

REPUBLIC OF THE PHILIPPINES)
SAN FERNANDO CITY, LA UNION) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **AGREEMENT** made and entered into this 23rd day of August by and between:

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **DIR. JAMES F. FADRILAN, CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, la Union 2500, herein referred to as the **First Party**.

- and -

That **HOLIDAY INN HOTEL** represented herein by **MS. MAJESCA MACLAN, Catering Sales Manager** with office address at Holiday Inn Baguio City Centre, 56 Legarda Road, Baguio City 2600, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, The **FIRST PARTY** will conduct "**NEO Orientation Course: Priming Leaders for Effective Local Governance**" on August 27-29,2019 at Holiday Inn Baguio City Centre, Baguio City;

WHEREAS, the **SECOND PARTY** has the capability to provide meals and accommodation for the said activity that shall involve **fourteen (14)** live-in participants;

NOW, THEREFORE, for and inconsideration of the foregoing premises, the parties hereto agree on the following terms and conditions, to wit:

1. **THAT**, the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide accommodation for **fourteen (14)** live-in participants with a total contract package of **SEVENTY- FIVE THOUSAND SIX HUNDRED PESOS (P75,600.00)**;
2. **THAT**, this Contract of Services shall be guaranteed for a minimum of seventy-five percent (75%) of the total number of target participants. If the attendance is above minimum, the **SECOND PARTY** shall provide accommodation at the same rate for the additional participants. If attendance is below the guaranteed minimum, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to the guaranteed minimum number of participants;
3. **THAT**, the payment of the amount due and payable under this Contract shall be based on the approved and funded activity design, subject to the established government accounting and auditing rules and regulations;
4. **THAT**, the **SECOND PARTY** guarantees to provide safe and clean accommodation to the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute an appropriate action in the proper proceeding against the **SECOND**

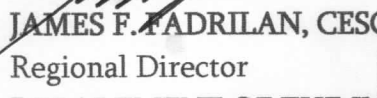
PARTY for any injury that the FIRST PARTY may sustain from the services of the SECOND PARTY;

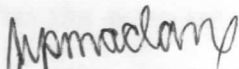
- 5. THAT, in case the SECOND PARTY failed to effect deliveries of what is stipulated herein, without any fault on the part of the FIRST PARTY, or was not due to fortuitous event, the contract will be automatically rescinded without going to court, and the FIRST PARTY shall be freed from any liability to the SECOND PARTY;
- 6. THAT, this Contract of Services shall be binding upon the parties but may be amended or cancelled/pre-terminated at the option of either party upon written notice of at least five (5) days before the commencement of the activity.
- 7. THAT, this Contract of Services shall take effect upon signature of both parties.

IN WITNESS THEREOF, the parties have hereunto affixed their signatures this 23rd day of August, 2019 in the City of San Fernando, La Union.

For the FIRST PARTY:


For the SECOND PARTY:

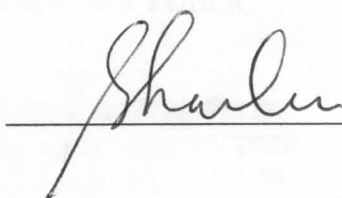

JAMES F. FADRILAN, CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION 1


MAJESCA MACLAN
 Catering Sales Manager
 HOLIDAY INN HOTEL

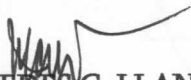
Witness:

Witness:


PEDRO D. GONZALES
 LGCDD Chief



CERTIFIED FUNDS AVAILABLE:


MERCEDES C. LLANES
 AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

SAN FERNANDO CITY, LA UNION) S.S.

BEFORE ME, a Notary Public for and in SAN FERNANDO CITY, LA UNION, this 27 AUG 2019, personally appeared

JAMES F. FADRILAN, CESO III

TIN: 125 539 629

MAJESCA MACLAN

TIN: _____

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, said instrument consisting of three (3) pages, including the page on which this acknowledge is written, signed in each and every page thereof by the parties and their witnesses, and acknowledged to me that the same are their free act and voluntary deed.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

NOTARY PUBLIC

ATTY. ERNESTO V. RAFON, Ph.D.
NOTARY PUBLIC UNTIL DEC. 31, 2020
ROLL # 50981: TIN # 172-170-614
IBP LIFETIME #: 1068479: MCLE # V00261L
2019, PTR # 3411008: SEVILLA,
SAN FERNANDO CITY, LA UNION

Doc. No. 264
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Book No. 17
Series of 2019



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

NOTICE OF AWARD

August 24, 2019

MS. MAJESCA MACLAN
Catering Sales Manager
Holiday Inn Hotel
Legarda Road, Baguio City

Dear Ms. Maclan,

We are pleased to inform you that your quotation amounting to **Seventy-five Thousand Six Hundred Pesos (Php 75,600.00)** for the **Meals, Snacks and Accommodation** for the activity, **NEO orientation: Priming Leaders for Effective Local Governance** scheduled on **August 27-29, 2019**, has been determined to be the Responsive Bid (RB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JAMES F. FADRILAN, CESO III
Regional Director, DILG R1 and
Head, Procuring Entity

CONFORME:


MS. MAJESCA MACLAN
Catering Sales Manager
Holiday Inn Hotel



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office I

NOTICE TO PROCEED

August 27, 2019

MS. MAJESCA MACLAN
Catering Sales Manager
Holiday Inn Hotel
Legarda Road, Baguio City


Dear Ms. Maclan,

With the attached **CONTRACT** having been approved, you are hereby notified to provide **Meals and Snacks with Accommodation** for the activity, **NEO orientation: Priming Leaders for Effective Local Governance** scheduled on **August 27-29, 2019**.

Likewise, you are responsible for performing the required services under the terms and conditions of the Contract, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JAMES F. FADRILAN, CESO III
Regional Director, DILG 1 and
Head, Procuring Entity

RECEIVED BY:


MS. MAJESCA MACLAN
Catering Sales Manager
Holiday Inn Hotel