

REPUBLIC OF THE PHILIPPINES)

SAN FDO. CITY L.U.) S.S.**CONTRACT OF SERVICES****KNOW ALL MEN BY THESE PRESENTS:**

This **CONTRACT OF SERVICE** is made and entered into this 2nd day of November, 2022 in the City of San Fernando, La Union, Philippines, by and between

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGIONAL OFFICE 1**, represented herein by **AGNES A. DE LEON, CESO V, OIC -Regional Director**, with office and postal address at Aguila Road, Sevilla Norte, City of San Fernando, La Union 2500, herein referred to as the **First Party**

- and-

The **MKA LAND DEVELOPMENT INC. - HOTEL ARIANA**, represented herein by **MARY RUTH FERRER** with office address at Paringao, Bauang, La Union, herein referred to as the **Second Party**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** will conduct a three (3) days activity entitled “**Conduct of Regional Training of Trainers (RToT) on the Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC)**” on November 9-11, 2022 at **MKA Land, Inc. - Hotel Ariana, Paringao, Bauang, La Union**;

WHEREAS, the **SECOND PARTY** has the capability of providing food and Accommodation for the conduct of the above-mentioned activity at reasonable cost;

NOW, THEREFORE, for and inconsideration of the foregoing premises the parties hereto agree on the contents of this Contract to wit:

1. **THAT** the **SECOND PARTY** agrees and binds itself to the **FIRST PARTY** to provide food and accommodation for the participants who will attend the “**Conduct of Regional Training of Trainers (RToT) on the Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC)**” to be held on November 9-11, 2022 at **MKA Land Dev’t Inc. Hotel Ariana, Paringao, Bauang, La Union**, with the contract package of **TWO HUNDRED SIXTY THOUSAND EIGHT HUNDRED FIFTYPESOS ONLY (Php 260,850.00)** as indicated in the approved activity design subject to the qualification that only the actual cost/billing of the **SECOND PARTY** shall be paid by the **FIRST PARTY** as appearing in the Statement of Account;
2. **THAT** this Contract of Services shall be guaranteed for a minimum of 75% of the total number of participants. If attendance is above minimum, the **SECOND PARTY** shall provide food at the same rate for the additional participants;






Proposed Schedule	Activity	No. of Days	No. of Participants	Amount
Nov. 9-11, 2022	Conduct of Regional Training of Trainers (RToT) on the Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC)	3	Day 0 - 27 pax (Dinner)	Php 9,450.00
			27 pax Accommodation	27,000.00
			Day 1 - 75 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	74,700.00
			75 pax - Accom.	75,000.00
			Day 2 - 75 pax (Breakfast, AM Snack, Lunch, PM Snack & Dinner)	74,700.00
			Total	260,850.00

3. In case of the unforeseen incidental expenses incurred by the **FIRST PARTY**, the **FIRST PARTY** shall pay the **SECOND PARTY** the amount corresponding to it;
4. **THAT** if the total number of participants exceed the foregoing guaranteed minimum number of participants, the **FIRST PARTY** shall pay the **SECOND PARTY** additional charges which shall be based on the actual number of participants at the indicated rate per person as indicated in Item #2 of this contract;
5. **THAT** the payment of the amount due and payable under this contract and the conduct of this activity is based on the approved and signed program/activity design subject to the usual government accounting and auditing rules and regulations;
6. **THAT** the **SECOND PARTY** guarantees to provide safe and clean food for the said activity to be conducted by the **FIRST PARTY**, and the latter reserves the right to question any action of, or institute any appropriate action in a proper proceeding against the former for any injury the **FIRST PARTY** may sustain resulting from any harmful or contaminated food served by the **SECOND PARTY**;
7. **THAT** in case the **SECOND PARTY** failed to effect deliveries of what is stipulated herein, without any fault on the part of the **FIRST PARTY**, or was not due to fortuitous event, the contract will be automatically rescinded without going to court and the **FIRST PARTY** shall be freed from any liability to the **SECOND PARTY**;
8. **THAT** this contract shall be binding and may be cancelled/terminated at the option of either party upon prior written notice at least five (5) days before the commencement of the activity;
9. **THAT** this Contract shall take effect upon signing of both parties concerned.

