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**Present On-site:**

PD Reggie R. Colisao, CESO V  
 LGCDD Chief Pedro D. Gonzales  
 LGOO III Sheen Mark C. Pagaduan  
 LGOO II Jeslen B. Tesoro  
 Stat II Vida C. Jucutan  
 ITO I Prayandleo E. Cahiga  
 IO II Liana M. Lalata

**Present via Zoom:**

FAD Chief Alicia C. Bang-oa  
 LGMED Chief Rhodora G. Soriano  
 LGOO VI Leslie Carol L. Isip  
 SAO Sety Zorayda S. Perez  
 LGOO V Benedicta M. Barnachea  
 LGOO V Rhealiza A. Delos Santos  
 LGOO V Amily D. Dulay  
 LGOO V Editha C. Soriano

**Present via Zoom:**

LGOO V Narvita R. Flores  
 LGOO IV Michael David S. Casignia  
 LGOO IV Liza May A. Colisao  
 AO V Mildred M. Malapit  
 AO V Mercedes C. Llanes  
 RPO Alethea A. Cedo  
 LGOO II Vilgladys M. Maglaya  
 AO IV Karen Joy D. Espat  
 AA III Diosdado D. Mendoza

**Absent:**

LGOO VI Lily Ann Z. Victorio  
 LGOO VI Sharwyn M. Sangel  
 LGOO V Karen C. Castillo

**Meeting Was Called to Order: 9:49 A.M.**

The Local Governance Regional Resource Center (LGRRC) 1 held its 2nd Meeting for the year 2021 last March 23, 2021. The said meeting was presided by PD Reggie R. Colisao, CESO V as the LGRRC 1 Assistant Manager. It was participated in by LGRRC 1 Facility Leaders and Members for the Capacity Development, Public Education and Citizenship, Linkage, Multi-Media and Knowledge and Secretariat. It was conducted through face-to-face and online platform.

	Agenda Item	Issues/Highlights of Discussion/Management Action and Decisions	Action Plan (What, Who, When to do)
1	Reading and Approval of the Minutes of the LGRRC Meeting conducted on March 4, 2021	LGOO Jeslen B. Tesoro read the minutes of the 1 <sup>st</sup> LGRRC Meeting. Actionable issues were addressed by the body during the reading of the previous minutes of the meeting.	<p>Among are the actionable issues addressed by the body:</p> <ul style="list-style-type: none"> <li>• Linkage Team Leader Chief Alicia C. Bang-oa will facilitate the signing of the MOA re: Partnership Between NGAs</li> <li>• Secretariat to provide a copy of Minutes of the Meeting to all LGRRC Members</li> <li>• AO Mildred M. Malapit informed the body that all DILG Personnel of R1 have responded on the DILG Vaccination Survey.</li> <li>• LGCDD Chief Pedro D. Gonzales informed the body that the 3 Activity</li> </ul>

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			Designs (CapDev for Full Devolution, Climate and Disaster Risk Assessment and Local Economic Development) were already submitted to LGA. Timelines of the conduct of CapDevs will be decided once the fund is downloaded by LGA to Regional Offices.
2	Policy Support on LGAMES	LGRRRC 1 Assistant Manager Reggie R. Colisao and Capacity Development Program Head Pedro D. Gonzales advised and reminded the Secretariat to include this matter on the documentation such as in the minutes of the meeting and thru advisory.	Advisory shall be issued re: use of data in the LGAMES for future interventions/ actions of the Region.
3	Reorganization of Provincial LGRC Teams and their MSAC	The province of Ilocos Norte, La Union and Pangasinan had submitted the organization of their Provincial LGRC Teams.	LGGOO Rhealiza A. Delos Santos to follow-up the submission of Ilocos Sur thru an advisory.
4	Populating the LGRRRC Folder at the DILG R1 Website	It was decided that the Units/Divisions and POs will submit a write-up/press release and photo documentation in every activity/trainings that they will conduct.	<ul style="list-style-type: none"> <li>Personnel Section shall submit a write-up on the Prime HRM Awarding to RPO Alethea A. Cedo. As per FAD Chief Alicia C. Bang-oa, preparation of the write-up is on-going.</li> <li>ITO Prayandleo E. Cahiga to coordinate with PACS on the posting of RO1 Press Releases for the Regional and National/CO News.</li> </ul>
5	Documentation of 1 <sup>st</sup> Quarter MSAC Meeting & Matters Arising From	LGGOO Jeslen B. Tesoro read the minutes of the 1 <sup>st</sup> Quarter MSAC Meeting. Actionable issues were addressed by the body during the reading of the previous minutes of the meeting.	<p>Among are the actionable issues addressed by the body:</p> <ul style="list-style-type: none"> <li>Reiteration for Linkage Team Leader Chief Alicia C. Bang-oa will facilitate</li> </ul>

