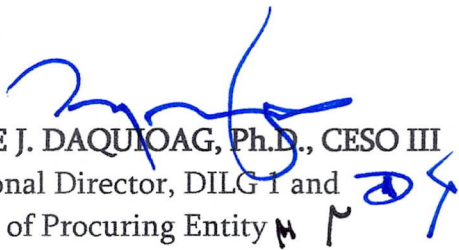
**Dear Mr. Ranchez:**

With the attached **CONTRACT** having been approved, you are hereby notified for the **Vehicle Rental to Support Monitoring and Evaluation Assistance to Local Government Units (MEALGU) Operations** of Project Development Monitoring Unit (PDMU) to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

Likewise, you are responsible for performing the required services under the terms and conditions of the Contract, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
Regional Director, DILG I and  
Head of Procuring Entity

**RECEIVED BY:**

  
**MR. ROBERT L. RANCHEZ**

Manager

Ranchez Express Travel and Tours

San Fernando City, La Union

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Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION 1**

Aguila Road, Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 2022-43**

**DECLARING THE SINGLE CALCULATED AND RESPONSIVE BIDDER (SCRB) FOR THE VAN RENTAL TO SUPPORT MONITORING AND EVALUATION OF ASSISTANCE TO LOCAL GOVERNMENT UNITS (MEALGU) OPERATIONS**

WHEREAS, as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness governing this Act;

WHEREAS, the Procuring Entity intends to rent a vehicle for Monitoring and Evaluation of Assistance to Local Government Units (MEALGU) Operations with an Approved Budget for the Contract (ABC) of **Three Hundred Fifty Thousand Pesos (Php 350,000.00)**;

WHEREAS, the procurement was posted at PhilGEPS portal, DILG R1 website and conspicuous places on **August 5-8, 2022**;

WHEREAS, the Request for Quotation (RFQ) was floated to prospective bidders, namely Krenz Ella Rent-a-Car, Ranchez Express Travel and Tours, Tremor Tours, and Northbound Gems;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Ranchez Travel and Tours submitted complete eligibility requirements;


NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

1. To declare **Ranchez Travel and Tours** as the Single Calculated and Responsive Bidder (SCRB) with a quotation of **Three Hundred Forty-Nine Thousand Pesos (Php349,000.00)**; and
2. To recommend to the HOPE the award of contract to the SCR.B.

RESOLVED, further to furnish copy of this Resolution to the Finance and Administrative Division (FAD) and Project Management and Development Unit (PDMU) for their appropriate action.

ADOPTED: DILG Regional Office 1 Conference Room, August 8, 2022 via Hybrid Conference.

Certified Correct:

  
**MARIFE M. DOCULAN**  
 Head, BAC Secretariat

  
**ATTY. CHESTER S. CAYAPAS-DIWAS**  
 BAC Member


  
**SHARWYN M. SANGEL**  
 BAC Member

Attested by:

  
**LESLIE CAROL L. ISIP**  
 BAC Member

  
**LILY-ANN X. VICTORIO**  
 BAC Member

  
**ENGR. CLYDE JOHNSON CASTRO**  
 BAC Member/ End-User

  
**BENEDICTA M. BARNACHEA**  
 BAC Vice-Chairperson/Presiding Officer

on Leave  
**PEDRO D. GONZALES**  
 BAC Chairperson

APPROVED / DISAPPROVED:

  
**JULIE J. DAQUIOAG, P.T.D., CESO II**  
 Regional Director/ HOPE

**"Matino, Mahusay at Maaasahan"**

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