



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 1

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-79

**RECOMMENDING THE AWARD OF CONTRACT FOR LEASE OF VENUE TO ROYCE HOTEL
FOR THE CONDUCT OF TRAINING ON THE FORMULATION OF LOCAL INVESTMENT AND INCENTIVE FUND**

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to lease a venue inclusive of meals and accommodation for the conduct of Training on the Formulation of Local Investment and Incentive Fund on November 14-16, 2022 with an Approved Budget for the Contract (ABC) of Five Hundred Forty Thousand Six Hundred Pesos (P540,600.00);

WHEREAS, the BAC implemented the procedures prescribed for Lease of Venue for said activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act 9184;

WHEREAS, the Canvass Committee floated Requests for Quotation to Three (3) prospective bidders, namely: Royce Hotel, Clark Marriott Hotel, and Quest Plus Conference;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Royce Hotel submitted complete eligibility requirements and quotation;

WHEREAS, the quotation submitted by ROYCE HOTEL was determined to be responsive to the technical requirements having obtained an overall rating of 97.6% which is above the DILG R1- prescribed passing rate of 85% for lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare ROYCE HOTEL as the Single Calculated and Responsive Bidder (SCRB) with a bid amount of Five Hundred Forty Thousand Six Hundred Pesos (Php540,600.00);
- b) To recommend to the HOPE the approval of this recommendation and to **award the contract for lease of venue to the SCR.B**.


RESOLVED, further to furnish copy of this Resolution to the **Local Government Capacity and Development Division (LGCCD)** and Finance and Administrative Division (FAD) for their appropriate action.


ADOPTED: DILG Regional Office 1. October 26, 2022 via Hybrid Conference.

Certified Correct:


MARIFE M. DOCULAN
Head, BAC Secretariat


ATTY. CHESTER S. CAYABAS-DIWAS
BAC Member



SHARWYN M. SANGEL
BAC Member



LILY-ANNE Z. VICTORIO
BAC Member


BENEDICTA M. BARNACHEA
BAC Vice-Chairperson/Presiding Officer

on OB
PEDRO D. GONZALES
BAC Chairperson

Attested by:


LESLIE CAROL L. ISIP
BAC Member


LIZA MAY O. COLISAO
BAC Member/ End-User

APPROVED / DISAPPROVED:


AGNES A. DE LEON, CESOV
OIC-Regional Director/ HOPE



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE 1
 Aguila Rd., Barangay Sevilla, City of San Fernando, La Union

Document Code		
FM-QP-DILG-AS-RO-10-06		
Rev. No.	Eff. Date	Page
00	06.15.21	1 of

RFQ NO. 2022-10-278
 ABC: Php 540,600.00

ABSTRACT OF QUOTATION/S

MODE OF PROCUREMENT: Lease of Venue

AOQ No. 2022-10-013
 Date : October 26, 2022
 Time: 11:30 AM

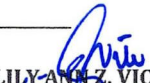
Item	Item/Description	ABC	Qty.	Unit	Royce Hotel	Clark Marriott Hotel	Quest Plus Conference
1	Lease of venue and hotel accommodations inclusive of meals and snacks	540,600.00	1	lot	540,600.00	Incomplete eligibility requirements and quotation submitted	No eligibility requirements and quotation submitted
	PR No. 2022-10-381 Date Received: October 20, 2022 PUR: Conduct of Training on the Formulation of Local Investment and Incentive Fund on November 14-16, 2022						
	ELIGIBILITY REQUIREMENTS						
	*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.						
	Valid Business/ Mayor's Permit				/	/	X
	Latest Income/Business Tax Return/Tax Clearance Certificate				/	X	X
	PhilGeps Reg. Number				/	/	X
	Menu				/	X	X
	Table of Rating Factors for Lease of Venue (passing rate of 85%)				97.60%		


REMARKS:


Award is hereby recommended to be given to **Royce Hotel** which is the single calculated and responsive bid.

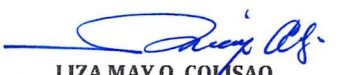
OTHERS:

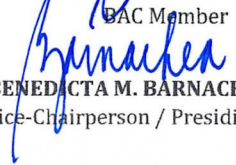

 SHARWYN M. SANGEL
 BAC Member


 LILY ANN Z. VICTORIO
 BAC Member


 LESLIE CAROL L. ISIP
 BAC Member



 ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member


 LIZA MAY O. COMSAO
 End-User


 BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson / Presiding Officer

on OB
 PEDRO D. GONZALES
 BAC Chairperson

APPROVED BY:


 AGNES A. DE LEON, CESO V
 OIC-Regional Director / HOPE

REPUBLIC OF THE PHILIPPINES)
 _____) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT OF SERVICE is made and entered into this 28th day of October, 2022 in the City of San Fernando, La Union, Philippines, by and between.

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1, represented herein by AGNES A. DE LEON CESO V, OIG-Regional Director, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the First Party.

- and -

EIGHT INTEGRATED DEVELOPMENT CORPORATION (ROYCE HOTEL AND CASINO) represented herein by BENJAMIN YUZON with office address at M.A Roxas cor. Clark Freeport Zone, Pampanga herein referred to as the Second Party.

