

REPUBLIC OF THE PHILIPPINES)
_____) S.S.
MANILA CITY

CONTRACT AGREEMENT FORM

KNOW ALL MEN BY THESE PRESENTS:

This AGREEMENT made the _____ day **NOV 11 2020** 2020 between DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1, represented herein by DIR. JAMES F. FADRILAN, CESO III, Regional Director, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500 (hereinafter called “the Entity”) of the one part and ZURBANO PUBLISHING AND PRINTING CORPORATION, represented herein by MR. AUGUSTO B. BALBUENA JR, Authorized Representative/Marketing Executive, with office address at 1417 Vito Cruz Ext. Brgy. San Antonio, Makati City (hereinafter called “the Supplier”).

WHEREAS, the Entity invited Bids for the PRINTING OF IEC MATERIALS FOR COVID-19 AND 2019 ANNUAL REPORT and has accepted a Bid by the Supplier for the supply of said goods and services in the sum of ONE MILLION FIVE HUNDRED EIGHTY-ONE THOUSAND EIGHTY-NINE PESOS AND 70/100 (PHP 1,581,089.70) hereinafter called “The Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) the Supplier’s Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder’s response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity’s bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and

(g) the Entity's Notice of Award

3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract;

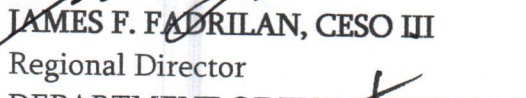
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract;

5. The Supplier shall be submitting sample printing outputs of the IEC Materials for COVID-19 and 2019 Annual Report to the Entity before mass production;

6. The Supplier shall deliver the IEC Materials for COVID 19 and 2019 Annual Report within a period of three (3) months from the Issuance of Notice to Proceed, subject to allowable extension that the Entity may deemed it approved.

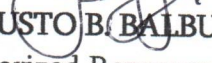
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

For the ENTITY


JAMES F. FADRILAN, CESO III
Regional Director
DEPARTMENT OF THE INTERIOR AND
LOCAL GOVERNMENT- REGION I


Witness:

For the SUPPLIER:


AUGUSTO B. BALBUENA JR
Authorized Representative
ZURBANO PUBLISHING AND
PRINTING CORPORATION

Witness:

CERTIFIED FUNDS AVAILABLE:


MERCEDES C. LLANES
AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
MANILACITY) S.S.

BEFORE ME, a Notary Public for and in MANILACITY, this
NOV 11 2020, personally appeared

JAMES F. FADRILAN, CESO III
AUGUSTO B. BALBUENA JR

TIN: 125 539 629
TIN: _____

known to me and to me known to be the same persons who executed the foregoing instrument and they further acknowledged to me the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of three (3) pages including the page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as CONTRACT for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

NOTARY PUBLIC

[Signature]
ATTY. HENRY D. ADASA
NOTARY PUBLIC CITY OF MANILA
UNTIL DECEMBER 31, 2020
NOTARIAL COMMISSION 2020-097 MLA
IBF NO. 100920 - 01/03/2020, PASIG
PTR NO. 9124087 - 01/03/2020 MLA
ROLL NO. 29679, TIN: 172-528-620
MCLE COMPL. NO. VII-0000165
URBAN DECA HOME MANILA, B-2, UNIT 355

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Series of 2020

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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

BIDS AND AWARDS COMMITTEE
Resolution No. 2020-24A

ADOPTING AND CONFIRMING THE TECHNICAL WORKING GROUP (TWG) POST QUALIFICATION REPORT, DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB), AND RECOMMENDING AWARD OF CONTRACT TO THE LCRB FOR THE PRINTING OF IEC MATERIALS FOR COVID 19 AND 2019 ANNUAL REPORT

WHEREAS, the Bids and Awards Committee (BAC) of the Department of the Interior and Local Government Regional Office 1 (DILG RO 1) posted the Invitation to Bid for the **Printing of IEC Materials for COVID 19 and 2019 Annual Report** with an Approved Budget for the Contract (ABC) of **One Million Seven Hundred Ninety-Four Thousand Five Hundred Seventy-Five Pesos (Php1,794,575.00)** in the PHILGEPS, DILG RO1 website, and conspicuous places in the DILG Regional Office from September 17-24, 2020;

WHEREAS, in reference to the agreements reached during the pre-bid conference conducted on September 25, 2020, the DILG RO1 BAC issued **Supplemental/Bid Bulletin No. 1** to clarify, modify, or amend items in the Bid Documents, and formed integral part of the Bid Documents which is posted in the PHILGEPS, DILG RO1 website, and conspicuous place in the DILG Regional Office on September 28, 2020;

WHEREAS, DILG RO1 BAC issued **Supplemental/Bid Bulletin No. 2** to clarify, modify, or amend items in the Bid Documents, and formed integral part of the Bid Documents which is posted in the PHILGEPS, DILG RO1 website, and conspicuous place in the DILG Regional Office on October 2, 2020;

WHEREAS, in reference to the agreements reached during its meeting on October 8, 2020, 10:00 AM, DILG RO1 BAC issued **Supplemental/Bid Bulletin No. 3** to clarify, modify, or amend items in the Bid Documents, and formed integral part of the Bid Documents which is posted in the PHILGEPS, DILG RO1 website, and conspicuous place in the DILG Regional Office on October 8, 2020;