IN WITNESS WHEREOF, the parties hereto and do hereby sign this document at SAN FDO. CITY L.D., Philippines this _____ day of 15 NOV 2022 2022.

For the First Party:

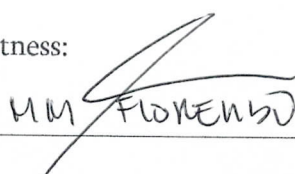

AGNES A. DE LEON, CESO V
 OIC - Regional Director 
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION 1

For the Second Party:


MARY RUTH FERRER
 Authorized Representative
 MKA LAND DEV'T INC. - HOTEL ARIANA

Witness:

Witness:



CERTIFIED FUNDS AVAILABLE:

Mercedes C. Llanes

MERCEDES C. LLANES
AO V/ Regional Budget Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
SAN FDO. CITY L.U.)S.S.

BEFORE ME, a Notary Public for and in **SAN FDO. CITY L.U.**, this
15 NOV 2022, personally appeared

AGNES A. DE LEON, CESO V

TIN: _____

MARY RUTH FERRER

TIN: _____

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of **three (3)** pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 41
Page No. 9
Book No. 113
Series of 2022

[Signature]



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1

Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

October 28, 2022

MARY RUTH FERRER

Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union

Dear Ms. Ferrer:

We are pleased to inform you that your quotation amounting to **Two Hundred Sixty Thousand Eight Hundred Fifty Pesos Only (Php 260,850.00)** for the **Procurement of Meals and Accommodation for the Conduct of Regional Training of Trainers (ToT) on the Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC)** to be held on **November 9-11, 2022** at **MKA Lands Dev't Inc. - Hotel Ariana, Paringao, Bauang, La Union** has been determined to be the Single Calculated and Responsive Bid (SCRB).

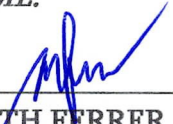
You are hereby required to formally enter into contract with us upon receipt of this Notice.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Very truly yours,


AGNES A. DE LEON, CESO V
OIC - Regional Director, DILG 1 and
Head of Procuring Entity 

CONFORME:


MARY RUTH FERRER
Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I

Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

November 3, 2022

MARY RUTH FERRER

Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union


Dear Ms. Ferrer:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Meals and Accommodation for the Conduct of Regional Training of Trainers (RToT) on the Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC)** on **November 9-11, 2022** at **MKA Lands Dev't Inc. Hotel Ariana, Paringao, Bauang, La Union.**


Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services, and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


AGNES A. DE LEON, CESO V
OIC - Regional Director, DILG 1 and
Head of Procuring Entity 

RECEIVED BY:


MARY RUTH FERRER
Authorized Representative
MKA Lands Dev't Inc. - Hotel Ariana
Paringao, Bauang, La Union



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 1

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-81

**RECOMMENDING THE AWARD OF CONTRACT FOR LEASE OF VENUE TO HOTEL ARIANA
FOR THE CONDUCT OF REGIONAL TRAINING OF TRAINERS (RTOT) ON STRENGTHENING INSTITUTIONAL CAPACITIES OF
BARANGAY ANTI-DRUG ABUSE COUNCIL (SICAP-BADAC)**

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to lease a venue inclusive of meals and accommodation for the conduct of Regional Training of Trainers (RTOT) on Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC) on November 9-11, 2022 with an Approved Budget for the Contract (ABC) of Two Hundred Sixty-One Thousand Four Hundred Fifty Pesos (P261,450.00);

WHEREAS, the BAC implemented the procedures prescribed for Lease of Venue for said activity under Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act 9184;

WHEREAS, the Canvass Committee floated Requests for Quotation to Three (3) prospective bidders, namely: Hotel Ariana, Hotel Mikka, and EM Royale;

WHEREAS, after thorough review and evaluation by the BAC assisted by the Technical Working Group, only Hotel Ariana submitted complete eligibility requirements and quotation;