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	the Meeting		<p>the signing of the MOA re: Partnership Between NGAs</p> <ul style="list-style-type: none"> <li>• Secretariat shall draft a letter to agencies requesting for the designation of main and alternate focal persons to attend the MSAC meeting</li> <li>• Secretariat to provide a copy of the draft 1<sup>st</sup> Quarter MSAC Minutes of the Meeting to all LGRRC Members</li> </ul>
6	Designation of Library Manager and Information Officer	LGRRC Asst. Manager Reggie R. Colisao will discuss the selection to ARD Agnes A. De Leon, CESO V and RD James F. Fadrihan, CESO III.	<ul style="list-style-type: none"> <li>• All presentations/ training materials (hard and e-copies) captured during trainings will be uploaded on the LGRRC Library/computer</li> <li>• It was suggested by Multi-media and Knowledge Head Benedicta M. Barnachea to invite the Information Officer if there are big activities of the Program Division so she/he can write an article.</li> </ul>
7	Other Matters	<ul style="list-style-type: none"> <li>• RPO Alethea A. Cedo informed the body on the rating of DILG RO1 re: 2019 PBB. So far, the computed rating is 96%. Yet the said rating is still subject for deliberation and finalization.</li> <li>• LGOO Vilgladys Maglaya gave an update regarding LGAMES. LGA conducted a consultation on the LGAMES enhancement last March 19, 2021. Target date for the</li> </ul>	

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DILG REGIONAL OFFICE 1  
**MINUTES OF THE MEETING**  
 LGRRRC 1 – March 23, 2021

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		enhancement is Mid-April 2021.	
8	Agreements	<p>The following matters were agreed upon during the meeting:</p> <ul style="list-style-type: none"> <li>• LGRRRC 1 to attend the Knowledge Fair Activity hosted by DSWD on March 25, 2021 via Google Meet</li> <li>• ITO Prayandleo E. Cahiga to attend the RGIN Meeting hosted by NEDA on the afternoon of March 23, 2021</li> <li>• DILG R1 to await for the copy of the Research Study of DBM re: IOS. Updating of IOS is on-going as per RD Ria V. Bansigan</li> <li>• LGCDD Chief Pedro D. Gonzales encouraged everyone to extend effort and devote time for the LGRRRC</li> <li>• LGCDD Chief Gonzales to negotiate with NEDA re: KM Framework</li> <li>• Tentative schedule of the conduct of TOT on VAWC will be discussed by the concerned personnel</li> <li>• Proposed Title for the CapDev of Region 1: "LGRRRC 1 CapDev Marathon"</li> <li>• Units and Divisions to submit CapDev activities for the whole year to RPO Cedo for the updating of calendar</li> </ul>	
There being no other matters to be discussed, the meeting was adjourned at 11:29 A.M.			

Prepared by:

*Jeslen B. Tesoro*  
**JESLEN B. TESORO**  
 LGOO II

Approved by:

*Reggie R. Colisao*  
**REGGIE R. COLISAO, CESO V**  
 LGRRRC Asst. Manager

*Liana M. Lalata*  
**LIANA M. LALATA**  
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