



DILG REGIONAL OFFICE 1
**MINUTES OF 2ND QUARTER MSAC
MEETING 2021**

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Date: 14 May 2021

Present On-site and via Zoom:

PD Reggie R. Colisao, CESO V - LGRRC Asst. Program Manager & Presiding Officer
FAD Chief Alicia C. Bang-oa - Head, Linkage Program
LGCDD Chief Pedro D. Gonzales - Head, Capacity Development Program
LGMED Chief Rhodora G. Soriano - Head, Public Education & Citizenship Program

SAO Sety Zorayda S. Perez
LGOO VI Lily Ann Z. Victorio
LGOO VI Leslie Carol L. Isip
LGOO VI Sharwyn M. Sangel
LGOO V Benedicta M. Barnachea - Head, Multi-Media & Knowledge Program
LGOO V Narvita R. Flores
LGOO V Amily D. Dulay
LGOO V Karen C. Castillo
LGOO V Rhealiza A. Delos Santos
LGOO V Editha C. Soriano
LGOO IV Liza May A. Colisao
LGOO IV Michael David S. Casignia
AO V Mercedes C. Llanes
AO V Mildred M. Malapit
PO III Alethea A. Cedo
ITO Prayandleo E. Cahiga
AO IV Karen Joy D. Espat
Stat II Vida C. Jucutan
LGOO III Sheen Mark C. Pagaduan
LGOO II Jeslen B. Tesoro
LGOO II Vilgladys M. Maglaya
LGOO II Liana M. Lalata
DA Rodolfo V. Sarranquin, Jr.
UW Alex N. Barnachea

Provincial Offices

LGRC Ilocos Norte

LGOO VII Aleli F. Tunac
LGOO VI Rodel D. Hilario
LGOO VI Janette P. Duarte
LGOO III Melba Suzaine P. Tarampi

LGRC La Union

LGOO VI Rocelyn Charina B. Flora
LGOO VI Nicolette May O. Amon
LGOO VI Lily Ann O. Colisao
LGOO VI Francisco A. Vergara
LGOO VI Maria Gracia D. Dela Cruz

LGRC Ilocos Sur

LGOO VII Mila P. Madriaga
LGOO VI Cesarieta R. Pestaño
LGOO VI Gerald D. Gallardo
LGOO VI Aprille Regina P. Guerrero
LGOO II Paul Bryan C. Cabalbag

LGRC Pangasinan

LGOO VII Domiciano N. Soriano, Jr.
LGOO VII Rogelio L. Quitola
LGOO VI Andres A. Vendiola, Jr.
LGOO VI Calvin Nollie Julius B. Lubrin
LGOO II Czarina Gracia S. Carriaga



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MSAC:

- | | |
|--------------------------------|--|
| RD Nestor Rillon (NEDA) | Johnson Laureta (OCD) |
| Raquel Atawe (NEDA) | Cid A. Javier, MPA, MAPS, LI. B. (UNP) |
| Irenea Ubungen (NEDA) | Dominador Ayson, Jr, DBA (ISCPC) |
| Al Gerald Barde (CHED) | Dr. Margarita G. Hilario (MMSU) |
| Maura B. Florague (PSA RSSO 1) | Dr. Society V. Salcedo (MMSU) |
| Juvy Cahiga (TESDA) | Mayor Stephanie Eriguel (LMP La Union Chapter) |
| Kat Mateo (DTI) | Anacleto Zamoranos (Private Sector Representative) |
| Julius Jose Camara (DBM) | |
| Eric Sibayan (DOH) | |

The meeting was called to order at 9:30 AM.

The meeting was presided by the LGRRC 1 Assistant Program Manager – LGOO VIII Reggie R. Colisao, CESO V. The meeting was conducted through the blended approach (face-to-face and online).

Fourteen (14) out of the twenty-two (22) member-agencies of the MSAC were present during the meeting, hence, there is a quorum.

NO.	AGENDA	ISSUES/HIGHLIGHTS OF DISCUSSION/ACTIONS & DECISIONS	ACTION PLAN (WHAT, WHO, WHEN TO DO)
1	Reading and Approval of the Minutes of the 1st Quarter LGRRC 1-MSAC Meeting and Matters Arising	<p>LGOO II Liana M. Lalata read the Minutes of the 1st Quarter MSAC Meeting conducted last March 16, 2021. There being no questions, clarifications and corrections, the minutes of the previous meeting was approved by the body.</p> <p>Afterwards, LGRRC 1 Asst. Program Manager Reggie R. Colisao discussed the Matters Arising from the previous meeting for the information of the MSAC Members.</p>	
2	Knowledge Management Audit and Tools	RPO Alethea A. Cedo oriented the body on the process of KM Audit. She also presented the 4 Tools to be used on the audit such as the a.) Tool 1 KM Audit Organizational Capability Assessment, b.) Tool 2 KM Audit KM Mapping Matrix, Tool c.) 3 KM Audit Social Network Analysis Sheet and d.) Tool 4 Knowledge Capital Plan Matrix.	<ul style="list-style-type: none"> • NEDA, CHED and MMSU signified their interest to conduct the audit. • LGRRC 1 Asst. Program Manager Reggie R. Colisao added that the target schedule for the audit is from the 2nd to 3rd quarter of 2021.



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		<p><u>Recommendation from NEDA</u> <u>(Racquel T. Atawe):</u> Let's have participants in the KM Audit from various groups (SUCs, LGUs, NGO, etc.)</p> <p><u>Question from NEDA (Irenea Ubungen):</u> May we know also the ways forward of MSAC after the conduct of the external audit about by 5 volunteers? The MSAC may come up with interventions based on results of the audit for the MSAC members.</p> <p><u>Response from Capacity Development Program Head Pedro D. Gonzales:</u> After the conduct of the external KM Audit, the MSAC would be able to enhance the Work and Financial Plan and also the Business Plan. Results of the audit will serve as an input in the updating of the KM Framework.</p> <p><u>Addendum from NEDA (Irenea Ubungen):</u> Result can be used for capability building.</p>	
3	LGRRC CapDev Marathon	<p>Capacity Development Program Head Pedro D. Gonzales presented the schedule of activities to be conducted by DILG until the month of July 2021.</p> <p>The Online CapDev Market System was introduced to all via an audio visual presentation.</p>	MSAC Members to submit their own schedules for the updating of the LGRRC CapDev Marathon.
4	Creation of MSAC Facebook	MSAC members agreed on the creation of this platform for feasible and faster communication dissemination.	Members are requested to submit the names of their Main and Alternate focal persons to be included on

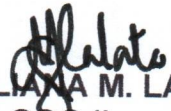


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	Group and Messenger		the Facebook and Messenger group.
5	Joint Regional Task Force-Provincial Task Force ELCAC Barangay Levelling Sessions	Public Education and Citizenship Program Head Rhodora G. Soriano informed the body on the schedule of the said activity via Zoom online platform: Ilocos Norte – May 24 Ilocos Sur – May 25 La Union – May 27 Pangasinan – May 28	SUCs and CSOs are encouraged to join on the schedule of their respective province.
There being no other matters to be discussed the meeting was adjourned at 12:10 PM.			

Prepared by:


 LIYA M. LALATA
 LGOO II

Approved by:


 AGNES A. DE LEON, CESO V
 LGRRO 1 Program Manager