

Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Office No. I, City of San Fernando, La Union

**ANNUAL PROCUREMENT PLAN**  
Calendar year 2015

Name of Procuring Unit: DILG RO1

Date : March 3, 2015

Type of APP: ( X ) Original ( ) Amendment

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed	
					J	F	M	A	M	J	J	A	S	O	N	D			
1	Alligator clips, Medium	*PS	2	piece	15.00	1	-	-	-		-	1	-	-	-	-	-	30.00	first quarter
2	Audio Cord (25M with 3.5mm Audio Jack)	*AMP	1	piece	500.00	-	1	-	-		-	-	-	-	-	-	-	500.00	first quarter
3	Ballpen, Black/ Blue	*PS	93	box	240.00	30	2	6	6		2	28	2	2	11	2	2	22,320.00	monthly
4	Battery Double AA	*PS	24	piece	19.65	7	-	-	5		-	6	-	-	4	-	2	471.60	semestral
5	Battery Triple AAA	*PS	26	pack	15.45	8	-	-	6		-	8	-	-	4	-	-	401.70	monthly
6	Battery (9V)	*PS	4	piece	120.00	4	-	-	-		-	-	-	-	-	-	-	480.00	quarterly
7	Binding Machine	*PS	1	piece	10,648.95	-	-	-	1		-	-	-	-	-	-	-	10,648.95	4th quarter
8	Bond Paper, A3, Sub 24	*AMP	72	ream	104.30	18	-	-	18		-	18	-	-	18	-	-	7,509.60	quarterly
9	Bond Paper, A4	*PS	224	ream	105.35	30	50	16	26		10	32	10	11	18	9	12	23,598.40	monthly
10	Bond Paper, Long	*PS	185	ream	118.20	28	11	16	27		11	29	11	11	19	11	11	21,867.00	monthly
11	Calculator	*PS	12	piece	148.35	8	-	-	-		-	4	-	-	-	-	-	1,780.20	first quarter
12	Canon PhotoDrum, IR2420	Direct Contracting	1	piece	13,500.00	-	-	-	-		-	-	-	-	1	-	-	13,500.00	2nd to 4th qtr
15	Camera with bag	*AMP	1	piece	25,000.00	1	-	-	-		-	-	-	-	-	-	-	25,000.00	(RPOC)
16	Cartolina, White	*PS	8	pack	53.25	4	-	-	-		-	4	-	-	-	-	-	426.00	1st & 3rd quarter
17	Cartolina, Assorted Colors	*PS	58	pack	75.65	14	-	-	10		-	24	-	-	10	-	-	4,387.70	monthly
18	CDRs	*PS	40	piece	10.65	10	-	-	10		-	10	-	-	10	-	-	426.00	quarterly
19	CFL flourescent lamps 36 watts	*PS	15	piece	37.30	-	-	-	-		-	-	-	15	-	-	-	559.50	first quarter
20	Chair, Visitor	*AMP	2	piece	1,500.00	2	-	-	-		-	-	-	-	-	-	-	3,000.00	first quarter
21	Chair, Swivel	*AMP	2	piece	3,500.00	-	-	2	-		-	-	-	-	-	-	-	7,000.00	first quarter
22	Computer	*AMP	2	set	25,000.00	1	-	-	-		-	1	-	-	-	-	-	50,000.00	first quarter
