



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE TO PROCEED

November 25, 2024

MIGUEL M. DAYAG

Authorized Representative
Villa Blanca Hotel
Tuguegarao City, Cagayan

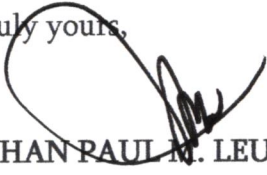
Dear Mr. Dayag:

With the attached **CONTRACT OF SERVICES** having been approved, you are hereby notified to provide **Accommodation for the Conduct of Benchmarking Activity to the Province of Isabela for the Replication of Best Practices** in eCLIP, RCP, CUCPD and SBDP on **November 27-30, 2024** to DILG Regional Office 1, Sevilla, City of San Fernando, La Union.

Likewise, you are responsible for performing the required services under the terms and conditions of the Contract of Services and your submitted quotation/proposal.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other copy to the DILG Regional Office 1, c/o BAC Secretariat, City of San Fernando, La Union.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

RECEIVED BY:


MIGUEL M. DAYAG
Authorized Representative
Villa Blanca Hotel

CONTRACT OF SERVICES

Know all men by these presents:

This **CONTRACT OF SERVICE** is entered into by and between **VILLA BLANCA HOTEL** represented by **MR. MIGUEL D. DAYAG, Authorized Representative** with business address at # 13 Pattau St., Ugac Norte, Tuguegarao City, Cagayan, herein referred to as the **FIRST PARTY**.

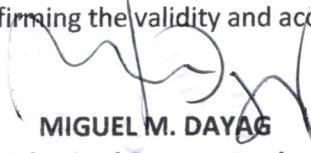
-And-

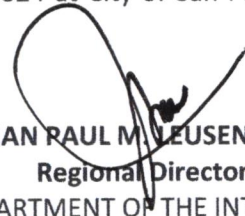
THE DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGION 1, represented by **DIR. JONATHAN PAUL M. LEUSEN, JR., CESO III, Regional Director**, with office address at San Fernando, La Union, referred to as the **SECOND PARTY**,


Under the following terms and conditions:

- 1.) **FIRST PARTY** will provide accommodations to the **SECONDS PARTY'S** delegates and participants to the **CONDUCT OF BENCHMARKING ACTIVITY TO THE PROVINCE OF ISABELA FOR THE REPLICATION OF BEST PRACTICES IN eCLIP, RCP, CUCPD AND SBDP** on November 27-30, 2024.
- 2.) That both parties agreed that a guaranteed number of guest and participants with accommodations shall be at Twenty Two (22) pax.
- 3.) That the **SECOND PARTY** shall pay a contract price of **Eighty Two Thousand Five Hundred Pesos (Php82,500.00)** only.
- 4.) That any extension of stay shall be made at least one (1) day before occupancy and shall be billed separately.
- 5.) That the **SECOND PARTY** shall pay the contract price **stipulated** above even if the actual number of guests are less than what has been reserved.
- 6.) That, in case the date of occasion is postponed or cancelled the advance payment made accordingly be automatically in favor of **VILLA BLANCA HOTEL** and could not be refunded.
- 7.) That, in case of incident due to the negligence or fault of the guest, the hotel shall not be held accountable for any Liability what so ever.

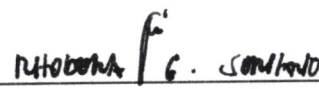
We hereby bind ourselves to abide with any and all stipulation stated on this Contract of Service and we further affix our signature this ___ day of November, 2024 at City of San Fernando, La Union confirming the validity and acceptance of this agreement.


MIGUEL M. DAYAG
 Authorized Representative
 VILLA BLANCA HOTEL
 First Party


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director
 DEPARTMENT OF THE INTERIOR AND
 LOCAL GOVERNMENT- REGION 1
 Second Party


 Charibel M. De la Cruz

WITNESSES:


 Ruthena F. Soriano
 LGHEB Chief

CERTIFIED FUNDS AVAILABLE:


CHRISTINE JOY F. CASUGA
 Accountant III

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LA UNION)
SAN FERNANDO CITY)

BEFORE ME, a Notary Public for and in San Fernando City, this _____, Personally appeared

JONATHAN PAUL M. LEUSEN., JR., CESO III

MIGUEL M. DAYAG

With TIN No. _____

With TIN No. 928-320-920-0000

known to me as the same persons who executed the foregoing instrument and they further acknowledged to me that the same is their free and voluntary act and deed as well as that of the entities they respectively represent herein.

This agreement consisting of two (2) pages including this page where this acknowledgement is written, signed by said officials and their instrumental witnesses on each and every page thereof, refers to as **CONTRACT of SERVICES** for the purpose herein set forth.

