

REPUBLIC OF THE PHILIPPINES)  
 \_\_\_\_\_ ) S.S.

### CONTRACT OF SERVICES

#### KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 8th day of August, 2022 in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **RD JULIE J. DAQUIOAG, Ph., D., CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and -

The **YNAD'S PLACE HOTEL AND RESORT, INC.**, represented herein by **REYNALYN BALANON-ALMOJUELA** with office address at By-Pass Road Barangay Namtutan, City of San Fernando, La Union, herein referred to as the **Second Party**.

#### WITNESSETH:

**WHEREAS**, the **FIRST PARTY** will conduct a **one (1) day** activity entitled "**Conduct of Pilot Testing of the Tool for the Assessment and Performance Benchmarking for RWASA and BWASA Cluster 2 ( La Union )**" on **August 22, 2022** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union;**

**WHEREAS**, the **SECOND PARTY** has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

**NOW, THEREFORE**, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

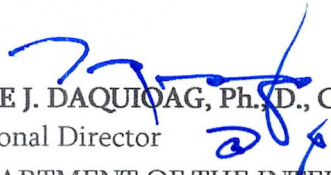
1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the "**Conduct of Pilot Testing of the Tool for the Assessment and Performance Benchmarking for RWASA and BWASA – Cluster 2 ( La Union )**" to be held on **August 22, 2022** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union**, with the contract package of **SEVENTY TWO THOUSAND PESOS ONLY (Php 72,000.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** as appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
Aug. 22, 2022	Conduct of Pilot Testing of the Tool for the Assessment and Performance Benchmarking for RWASA and BWASA – Cluster 2 ( La Union)	1	2 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	Php 3,320.00
			56 pax (Breakfast, AM Snack, Lunch, PM Snack)	66,080.00
			Accom.	2,600.00
			Total	Php 72,000.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at \_\_\_\_\_, Philippines this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**For the First Party:**

  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
 Regional Director  
 DEPARTMENT OF THE INTERIOR AND  
 LOCAL GOVERNMENT- REGION 1


Witness:

\_\_\_\_\_

**For the Second Party:**

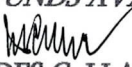
  
**REYNALYN BALANON-ALMOJUELA**  
 Authorized Representative  
 YNAD'S PLACE HOTEL AND RESORT INC.

Witness:

  
 Mamlyn B. Ocampo

\_\_\_\_\_

**CERTIFIED FUNDS AVAILABLE:**



**MERCEDES C. LLANES**  
AO V/ Regional Budget Officer

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)

\_\_\_\_\_ )S.S.  
**SAN FDO. CITY L.U.**

BEFORE ME, a Notary Public for and in **SAN FDO. CITY L.U.**, this **19 AUG 2022**, personally appeared

JULIE J. DAQUIOAG, Ph., D., CESO III

TIN: \_\_\_\_\_

REYNALYN BALANON-ALMOJUELA


TIN: **444839785000**

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

**WITNESS MY OFFICIAL SEAL and SIGNATURE**, on the date and place above- written.

Doc. No. 366  
Page No. 74  
Book No. 98  
Series of 2022



**ATTY. ERNESTO V. RAFUN Ph. D.**  
**NOTARY PUBLIC UNTIL DECEMBER, 2022**  
**SAN FERNANDO CITY LA UNION**  
**PCR # 6848284; IBP LIFETIME # 1068470**  
**2022 TIN # 172170614 / ROLL # 50981**  
**MCLE COM. # V1007213**





Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION 1**

Aguila Road, Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 2022-44**

**RECOMMENDING THE AWARD OF CONTRACT FOR LEASE OF VENUE TO YNAD'S PLACE HOTEL AND RESORT INC. AND RECOMMENDING APPROVAL FOR THE CONDUCT OF PILOT TESTING OF THE TOOL FOR THE ASSESSMENT AND PERFORMANCE BENCHMARKING FOR RWASA AND BWASA – CLUSTER 2 (LA UNION) ON AUGUST 22, 2022**

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to lease a venue inclusive of meals and accommodation for the conduct of Pilot Testing of the Tool for the Assessment and Performance Benchmarking for RWASA and BWASA – Cluster 2 (La Union) on August 22, 2022 with an Approved Budget for the Contract (ABC) of Seventy-Three Thousand Two Hundred Pesos (P73,200.00);

WHEREAS, the BAC implemented the procedures prescribed for Lease of Venue for said activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act 9184;

WHEREAS, the Canvass Committee floated Requests for Quotation to Three (3) prospective bidders, namely: EM Royale, Awesome Hotel, and Ynad's Place Hotel and Resort;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Ynad's Place Hotel and Resort submitted complete eligibility requirements and quotation;

WHEREAS, the quotation submitted by YNAD'S PLACE HOTEL AND RESORT, INC. was determined to be responsive to the technical requirements having obtained an overall rating of 96.4% which is above the DILG R1- prescribed passing rate of 85% for lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare YNAD'S PLACE HOTEL AND RESORT, INC. as the Single Calculated and Responsive Bidder (SCRB) with a bid amount of Seventy-Two Thousand Pesos (P72,000.00);
- b) To recommend to the HOPE the approval of this recommendation and to **award the contract for lease of venue to the SCRB.**

RESOLVED, further to furnish copy of this Resolution to the **Project Development and Management Unit (PDMU)** and Finance and Administrative Division (FAD) for their appropriate action.

