

REPUBLIC OF THE PHILIPPINES)
_____) S.S.

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT OF SERVICE** is made and entered into this 19th day of September, 2022 in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **AGNES A. DE LEON, CESO V, OIC -Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and -

The **MKA LAND DEVELOPMENT INC. - HOTEL ARIANA**, represented herein by **MARY RUTH FERRER** with office address at Paringao, Bauang, La Union, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** will conduct a **two (2) day** activity entitled “**Conduct of Regional Training of Trainers (ToT) of the Capacity Development Program for CSOs in the Local Health Board**” on **September 20-21, 2022** at **MKA Land Dev’t Inc. - Hotel Ariana, Paringao, Bauang, La Union**;

WHEREAS, the **SECOND PARTY** has the capability of providing food for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:



1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the “**Conduct of Regional Training of Trainers (ToT) of the Capacity Development Program for CSOs in the Local School Board**” to be held on **September 20-21, 2022** at **MKA Land Dev’t Inc. - Hotel Ariana, Paringao, Bauang, La Union**, with the contract package of **TWO HUNDRED TWENTY THREE THOUSAND THREE HUNDRED PESOS ONLY (Php 223,300.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** as appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;

Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
Sept. 20-21, 2022	Conduct of Regional Training of Trainers (ToT) of the Capacity Development Program for CSOs in the Local School Board	2	77 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	Php 77,000.00
			77 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	77,000.00
			Accom.	69,300.00
			Total	Php 223,300.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.


IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at _____, Philippines this _____ day of _____ 2022.

For the First Party:


AGNES A. DE LEON, CESO V
 OIC - Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION I 

Witness:

For the Second Party:


MARY RUTH FERRER
 Authorized Representative
 MKA LAND DEV'T INC. - HOTEL ARIANA

Witness:



CERTIFIED FUNDS AVAILABLE:



MERCEDES C. LLANES
AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
_____)S.S.

BEFORE ME, a Notary Public for and in _____, this
_____, personally appeared

AGNES A. DE LEON, CESO V

TIN: _____

MARY RUTH FERRER

TIN: _____

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____



ATTY. ERNESTO V. RAFON, Ph.D
NOTARY PUBLIC UNTIL DECEMBER, 2022
SAN FERNANDO CITY, LA UNION
PTR # 6343284; IBP LIFETIME # 1068473
2022 TIN # 172-170-614/ ROLL # 5088
MCLE COM. # V1007213



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

September 14, 2022

MARY RUTH FERRER

Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union



Dear Ms. Ferrer:

We are pleased to inform you that your quotation amounting to **Two Hundred Twenty Three Thousand Three Hundred Pesos Only (Php 223,300.00)** for the **Procurement of Meals and Accommodation for the Conduct of Regional Training of Trainers (ToT) of the Capacity Development Program for CSOs in the Local Health Board** to be held on **September 20-21, 2022** at **MKA Lands Dev't Inc.- Hotel Ariana Paringao, Bauang, La Union** has been determined to be the **Lowest Calculated and Responsive Bid (LCRB)**.

You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


JULIE J. DAQUIOAG, Ph.,D., CESO III
Regional Director, DILG 1 and
Head of Procuring Entity 

CONFORME:


MARY RUTH FERRER
Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union



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NOTICE TO PROCEED

September 20, 2022

MARY RUTH FERRER

Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union

Dear Ms. Ferrer:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodation for the Conduct of Regional Training of Trainers (ToT) of the Capacity Development Program for CSOs in the Local Health Board on September 20-21, 2022 at Hotel Ariana and Restaurant, Paringao, Bauang, La Union.**


Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


AGNES A. DE LEON, CESO V
OIC-Regional Director, DILG 1 and
Head of Procuring Entity 

RECEIVED BY:


MARY RUTH FERRER
Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 1

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-53

RECOMMENDING THE AWARD OF CONTRACT FOR LEASE OF VENUE TO HOTEL ARIANA & RESTAURANT FOR THE CONDUCT OF REGIONAL TRAINING OF TRAINERS (TOT) OF THE CAPACITY DEVELOPMENT PROGRAM FOR CSOs IN THE LOCAL HEALTH BOARD

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to lease a venue inclusive of meals and accommodation for the conduct of Regional Training of Trainers (TOT) of the Capacity Development Program for CSOs in the Local Health Board on September 20-21, 2022 with an Approved Budget for the Contract (ABC) of Two Hundred Thirty-One Thousand Pesos (P231,000.00);

WHEREAS, the BAC implemented the procedures prescribed for Lease of Venue for said activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act 9184;

WHEREAS, the Canvass Committee floated Requests for Quotation to Three (3) prospective bidders, namely: Hotel Ariana & Restaurant, EM Royale Hotel, and Marand Resort and Spa;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Hotel Ariana & Restaurant, EM Royale Hotel submitted complete eligibility requirements and quotation;

SUPPLIER	Valid Business/ Mayor's Permit	Latest Income/ Business Tax Return/Tax Clearance Certificate	PhilGeps Reg. No.	Menu	Bid Amount/ Remarks	Remarks
Hotel Ariana and Restaurant	/	/	/	/	P223,300.00	LCRB
EM Royale Hotel	/	/	/	/	P231,000.00	Rank 2
Marand Resort and Spa Beach Resort	/	/	x	x	P231,000.00	Incomplete eligibility requirements

WHEREAS, the quotation submitted by HOTEL ARIANA & RESTAURANT was determined to be responsive to the technical requirements having obtained an overall rating of 89.8% which is above the DILG R1- prescribed passing rate of 85% for lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- To declare HOTEL ARIANA & RESTAURANT as the Lowest Calculated and Responsive Bidder (LCRB) with a bid amount of Two Hundred Twenty-Three Thousand Three Hundred Pesos (Php223,300.00);
- To recommend to the HOPE the approval of this recommendation and to **award the contract for lease of venue to the LCRB.**

RESOLVED, further to furnish copy of this Resolution to the **Local Government Monitoring and Evaluation Division (LGMED)** and Finance and Administrative Division (FAD) for their appropriate action.

ADOPTED: DILG Regional Office 1. September 13, 2022 via Hybrid Conference.

Certified Correct:

MARIFE M. DOCULAN
 Head, BAC Secretariat

ATTY. CHESTER S. CAYABAS-DIWIAS
 BAC Member

SHARWYN T. SANGEL
 BAC Member

Attested by:

LILYANN Z. VICTORIO
 BAC Member

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

PEDRO D. GONZALES
 BAC Chairperson

LESLIE CAROL L. ISIP
 BAC Member

ALDRIN NOLASCO
 BAC Member/ End-User

APPROVED / DISAPPROVED:

JULIE J. DAQUIOAG, Ph.D., CESO III
 Regional Director/ HOPE

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
 888 7695 • 607 1245 • 607 1531 • 607 4467 to 70