WHEREAS, the quotation submitted by HOTEL ARIANA was determined to be responsive to the technical requirements having obtained an overall rating of 89.8% which is above the DILG R1- prescribed passing rate of 85% for lease of venue;

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare HOTEL ARIANA as the Single Calculated and Responsive Bidder (SCRB) with a bid amount of Two Hundred Sixty Thousand Eight Hundred Fifty Pesos (Php260,850.00);
- b) To recommend to the HOPE the approval of this recommendation and to **award the contract for lease of venue to the SCRB.**

RESOLVED, further to furnish copy of this Resolution to the **Local Government Monitoring and Evaluation Division (LGMED)** and Finance and Administrative Division (FAD) for their appropriate action.

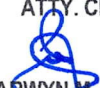
ADOPTED: DILG Regional Office 1. October 27, 2022 via Hybrid Conference.


Certified Correct:



MARIFE M. DOCULAN
Head, BAC Secretariat


Attested by:

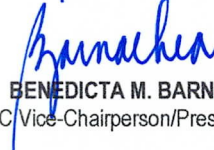

ATTY. CHESTER S. CAYABAS-DIWAS
BAC Member


SHARWYN M. SANGEL
BAC Member


LILY-ANN Z. VICTORIO
BAC Member


LESLIE CAROL L. ISIP
BAC Member


LARA MAE P. CASUGA
BAC Member/End-User


BENEDICTA M. BARNACHEA
BAC Vice-Chairperson/Presiding Officer

on OB
PEDRO D. GONZALES
BAC Chairperson

APPROVED / DISAPPROVED:


AGNES A. DE LEON, CESO V
OIC-Regional Director/ HOPE

"Matino, Mahusay at Maaasahan"

Tel. Nos. (072) 888 2108 • 888 2289 • 888 2294 • 888 3106
888 7695 • 607 1245 • 607 1531 • 607 4467 to 70



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE 1
 Aguila Rd., Barangay Sevilla, City of San Fernando, La Union

Document Code
FM-QP-DILG-AS-RO-10-06

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RFQ NO. 2022-10-285
ABC: Php 261,450.00

ABSTRACT OF QUOTATION/S

MODE OF PROCUREMENT:
Lease of Venue

AOQ No. 2022-10-016
Date : October 27, 2022
Time: 02:01PM

Item	Item/Description	ABC	Qty.	Unit	Hotel Ariana	Hotel Mikka	EM Royale Hotel
1	Lease of venue and hotel accommodations inclusive of meals and snacks on November 9-11, 2022	261,450.00	1	lot	260,850.00	No eligibility requirements and quotation submitted	No eligibility requirements and quotation submitted
	PR No. 2022-10-383 Date Received: October 20, 2022						
	PUR: Conduct of Regional Training of Trainers (RTOT) on Strengthening Institutional Capacities of Barangay Anti-Drug Abuse Council (SICAP-BADAC) on November 9-11, 2022						
	ELIGIBILITY REQUIREMENTS						
	*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements.						
	Valid Business/ Mayor's Permit	/				X	X
	Latest Income/Business Tax Return/Tax Clearance Certificate	/				X	X
	PhilGeps Reg. Number	/				X	X
	Menu	/				X	X
	Table of Rating Factors for Lease of Venue (passing rate of 85%)				89.80%		

REMARKS:

Award is hereby recommended to be given to **Hotel Ariana** which is the single calculated and responsive bid.

OTHERS:

SHARWYN M. SANGEL
 BAC Member

LILY ANN Z. VICTORIO
 BAC Member

LESLIE CAROL I. ISIP
 BAC Member

ATTY. CHESTER S. CAYABAS-DIWAS
 BAC Member

LARA MAE P. CASUGA
 End-User

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson / Presiding Officer

on OB
PEDRO D. GONZALES
 BAC Chairperson

APPROVED BY:

AGNES A. DE LEON, CESO V
 OIC-Regional Director / HOPE