23	Computer Processor i5 series	*AMP	1	piece	7,500.00	-	-	1	-		-	-	-	-	-	-	-	7,500.00	first quarter
24	Computer Motherboard	*AMP	1	piece	6,500.00	-	-	1	-		-	-	-	-	-	-	-	6,500.00	first quarter
25	Computer Harddisk (internal 1TB)	*AMP	1	piece	4,500.00	-	-	1	-		-	-	-	-	-	-	-	4,500.00	first quarter
26	Compuoter casing-builtuying power supply	*AMP	1	set	6,500.00	-	-	1	-		-	-	-	-	-	-	-	6,500.00	first quarter
27	Computer keyboard	*aAMP	1	piece	200.00	-	-	1	-		-	-	-	-	-	-	-	200.00	first quarter
28	Computer mouse, optical	*PS	9	piece	158.95	-	3	1	3		-	-	-	-	2	-	-	1,430.55	quarterly
29	Computer Printer	*AMP	5	unit	3,800.00	2	-	-	1		-	2	-	-	-	-	-	19,000.00	first quarter
30	Computer Printer with Continous Ink	*AMP	1	set	7,500.00	-	-	1	-		-	-	-	-	-	-	-	7,500.00	first quarter
31	Copy Paper (80 Gsm, 8.5 X 13 Inches)	*PS	434	ream	113.90	76	-	90	76		-	26	50	-	66	-	50	49,432.60	quarterly
32	Copy Paper (80 Gsm, A4 Size)	*PS	224	ream	104.85	56	-	-	56		-	6	50	-	6	-	50	23,486.40	quarterly
33	Correction Tape	*PS	127	piece	12.35	49	-	10	9		-	48	2	-	7	-	2	1,568.45	quarterly
36	Cutter - Big Heavy Duty	*PS	20	piece	30.35	11	5	-	-		-	4	-	-	-	-	-	607.00	first to third qtr
37	Cutter Blade (3/4 ")	*PS	10	piece	8.50	2	-	2	2		-	2	-	-	2	-	-	85.00	first to third qtr
38	Duct Tape	*AMP	4	roll	150.00	1	-	-	1		-	-	1	-	-	-	1	600.00	first quarter
39	DVD R	*PS	10	piece	12.55	5	-	-	-		-	5	-	-	-	-	-	125.50	semestral
40	Envelope (colored)	AMP	25	pack		7	-	-	6		-	6	-	-	6	-	-	-	quarterly
41	Envelope, Brown, Long (Kraft)	*PS	7	box	514.40	5	-	1	-		-	1	-	-	-	-	-	3,600.80	semestral
42	Envelope, Brown, Short (Kraft)	*PS	6	box	413.25	5	-	1	-		-	-	-	-	-	-	-	2,479.50	semestral
43	Envelope, Expanding, Long, with string	*PS	11	box	613.35	4	-	1	1		-	2	-	-	3	-	-	6,746.85	monthly
44	Envelope, Mailing	*PS	4	bx	142.60	1	-	-	1		-	1	-	-	1	-	-	570.40	quarterly
45	Envelope, Mailing with DILG logo	*AMP	22	box	1,200.00	11	-	-	-		-	11	-	-	-	-	-	26,400.00	semestral
53	Eraser, Rubber	*PS	9	piece	2.55	7	-	-	-		-	2	-	-	-	-	-	22.95	first quarter

