

Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Office I

## NOTICE OF AWARD

May 2, 2019

**MS. CORNELIA G. SANCHEZ**

Representative

San Juan Resort Development and Management Corporation

Ili Sur, San Juan, La Union

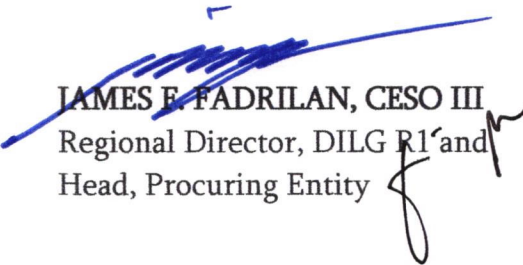
Dear Ms. Sanchez,

We are pleased to inform you that your quotation amounting to **EIGHTY THOUSAND PESOS (Php 80,000.00)** for the **Meals and Snacks** for the activity, **2019 SGLG Online Data Encoding** scheduled on **May 22-24 & 27-28, 2019**, has been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,

  
**JAMES E. FADRILAN, CESO III**  
Regional Director, DILG R1 and  
Head, Procuring Entity

**CONFORME:**

  
**MS. CORNELIA G. SANCHEZ**

Representative

San Juan Resort Development and Management Corporation

**"Matino, Mahusay at Maaasahan"**

City of San Fernando, La Union

Telephone Number (072) 888 2108 • 888 2294 • 888 2289 • 607 4467 to 70

[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

REPUBLIC OF THE PHILIPPINES)  
 \_\_\_\_\_ ) S.S.

### CONTRACT OF SERVICES

#### KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 17<sup>th</sup> day of May, 2019 in the City of San Fernando, La Union, Philippines, by and between.

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **DIR. JAMES F. FADRILAN, CESO III, Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, la Union 2500, herein referred to as the **First Party**.

- and -

That **SAN JUAN RESORT DEVELOPMENT AND MANAGEMENT CORPORATION** represented herein by **MS. CORNELIA G. SANCHEZ, Authorized Representative** with office address at Ili Sur, San Juan, La Union, herein referred to as the **Second Party**.

#### WITNESSETH:

**WHEREAS**, The **FIRST PARTY** will conduct a five (5) day activity entitled "**2019 SGLG Online Data Encoding**" on May 22-24 and May 27-28, 2019 at San Juan Resort Development and Management Corporation.

**WHEREAS**, the **SECOND PARTY** has the capability of providing venue with food for the conduct of the above-mentioned activity at reasonable cost;

**NOW, THEREFORE**, for and in consideration of the foregoing premises the parties hereto agree the contents of this Contract to wit:

1. **THAT**, the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide venue with food for the participants who will attend the "**2019 SGLG Online Data Encoding**" to be held on May 22-24 and May 27-28, 2019 at the **San Juan Resort Development and Management Corporation**, with the contract package of **EIGHTY THOUSAND PESOS ONLY (PHP 80,000.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;

Proposed Schedule	Particular	No. of Days	No. of Participants	Amount
May 22-24 & 27-28, 2019	" <b>2019 SGLG Online Data Encoding</b> "	5 days	20 pax (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner)	= Php 800.00 per pax per day
				<b>TOTAL = Php 80,000.00</b>

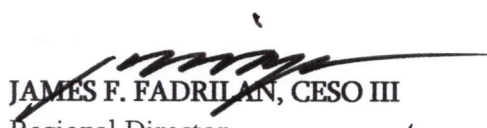
3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it.

4. THAT, if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract.
5. THAT the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. THAT, the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. THAT, in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. THAT, this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity.
9. THAT this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at the City of San Fernando, La Union, Philippines this 17<sup>th</sup> day of May 2019.

**For the First Party**


**For the Second Party**

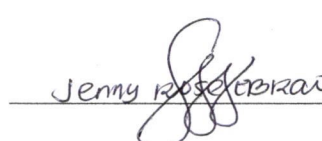
  
**JAMES F. FADRILAN, CESO III**  
 Regional Director  
 DEPARTMENT OF THE INTERIOR AND  
 LOCAL GOVERNMENT- REGION I

  
**CORNELIA G. SANCHEZ**  
 Authorized Representative  
 SAN JUAN RESORT DEVELOPMENT &  
 MANAGEMENT CORPORATION


Witness:

Witness:

  
**RHODORA G. SORIANO**  
 LGMED Chief

  
 \_\_\_\_\_

**CERTIFIED FUNDS AVAILABLE:**

  
**MERCEDES C. LLANES**  
 AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

\_\_\_\_\_)S.S.  
SAN FERNANDO CITY, LA UNION

SAN FERNANDO CITY, LA UNION

BEFORE ME, a Notary Public for and in \_\_\_\_\_, this  
\_\_\_\_\_, personally appeared

17 MAY 2019

JAMES F. FADRILAN, CESO III

TIN: 125 539 629

MS. CORNELIA G. SANCHEZ

TIN: 1504002620

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

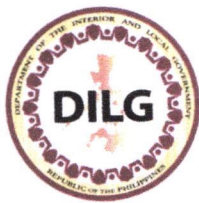
This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 289  
Page No. 58  
Book No. 10  
Series of 2019

ATTY. ERNESTON BAFON, Ph.D.  
NOTARY PUBLIC UNTIL DEC. 31, 2020  
ROLL # 50981; TIN # 172-170-614  
IBP LIFETIME #: 1068479; MCLE # V 0026 111  
2019 PTR # 3411008; SEVILLA  
SAN FERNANDO CITY, LA UNION

F J



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Office I

## NOTICE TO PROCEED

May 21, 2019

**MS. CORNELIA G. SANCHEZ**

Representative

San Juan Resort Development and Management Corporation

Ili Sur, San Juan, La Union


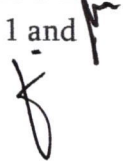
**Dear Ms. Sanchez,**

With the attached **CONTRACT** having been approved, you are hereby notified to provide **Meals and Snacks** for the activity, **2019 SGLG Online Data Encoding** scheduled on **May 22-24 & 27-28, 2019**.


Likewise, you are responsible for performing the required services under the terms and conditions of the Contract, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,

  
**JAMES F. FABRILAN, CESO III**  
Regional Director, DILG 1 and  
Head, Procuring Entity 

*RECEIVED BY:*

  
**MS. CORNELIA G. SANCHEZ**  
Representative  
San Juan Resort Development and Management Corporation

**"Matino, Mahusay at Maaasahan"**

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