WITNESS MY OFFICIAL SEAL and SIGNATURE, on the date and place above- written.

Doc. No. 163
Page No. 33
Book No. XII
Series of 2024

ATTY. JEMMILYN E. PABILLA, RMT
Notary Public for City of San Fernando, La Union
ANC No. 113-2023 valid until December 31, 2024
Roll of Attorneys No. 84224
IBP O.R. No. 328805 ; 12-15-2023 LA UNION CHAPTER
PTR No. 2409883 ; 11-02-2024; San Fernando City, La Union
MCLC Compliance No. VIII - S0001870
(63) 097-508-9920 padillajemmilyn@gmail.com

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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
LOCAL GOVERNANCE REGIONAL RESOURCE CENTER 1
Regional Office I
Aguila Rd., Sevilla, San Fernando City, La Union
www.region1.dilg.gov.ph

NOTICE OF AWARD

November 21, 2024

MIGUEL M. DAYAG

Authorized Representative
Villa Blanca Hotel
Tuguegarao City, Cagayan

Dear Mr. Dayag:

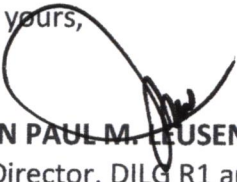
We are pleased to inform you that your quotation amounting to **EIGHTY TWO THOUSAND FIVE HUNDRED PESOS (P82,500.00)** only for the **Procurement of Accommodation for the Conduct of Benchmarking Activity to the Province of Isabela for the Replication of Best Practices in eCLIP, RCP, CUCPD and SBDP on November 27-30, 2024** has been determined to be the Single Calculated and Responsive Bid (SCRB).

You are hereby required to formally enter into contract with us upon receipt of this Notice.

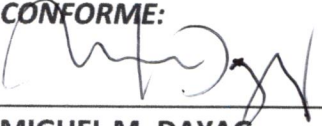
We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligation.

Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director, DILG R1 and
Head of Procuring Entity

CONFORME:


MIGUEL M. DAYAG
Authorized Representative
Villa Blanca Hotel



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I

Aguila Road, Sevilla, City of San Fernando, La Union
www.region1.dilg.gov.ph

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-93

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE PROCUREMENT OF ACCOMMODATION FOR THE CONDUCT OF BENCHMARKING ACTIVITY TO THE PROVINCE OF ISABELA FOR THE REPLICATION OF BEST PRACTICES IN eCLIP, RCP, CUCPD AND SBDP

WHEREAS, the Bids and Awards Committee (BAC) of the DILG Regional Office 1 adheres to the principles of transparency and competitiveness as mandated under RA 9184 otherwise known as "Government Procurement Reform Act" and its Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity intends to procure accommodation for the conduct of **Benchmarking Activity to the Province of Isabela for the replication of Best Practices in eCLIP, RCP, CUCPD AND SBDP on November 27-30, 2024** with an Approved Budget for the Contract (ABC) of Eighty-Five Thousand, Eight Hundred Pesos (**Php 85,800.00**);

WHEREAS, the procurement was posted at the PhilGEPS portal, DILG R1 website, and conspicuous place on November 15 - 20, 2024

WHEREAS, the opening of bids on November 20, 2024, 2:01 PM was rescheduled to November 21, 2024, 2:00 PM due to lack of quorum;

WHEREAS, three (3) prospective Service Providers, namely: 1) Las Palmas, 2) Crown Pavilion, and, 3) Villa Blanca Hotel submitted their bid proposals;

WHEREAS, the BAC Members assisted by the Technical Working Group, conducted careful deliberation of the quotations received;

WHEREAS, below is the result of the opening and evaluation of bids:

| Rank | Service Provider | Bid Amount | Remarks |
|------|--------------------|---------------|--|
| 1 | Villa Blanca Hotel | PhP 82,500.00 | With complete eligibility requirements |
| N/A | Las Palmas | - | No eligibility requirements submitted; Only the dorm will be available on that date and it is located on the 4 th Floor |
| N/A | Crown Pavilion | - | No eligibility requirements submitted; |

NOW THEREFORE, WE, the BAC Members, RESOLVE, as it is hereby RESOLVED:

- a) To declare **Villa Blanca Hotel** as the **Single Calculated and Responsive Bidder (SCRB)** with a bid amount of Eighty-Two Thousand, Five Hundred Pesos (**Php 82,500.00**); and
- b) To recommend to the HOPE the approval of this recommendation and to **award the Contract to the SCRBS**.