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Date : March 3, 2015

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( X ) Original

( ) Amendment

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed	
					J	F	M	A	M	J	J	A	S	O	N	D			
54	Executive Chair	*AMP	1	piece	4,500.00	1	-	-	-		-	-	-	-	-	-	-	4,500.00	first quarter
55	Executive Table	*AMP	1	piece	6,500.00	1	-	-	-		-	-	-	-	-	-	-	6,500.00	first quarter
59	Fastener, Plastic	*PS	100	box	74.45	45	-	1	9		-	32	-	-	13	-	-	7,445.00	monthly
60	Fax machine	*PS	2	unit	4,451.70	2	-	-	-		-	-	-	-	-	-	-	8,903.40	first quarter
61	Felt paper	*AMP	10	pcs	3.00	10	-	-	-		-	-	-	-	-	-	-	30.00	first quarter
62	Female socket	AMP	4	pcs	25.00	4	-	-	-		-	-	-	-	-	-	-	100.00	first quarter
63	File Box (127mmx229mmx400mm)	*PS	11	piece	68.60	8	-	-	-		-	3	-	-	-	-	-	754.60	first quarter
64	Filing Cabinet (3 Drawers, Steel, Lateral)	*AMP	3	piece	11,200.00	-	-	-	-		-	3	-	-	-	-	-	33,600.00	2nd quarter
65	Flourescent starter	*PS	25	piece	50.00	-	-	-	25		-	-	-	-	-	-	-	1,250.00	first quarter
66	Folder, Expanding, Long	*PS	12	pack	335.50	7	-	2	1		-	1	-	-	1	-	-	4,026.00	quarterly
67	Folder, expanding, long, transparent w/ cover	AMP	90	piece	30.00	30	-	-	20		-	20	-	-	20	-	-	2,700.00	quarterly
68	Folder, expanding, A4, transparent w/ cover	AMP	10	piece	25.00	10	-	-	-		-	-	-	-	-	-	-	250.00	first quarter
69	Folder, Morocco, Long	*PS	32	pack	344.65	1	-	-	30		-	1	-	-	-	-	-	11,028.80	quarterly
70	Folder, Morocco, Short	*PS	32	pack	291.60	1	-	-	30		-	1	-	-	-	-	-	9,331.20	first quarter
69	Folder, Ordinary, Long	*PS	394	pack	241.00	192	-	2	10		-	180	-	10	-	-	-	94,954.00	semestral
70	Folder, Ordinary, Short	*PS	128	pack	194.00	64	-	1	-		-	63	-	-	-	-	-	24,832.00	semestral
71	Glue, All Purpose, 200 g	*PS	6	piece	53.25	-	1	1	1		-	2	-	-	1	-	-	319.50	quarterly
72	Highlighter/text liner	*PS	23	sets	25.00	16	-	-	-		-	7	-	-	-	-	-	575.00	semestral
73	Illustration Board	*PS	15	piece	35.20	10	-	-	-		-	5	-	-	-	-	-	528.00	semestral
74	In and Out Tray	*AMP	8	piece	150.00	7	-	-	-		-	1	-	-	-	-	-	1,200.00	first quarter