ADOPTED: DILG Regional Office 1. August 8, 2022 via ZOOM Conference.


Certified Correct:


  
**MARIFE M. DOCULAN**  
 Head, BAC Secretariat


Attested by:


  
**ATTY. CHESTER S. CAYABAS-DIWAS**  
 BAC Member

  
**SHARWYN M. SANGEL**  
 BAC Member

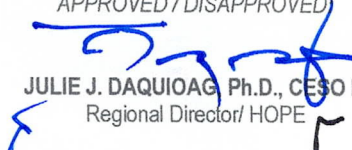
  
**LILY ANN Z. VICTORIO**  
 BAC Member

  
**BENEDICTA M. BARNACHEA**  
 BAC Vice-Chairperson/Presiding Officer

  
**LESLIE CAROL L. ISIP**  
 BAC Member

  
**ENGR. CLYDE JOHNSON CASTRO**  
 BAC Member/ End-User

on Leave  
**PEDRO D. GONZALES**  
 BAC Chairperson

APPROVED / DISAPPROVED  
  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
 Regional Director/ HOPE



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

## NOTICE OF AWARD

August 9, 2022

**REYNALYN BALANON-ALMOJUELA**

Authorized Representative

Ynad's Place Hotel and Resort Inc.

By-Pass Road Barangay Namtutan,

City of San Fernando, La Union

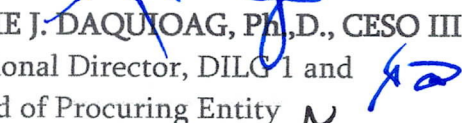
Dear Ms. Almojuela:

We are pleased to inform you that your quotation amounting to **Seventy Two Thousand Pesos Only (Php 72,000.00)** for the **Procurement of Meals and Accommodation for the Conduct of Pilot Testing of the Tool for the Assessment and Performance Benchmarking for RWASA and BWASA – Cluster 2 (La Union)** to be held on **August 22, 2022** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union** has been determined to be the Single Calculated and Responsive Bid (SCRB).

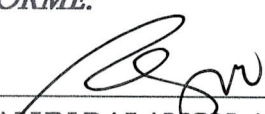
You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

  
**JULIE J. DAQUIOAG, Ph.D., CESO III**  
Regional Director, DILG 1 and  
Head of Procuring Entity

**CONFORME:**

  
**REYNALYN BALANON-ALMOJUELA**  
Authorized Representative  
Ynad's Place Hotel and Resort Inc.  
By-Pass Road Barangay Namtutan,  
City of San Fernando, La Union



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1**  
**Regional Office I**

Aguila Rd., Sevilla, San Fernando City, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**NOTICE TO PROCEED**

August 10, 2022

**REYNALYN BALANON-ALMOJUELA**

Authorized Representative  
Ynad's Place Hotel and Resort Inc.  
By-Pass Road Barangay Namtutan,  
City of San Fernando, La Union

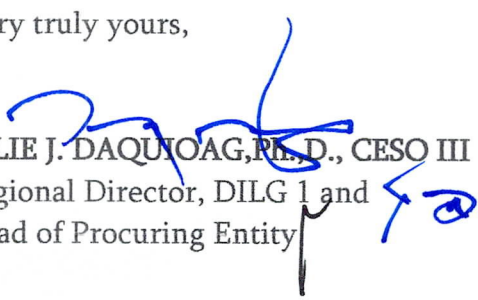
**Dear Ms. Almojuela:**

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodation for the Conduct of Pilot Testing of the Tool for the Assessment and Performance Benchmarking for RWASA and BWASA – Cluster 2 (La Union) on August 22, 2022** at **Ynad's Place Hotel and Resort, Inc., By-Pass Road Barangay Namtutan, City of San Fernando, La Union.**

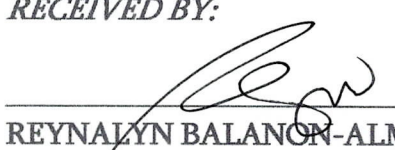
Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

  
**JULIE J. DAQUINOAG, Ph.D., CESO III**  
Regional Director, DILG 1 and  
Head of Procuring Entity

**RECEIVED BY:**

  
**REYNALYN BALANON-ALMOJUELA**  
Authorized Representative  
Ynad's Place Hotel and Resort Inc.  
By-Pass Road Barangay Namtutan,  
City of San Fernando, La Union