WHEREAS, based on Resolution No. 2020- 24, Zurbano Publishing and Printing Corporation was declared the Lowest Calculated Bid (LCB) being compliant both to the technical and financial components of the procurement project;

WHEREAS, the BAC Technical Working Group conducted Post-Qualification of the LCB on October 23, 2020 at 9:00 AM at the DILG Regional Office No. 1;

WHEREAS, based on the BAC TWG Post Qualification Report, the bid of Zurbano Publishing and Printing Corporation was found to be responsive;


NOW, THEREFORE, WE, the BAC Members, RESOLVE as it is hereby RESOLVED:

1. To adopt and confirm the BAC TWG Post Qualification Report;
2. To declare Zurbano Publishing and Printing Corporation as the Lowest Calculated and Responsive Bidder (LCRB) for the said procurement project with a bid amount of One Million Five Hundred Eighty One Thousand Eighty Nine Pesos and 70/100 (Php 1,581,089.70); and
3. To recommend to the HOPE award of contract to the SCRB.

RESOLVED FURTHER, to furnish the Local Government Capability Development Division (LGCCDD) as the End- User, a copy of this Resolution for its reference and guidance.

ADOPTED: DILG Regional Office 1 Conference Room and via Zoom Conference. October 26, 2020

Certified Correct by:



MARIFE M. DOCULAN
Head, BAC Secretariat




Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

Attested by:


ALICIA C. BANG-OA
BAC Member


ATTY. JOSEPH O. APOLONIO
BAC Member

SHARWYN M. SANGEL
BAC Member


BENEDICTA M. BARNACHEA
BAC Member


EMILY DULAY
End User


RHODORA G. SORIANO
BAC Vice-Chairman


PEDRO D. GONZALES
BAC Chairman

Approved / Disapproved


JAMES F. ADRILAN, CESO III
Regional Director and
Head, Procuring Entity

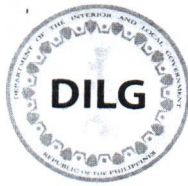
cc: BAC Secretariat

"Matino, Mahusay at Maaasahan"

City of San Fernando, La Union

Telephone Number (072) 888 2108 • 607 4468 • 888 2289 • 607 4469 • 607 1245

www.region1.dilg.gov.ph



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I, City of San Fernando, La Union

NOTICE OF AWARD

MR. AUGUSTO BALBUENA JR
Marketing Executive/Authorized Representative
Zurbano Publishing and Printing Corporation
1417 Vito Cruz Ext. Brgy. San Antonio, Makati City


Dear Mr. Balbuena Jr,

This is to advise you that your bid dated October 16, 2020 for Public Bidding for the Printing of IEC Materials for COVID 19 and 2019 Annual Report with a Contract Price equivalent to ONE MILLION FIVE HUNDRED EIGHTY-ONE THOUSAND EIGHTY-NINE PESOS AND 70/100 (PHP 1,581,089.70) is hereby accepted.

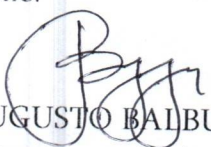
You are hereby required to provide within ten (10) days from receipt of this Notice of Award, to formally enter into contract with us, and to submit the Performance Security in the form and the amount stipulated in the Instructions to Bidders.

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


JAMES F. PADRILAN, CESO III
Regional Director, DILG R1
Head, Procuring Entity
Date: NOVEMBER 2, 2020

Conforme:


MR. AUGUSTO BALBUENA JR
Marketing Executive/Authorized Representative
Zurbano Publishing and Printing Corporation
1417 Vito Cruz Ext. Brgy. San Antonio, Makati City
Date: NOV. 2, 2020



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

NOTICE TO PROCEED

MR. AUGUSTO BALBUENA JR
Marketing Executive/Authorized Representative
Zurbano Publishing and Printing Corporation
1417 Vito Cruz Ext. Brgy. San Antonio, Makati City

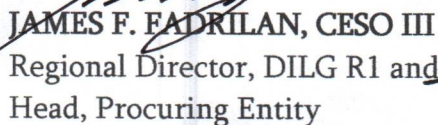
Dear Mr. Balbuena Jr,

The attached **CONTRACT OF AGREEMENT** having been approved, notice is hereby given to **ZURBANO PUBLISHING AND PRINTING CORPORATION** that works may commence on the **PRINTING OF IEC MATERIALS FOR COVID-19 AND 2019 ANNUAL REPORT** effective immediately after receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

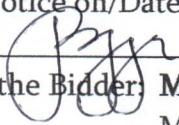
Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return the other copies to the DILG Regional Office I, Aguila Rd., Sevilla, San Fernando City, La Union.

Very truly yours,


JAMES F. FADRILAN, CESO III
Regional Director, DILG R1 and
Head, Procuring Entity
Date: NOVEMBER 12, 2020

Conforme:

I acknowledge receipt of this Notice on/Date: NOV. 12, 2020

Authorized Signature: 

Name of the Representative of the Bidder: **MR. AUGUSTO BALBUENA JR**
Marketing Executive/Authorized Representative
Zurbano Publishing and Printing Corporation
1417 Vito Cruz Ext. Brgy. San Antonio, Makati City