75	Ink, Brother LC40	*AMP	7	piece	450.00	2	-	-	3		-	1	-	-	1	-	-	3,150.00	monthly
76	Ink, Brother LC73	*AMP	7	piece	550.00	2	-	-	3		-	1	-	-	1	-	-	3,850.00	monthly
77	Ink, Canon No. 725	*AMP	14	piece	1,900.00	2	-	6	2		-	2	-	-	2	-	-	26,600.00	quarterly
78	Ink, Canon No. 726	*AMP	14	set	3,500.00	2	-	6	2		-	2	-	-	2	-	-	49,000.00	quarterly
79	Ink, Canon (MP327)	*AMP	10	piece	950.00	2	-	-	2		-	2	-	-	2	-	2	9,500.00	quarterly
80	Ink, Canon (MP287)	*AMP	10	piece	1,050.00	2	-	-	2		-	2	-	-	2	-	2	10,500.00	quarterly
81	Ink For Canon Ip1980 (100 MI, Black)	*AMP	113	piece	100.00	22	10	11	22		-	22	-	-	26	-	-	11,300.00	monthly
82	Ink For Canon Ip1980 (100 MI, Cyan)	*AMP	105	piece	100.00	20	10	11	20		-	20	-	-	24	-	-	10,500.00	monthly
83	Ink For Canon Ip1980 (100 MI, Magenta)	*AMP	105	piece	100.00	20	10	11	20		-	20	-	-	24	-	-	10,500.00	monthly
84	Ink For Canon Ip1980 (100 MI, Yellow)	*AMP	105	piece	100.00	20	10	11	20		-	20	-	-	24	-	-	10,500.00	monthly
85	Ink, continous, Epson L210 (Black)	*AMP	32	piece	400.00	7	-	2	7		-	7	1	-	7	1	-	12,800.00	quarterly
86	Ink, continous, Epson L210 (Cyan)	*AMP	32	piece	400.00	7	-	2	7		-	7	1	-	7	1	-	12,800.00	quarterly
87	Ink, continous, Epson L210 (Magenta)	*AMP	32	piece	400.00	7	-	2	7		-	7	1	-	7	1	-	12,800.00	quarterly
88	Ink, continous, Epson L210 (Yellow)	*AMP	32	piece	400.00	7	-	2	7		-	7	1	-	7	1	-	12,800.00	quarterly
89	Ink, Canon, MP 40 & 41	*AMP	4	set	2,450.00	-	4	-	-		-	-	-	-	-	-	-	9,800.00	monthly
90	Ink, Canon CL 811	*PS	17	pc	983.00	4	4	4	-		-	3	-	2	-	-	-	16,711.00	monthly
91	Ink, Canon LBP 2900	*AMP	1	pc	3,650.00	-	-	-	-		-	1	-	-	-	-	-	3,650.00	quarterly
92	Ink, Canon PG 810	*PS	17	pc	738.05	4	4	4	-		-	3	-	2	-	-	-	12,546.85	monthly
93	Ink, HP 910 black	*PS	16	piece	375.00	5	-	-	5		-	3	-	-	3	-	-	6,000.00	quarterly
94	Ink, HP 910 colored	*PS	8	piece	395.00	3	-	-	3		-	1	-	-	1	-	-	3,160.00	quarterly
101	Ink, HP Laserjet 1006 35A	*PS	6	piece	3,500.00	1	-	-	2		-	1	1	-	1	-	-	21,000.00	quarterly
102	Ink, HP Laserjet 1020	*PS	5	piece	3,000.00	1	-	-	2		-	1	-	-	1	-	-	15,000.00	semestral