[Handwritten signature]



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BIDS AND AWARDS COMMITTEE
Regional Office I

Aguila Road, Sevilla, City of San Fernando, La Union
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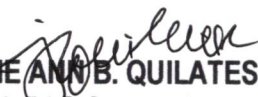
BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 2024-93

DECLARING THE SINGLE CALCULATED AND RESPONSIVE BID (SCRB) AND RECOMMENDING THE SAME TO THE HOPE TO AWARD THE CONTRACT FOR THE PROCUREMENT OF ACCOMMODATION FOR THE CONDUCT OF BENCHMARKING ACTIVITY TO THE PROVINCE OF ISABELA FOR THE REPLICATION OF BEST PRACTICES IN eCLIP, RCP, CUCPD AND SBDP

RESOLVED, further that the **Local Government Monitoring and Evaluation Division (LGMED)** as End-User, be furnished a copy of this Resolution for its reference and appropriate action.

ADOPTED: DILG Regional Office 1. November 21, 2024 via Hybrid Conference.

Certified Correct by:

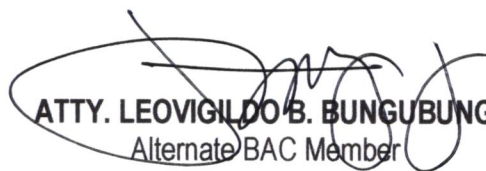

JULIE ANN B. QUILATES
 Head, BAC Secretariat

Attested by:


RHODORA G. SORIANO
 BAC Member


On Official Travel
LESLIE CAROL L. ISIP
 BAC Member


LILY-ANN Z. VICTORIO
 BAC Member

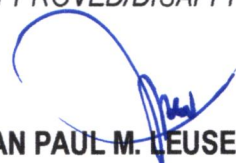

ATTY. LEOVIGILDO B. BUNGUBUNG, JR.
 Alternate BAC Member


JACQUILYN O. DUCUSIN
 End User

BENEDIĆTA M. BARNACHEA
 BAC Vice-Chairperson


PEDRO D. GONZALES
 BAC Chairperson

APPROVED/DISAPPROVED:


JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director/ HoPE



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE 1

Aguila Rd., Barangay Sevilla, City of San Fernando, La Union

Document Code

FM-QP-DILG-AS-RO-10-06

| Rev. No. | Eff. Date | Page |
|----------|-----------|--------|
| 01 | 06.01.23 | 1 of 1 |

RFQ NO. 2024-11-319
ABC: Php 85,800.00

ABSTRACT OF QUOTATION/S

MODE OF PROCUREMENT:
Negotiated - Small Value Procurement

AOQ No. 2024-11-059
Date : November 21, 2024
Time: 2:00PM

| Item | Item/Description | Qty. | Unit | ABC per item | TOTAL ABC | Las Palmas | | Crown Pavilion | | Villa Blanca | |
|--|------------------|---------------------|------|--------------|-----------|----------------|-------------|--------------------------------|-------------|---|-------------|
| | | | | | | Php | 0.00 | Php | 0.00 | Php | 82,500.00 |
| | | | | | | OFFER PER ITEM | TOTAL OFFER | OFFER PER ITEM | TOTAL OFFER | OFFER PER ITEM | TOTAL OFFER |
| 1 | Accommodation | 22 pax for 3 nights | pax | 1,300.00 | 85,800.00 | | | | | 1,250.00 | 82,500.00 |
| PR No. 2024-11-508 Date Received: 11-13-2024 PUR: Procurement of Accommodation for the conduct of Benchmarking Activity to the Province of Isabela for the Replication of Best Practices in eCLIP, RCP, CUCPD, and SBDP on November 27-30, 2024 | | | | | | RFQ ONLY | | RFQ ONLY Date Not Available | | | |
| ELIGIBILITY REQUIREMENTS | | | | | | | | | | | |
| *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements. | | | | | | | | | | | |
| Valid Business/ Mayor's Permit | | | | | | x | | x | | Tuguegarao City, issued on Jan. 8, 2024 valid until Dec. 31, 2024 | |
| PhilGeps Reg. Number | | | | | | x | | x | | Platinum: May 27, 2024 valid until May 27, 2025 | |
| Other Documents | | | | | | x | | x | | Menu | |

REMARKS:

Award is hereby recommended to be given to **Villa Blanca** which is the **SINGLE** calculated and responsive bid.

OTHERS: _____

RHODORA G. SORIANO
 BAC Member

LILY-ANN Z. VICTORIO
 BAC Member

ATTY. LEOVIGILDO B. BUNGBUNG, JR.
 Alternate BAC Member

on travel

LESLIE CAROL I. ISIP
 BAC Member

JACQUILYN D. DUCUSIN
 End-user

BENEDICTA M. BARNACHEA
 BAC Vice-Chairperson

PEDRO D. GONZALES
 BAC Chairperson

Approved by:

JONATHAN PAUL M. LEUSEN, JR., CESO III
 Regional Director / HOPE