WITNESSETH:

WHEREAS, The FIRST PARTY will conduct a **three (3) days** activity entitled **Conduct of Training on the Formulation of Local Investment and Incentive Fund** on **November 14-16, 2022** at **M.A Roxas cor. Clark Freeport Zone, Pampanga**.

WHEREAS, the SECOND PARTY has the capability of providing food and accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

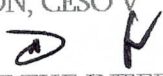
1. THAT, the SECOND PARTY agrees and binds itself to the FIRST PARTY to provide food and accommodation for the participants who will attend the "Conduct of Training on the Formulation of Local Investment and Incentive Fund" to be held on **November 14-16, 2022** at **M.A Roxas cor. Clark Freeport Zone, Pampanga**, with a contract package of **FIVE HUNDRED FORTY THOUSAND SIX HUNDRED PESOS ONLY (Php 540,600.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the SECOND PARTY shall be paid by the FIRST PARTY appearing in the Statement of Account;
2. THAT this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the SECOND PARTY shall provide food at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
Nov. 14-16, 2022	Conduct of Training on the Formulation of Local Investment and Incentive Fund	3	Day 0 - 9 pax (Dinner)	Php 4,500.00
			9 pax (Accom.)	11,700.00
			Day 1 - 74 pax (Breakfast to Dinner)	125,800.00
			74 pax (Accommodation)	96,200.00
			Day 2 - 74 pax (Breakfast to Dinner)	125,800.00
			74 pax (Accommodation)	96,200.00
			Day 3 - 67 pax (Breakfast, am snack, lunch)	80,400.00
			TOTAL	540,600.00

3. In case of the unforeseen incidental expenses incurred by the FIRST PARTY, the FIRST PARTY shall pay the SECOND PARTY the amount corresponding to it.
4. THAT, if the total number of participants exceed the foregoing guaranteed minimum number of participants, the FIRST PARTY shall pay the SECOND PARTY additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract.
5. THAT the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. THAT, the SECOND PARTY guarantees to provide safe and clean food for the said activity to be conducted by the FIRST PARTY, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the FIRST PARTY may sustain resulting from any harmful or contaminated food served by the SECOND PARTY;
7. THAT, in case the SECOND PARTY failed to effect deliveries of what is stipulated herein, without any fault on the part of the FIRST PARTY, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the FIRST PARTY shall be freed from any liability to the SECOND PARTY;
8. THAT, this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity.
9. THAT this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at _____, Philippines this _____ day of _____ 2022.

For the First Party


 AGNES A. DE LEON, CESO V
 Regional Director 
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION 1

Witness:




For the Second Party


 BENJAMIN YUZON
 Authorized Representative
 EIGHT INTEGRATED DEVELOPMENT CORP.
 (ROYCE HOTEL & CASINO)

Witness:

CERTIFIED FUNDS AVAILABLE:


 MERCEDES C. LLANES
 AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

_____)S.S.

BEFORE ME, a Notary Public for and in _____, this _____, personally appeared

AGNES A. DE LEON, CESO V

TIN: _____

BENJAMIN YUZON

TIN: _____

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 404
Page No. 81
Book No. 114
Series of 2022

ATTY. ERNESTO V. KAFUN, Ph.D.
NOTARY PUBLIC UNTIL DECEMBER, 2022
SAN FERNANDO CITY, LA UNION
PTR # 6243284; IBP LIFETIME # 106847
2022 TIN # 172-170-614 / ROLL # 509*
MCLE COM. # V1007213



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

October 27, 2022

BENJAMIN YUZON
Authorized Representative
Eight Integrated Development Corporation
Royce Hotel and Casino
M.A Roxas cor. Clark Freeport Zone,
Pampanga, Philippines

Dear Mr. Yuzon:

We are pleased to inform you that your quotation amounting to **Five Hundred Forty Five Thousand Six Hundred Pesos Only (Php 540,600.00)** for the **Procurement of Meals and Accommodation for the Conduct of Training on the Formulation of Local Investment and Incentive Fund** to be held on **November 14-16, 2022 at M.A Roxas cor. Clark Freeport Zone, Pampanga** has been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


AGNES A. DE LEON, CESO V
OIC - Regional Director, DILG 1 and
Head of Procuring Entity 

CONFORME:


BENJAMIN YUZON
Authorized Representative
Eight Integrated Development Corporation
Royce Hotel and Casino
M.A Roxas cor. Clark Freeport Zone,
Pampanga, Philippines



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

November 2, 2022

BENJAMIN YUZON
Authorized Representative
Eight Integrated Development Corporation
Royce Hotel and Casino
M.A Roxas cor. Clark Freeport Zone,
Pampanga, Philippines

Dear Mr. Yuzon:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodation for the Conduct of Training on the Formulation of Local Investment and Incentive Fund** on November 14-16, 2022 at M.A Roxas cor. Clark Freeport Zone, Pampanga.

Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


AGNES A. DE LEON, CESO V
OIC - Regional Director, DILG 1 and
Head of Procuring Entity *N* *h*

RECEIVED BY:


BENJAMIN YUZON
Authorized Representative
Eight Integrated Development Corporation
Royce Hotel and Casino
M.A Roxas cor. Clark Freeport Zone,
Pampanga, Philippines