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					J	F	M	A	M	J	J	A	S	O	N	D		
103	Ink, HP Laserjet 1020	*PS	2 piece	3,500.00	-	-	-	1		-	-	-	-	1	-	-	7,000.00	first & th
104	Ink, HP Laserjet 704	*PS	8 piece	475.00	2	-	-	2		-	2	-	-	2	-	-	3,800.00	quarterly
105	Ink, Deskjet, Advantage 2060 (Black)	*AMP	7 piece	475.00	3	-	-	2		-	1	-	-	1	-	-	3,325.00	quarterly
106	Laserjet Photo Paper	*AMP	6 Pack	130.00	3	-	-	-		-	3	-	-	-	-	-	780.00	quarterly
107	Laser Pointer (USB, Presentation)	*AMP	0 piece	1,500.00	-	-	-	-		-	-	-	-	-	-	-	-	first quarter
108	LCD computer monitor 18"	*AMP	1 piece	5,000.00	-	-	1	-		-	-	-	-	-	-	-	5,000.00	semestral
109	Leave Cards	*AMP	1000 piece	10.00	500	-	-	-		-	500	-	-	-	-	-	10,000.00	semestral
110	Memory, External 500 GB	*PS	6 piece	3,500.00	3	-	1	-		-	2	-	-	-	-	-	21,000.00	monthly
111	Memory, External 1TB	*PS	2 piece	4,200.00	1	-	1	-		-	-	-	-	-	-	-	8,400.00	semestral
112	Multimedia Projector with paraphernalia	*AMP	1 unit	35,000.00	-	-	-	-		-	1	-	-	-	-	-	35,000.00	3rd quarter
116	Notebook 80 leaves	*PS	8 piece	20.50	4	-	-	-		-	4	-	-	-	-	-	164.00	semestral
117	Paper Clip, Plastic, Big	*PS	55 box	13.35	20	-	6	3		-	24	-	-	2	-	-	734.25	quarterly
118	Paper Clip, Plastic, Small	*PS	44 box	6.80	22	-	-	3		-	17	-	-	2	-	-	299.20	quarterly
119	Paper Shredder	*AMP	3 unit	3,195.00	2	-	1	-		-	-	-	-	-	-	-	9,585.00	first quarter
120	Paper Sticker, White, A4 Size	*AMP	69 pack	11.50	24	-	1	10		-	24	-	-	10	-	-	793.50	semestral
121	Paper, Carbon	*PS	5 pack	72.45	3	-	-	-		-	2	-	-	-	-	-	362.25	first & 2nd quarter
122	Paper, Colored, Short	*PS	2 ream	500.00	1	-	-	1		-	-	-	-	-	-	-	1,000.00	first quarter
123	Paper, Colored, Long	*PS	2 ream	600.00	1	-	-	1		-	-	-	-	-	-	-	1,200.00	first quarter
126	Paper, Manila	*PS	20 sleeve	26.65	-	5	-	5		-	5	-	-	5	-	-	533.00	first & 2nd quarter
127	Paper, Specialty (Long)	*AMP	150 Pack	50.00	-	-	150	-		-	-	-	-	-	-	-	7,500.00	1st quarter
128	Paper, Thermal (for fax)	*PS	70 roll	35.70	35	-	-	-		-	35	-	-	-	-	-	2,499.00	monthly
130	Paste	*PS	8 bottle	25.00	4	-	-	-		-	4	-	-	-	-	-	200.00	semestral
131	Pencil	*PS	54 dozen	20.75	19	2	-	7		-	19	-	-	7	-	-	1,120.50	quarterly
132	Permanent Marker - black	*PS	27 piece	12.45	7	-	1	4		-	7	-	-	5	-	3	336.15	quarterly
133	Permanent Marker, Broad	*PS	12 piece	49.00	-	-	6	-		-	6	-	-	-	-	-	588.00	quarterly
134	Photo Copier/Xerox Canon Light	Direct Contracting	1 piece	2,500.00	-	-	-	1		-	-	-	-	-	-	-	2,500.00	quarterly
135	Photo Copier/ Xerox Canon Film Guide	Direct Contracting	1 piece	3,500.00	-	-	-	1		-	-	-	-	-	-	-	3,500.00	quarterly
136	Photo Copier/ Xerox Canon Toner	Direct Contracting	11 piece	4,200.00	1	1	1	1		1	1	1	1	1	1	1	46,200.00	monthly
137	Photo Paper	*AMP	210 pack	130.00	105	-	25	20		-	20	-	-	40	-	-	27,300.00	quarterly
138	Picture Frames (8.5 X 11 Size)	*AMP	12 piece	320.00	-	-	-	6		-	-	-	-	6	-	-	3,840.00	semestral
139	Picture Frames (A4)	*AMP	22 piece	350.00	-	-	-	6		-	-	-	-	16	-	-	7,700.00	semestral
140	Plants	*AMP	6 piece	350.00	3	-	-	-		-	3	-	-	-	-	-	2,100.00	semestral
141	Plastic Cover, Hard, Long	*AMP	6 piece	15.00	5	-	-	-		-	1	-	-	-	-	-	90.00	semestral
142	Pocket Wifi (4G/LTE capable)	*AMP	1 piece	4,500.00	-	-	-	-		-	1	-	-	-	-	-	4,500.00	first quarter
143	Power bank (Slim, 9000mAh)	*AMP	1 piece	5,000.00	-	-	-	-		-	1	-	-	-	-	-	5,000.00	first quarter
144	Power Adapter (Universal)	*AMP	6 piece	50.00	4	-	2	-		-	-	-	-	-	-	-	300.00	first quarter
145	Puncher	*AMP	8 piece	300.00	8	-	-	-		-	-	-	-	-	-	-	2,400.00	1st quarter
146	Push Pins 100s	*PS	19 box	20.75	17	-	-	-		-	2	-	-	-	-	-	394.25	quarterly
147	Record Book 50 pages	*PS	8 piece	120.00	4	-	-	-		-	4	-	-	-	-	-	960.00	semestral
148	Record Boo 150 pages	*PS	6 piece	175.00	6	-	-	-		-	-	-	-	-	-	-	1,050.00	quarterly
149	Record book 300 pages	*PS	82 piece	53.25	25	4	-	13		-	25	-	-	13	-	2	4,366.50	semestral
150	Record Book 500 sheets	*PS	134 piece	85.20	33	-	-	39		-	31	-	-	31	-	-	11,416.80	semestral

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151	Revitalizer Oil (Scented oil)	*AMP	8 bottle	150.00	2	-	-	2		-	2	-	-	2	-	-	1,200.00	quarterly
154	Ring Binder, Plastic, 2", Black / White	*PS	16 piece	29.85	3	-	-	4		-	6	-	-	3	-	-	477.60	quarterly
155	Ring Binder, Plastic, 1", Black / White 10s	*PS	16 piece	102.80	3	-	-	4		-	6	-	-	3	-	-	1,644.80	quarterly
156	Ring Binder, Plastic, 1/2", Black / White	*PS	31 piece	5.85	18	-	-	4		-	6	-	-	3	-	-	181.35	quarterly
157	RJ45 Jack Connector	*AMP	20 piece	15.00	10	-	-	-		-	10	-	-	-	-	-	300.00	semestral
158	Ruler, Plastic, 12"	*PS	15 piece	2.15	15	-	-	-		-	-	-	-	-	-	-	32.25	first quarter
159	Ruler, Short	*AMP	5 piece	25.00	5	-	-	-		-	-	-	-	-	-	-	125.00	first quarter
161	Scissors, Heavy duty, Big	*PS	19 piece	15.90	13	2	2	-		-	2	-	-	-	-	-	302.10	semestral
162	Sharpener, Heavy duty	*PS	4 piece	181.05	3	-	-	-		-	1	-	-	-	-	-	724.20	first quarter
163	Sign Pen, Black/ Blue	*PS	2 piece	45.25	11	-	-	4		-	8	-	2	4	-	2	90.50	quarterly
164	Sign Pen Parker	*AMP	11 piece	950.00	5	-	-	2		-	2	-	-	2	-	-	10,450.00	first quarter
165	Sign Pen, Parker, Refill	*AMP	15 bottle	120.00	3	-	-	4		-	4	-	-	4	-	-	1,800.00	quarterly
166	Specialty Board, Green, (220 Gsm)	*AMP	96 pack	45.00	29	-	-	19		-	29	-	-	19	-	-	4,320.00	quarterly
167	Specialty Paper (120 gsm)	*AMP	15 pack	45.00	5	5	-	5		-	-	-	-	-	-	-	675.00	semestral
168	Stamp Pad	*PS	7 piece	23.30	7	-	-	-		-	-	-	-	-	-	-	163.10	semestral
169	Stamp Pad Ink Medium	*PS	5 bot	26.60	4	-	-	-		-	1	-	-	-	-	-	133.00	first quarter
170	Staple wire No. 35	*PS	48 box	24.40	18	-	-	9		-	12	-	-	9	-	-	1,171.20	quarterly
171	Stapler with Staple Wire Remover, Heavy Duty, No. 35	*PS	17 piece	350.00	9	6	-	-		-	2	-	-	-	-	-	5,950.00	first quarter
172	Steel cabinets fine, 3 drawers(LATERAL) **	*AMP	4 piece	11,200.00	2	-	-	-		-	2	-	-	-	-	-	44,800.00	first quarter
173	Stick on paper 3 x 5 (yellow)	*AMP	81 pad	55.00	24	10	5	9		-	24	-	-	9	-	-	4,455.00	quarterly
174	Table Organizer	*AMP	4 piece	250.00	2	-	-	-		-	2	-	-	-	-	-	1,000.00	semestral
175	Tape Recorder - Digital	*AMP	2 piece	5,000.00		2	-	-		-	-	-	-	-	-	-	10,000.00	first quarter
176	Tape (1/2 Inch, Double Sided)	*AMP	4 piece	100.00	2	-	-	-		-	2	-	-	-	-	-	400.00	quarterly
177	Tape (Double-Sided, Adhesive, Heavy Duty)	*AMP	3 roll	150.00	-	-	-	-		-	3	-	-	-	-	-	450.00	semestral
178	Tape, Packaging 2"	*PS	39 roll	31.75	10	-	1	8		1	11	-	1	2	2	3	1,238.25	monthly
179	Tape, Masking, 2 in	*PS	36 roll	85.85	11	-	-	8		-	10	-	-	3	2	2	3,090.60	monthly
180	Tape, Masking, 1 in	*PS	71 roll	51.15	14	-	10	15		-	18	-	-	12	2	-	3,631.65	monthly
181	Tape, Scotch, 1 in	*PS	50 roll	17.60	22	-	-	4		-	19	-	-	3	2	-	880.00	monthly
184	Tape, Scotch, 2 in	*PS	64 roll	33.90	19	1	-	13		1	22	1	-	4	2	1	2,169.60	monthly
185	Tarpaulin (8 Ft X 6 Ft)	*AMP	12 piece	1,000.00	4	-	2	2		-	2	-	-	2	-	-	12,000.00	emergency
186	Tarpaulin (7 Ft X 3 Ft)	*AMP	6 piece	500.00	-	-	2	-		-	-	-	-	4	-	-	3,000.00	1st & 4th quarter
187	Telephone, Wireless	*AMP	1 set	3,800.00	1	-	-	-		-	-	-	-	-	-	-	3,800.00	first quarter
188	Toner, Canon C2020, Black	Direct Contracting	4 piece	9,500.00	1	-	1	-		-	2	-	-	-	-	-	38,000.00	semestral
189	Toner, Canon C2020, Cyan	Direct Contracting	4 piece	9,500.00	1	-	1	-		-	2	-	-	-	-	-	38,000.00	semestral
190	Toner, Canon C2020, Magenta	Direct Contracting	4 piece	9,500.00	1	-	1	-		-	2	-	-	-	-	-	38,000.00	semestral
191	Toner, Canon C2020, Yellow	Direct Contracting	4 piece	9,500.00	1	-	1	-		-	2	-	-	-	-	-	38,000.00	semestral
192	Toner, HP laserjet 1020	*PS	6 carts	3,800.00	2	-	-	1		-	2	-	-	1	-	-	22,800.00	quarterly
193	Toner, HP Laserjet P1102	*PS	18 carts	3,800.00	4	-	-	4		1	4	-	-	5	-	-	68,400.00	quarterly
194	Transparent Cover, Thick, Long	*AMP	20 piece	15.00	-	-	-	10		-	10	-	-	-	-	-	300.00	semestral
199	Triangle, (30,45 degrees)	*AMP	4 piece	1,500.00	-	4	-	-		-	-	-	-	-	-	-	6,000.00	first quarter
200	Turbo Broiler	*AMP	1 piece	3,500.00	-	-	-	-		-	1	-	-	-	-	-	3,500.00	first quarter

Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Office No. I, City of San Fernando, La Union

**ANNUAL PROCUREMENT PLAN**  
Calendar year 2015

Name of Procuring Unit: DILG RO1

Date : March 3, 2015

Type of APP: ( X ) Original ( ) Amendment

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed
					J	F	M	A	M	J	J	A	S	O	N	D		
201	Twine, Plastic	*PS	16 roll	46.50	5	-	1	3		-	5	-	-	1	1	-	744.00	semestral
202	Typewriter ribbon	*PS	10 spools	16.55	4	-	1	-		-	3	-	1	-	1	-	165.50	quarterly
203	UPS - Battery Packs	*AMP	2 piece	3,500.00	-	-	-	-		-	2	-	-	-	-	-	7,000.00	first quarter
204	USB, Flashdrive 32GB	*AMP	2 piece	1,500.00	2	-	-	-		-	-	-	-	-	-	-	3,000.00	first quarter
205	USB, Flashdrive 16GB	*PS	6 piece	516.55	6	-	-	-		-	-	-	-	-	-	-	3,099.30	monthly
206	USB Extension Cord (3M)	*AMP	5 piece	180.00	5	-	-	-		-	-	-	-	-	-	-	900.00	first quarter
207	VGA Cord (30M)	*AMP	1 piece	500.00	1	-	-	-		-	-	-	-	-	-	-	500.00	first quarter
208	Wifi Router	*AMP	2 piece	3,000.00	2	-	-	-		-	-	-	-	-	-	-	6,000.00	1st & 4th quarter
209	Wall clock	*AMP	8 piece	580.00	4	-	-	-		-	4	-	-	-	-	-	4,640.00	first quarter
210	Whiteboard marker, black/blue	*PS	28 piece	12.60	4	-	6	4		-	10	-	-	4	-	-	352.80	quarterly
211	Cups and Saucers	*AMP	1 sets	60.00	-	-	-	-		-	1	-	-	-	-	-	60.00	first quarter
212	Furniture cleaner, wood polish, 400 ml/ can	*PS	4 can	103.35	2	-	-	-		-	2	-	-	-	-	-	413.40	monthly
213	Insecticide, 600ml (420g) / can	*PS	8 can	137.95	1	-	2	1		-	3	-	-	1	-	-	1,103.60	monthly
214	Paper Plate Holder	*AMP	1 set	150.00	1	-	-	-		-	-	-	-	-	-	-	150.00	bi-monthly
215	Plates	*AMP	1 set	1,500.00	-	-	-	-		-	1	-	-	-	-	-	1,500.00	first quarter
216	Plate Cabinets	*AMP	1 piece	600.00	-	-	-	-		-	1	-	-	-	-	-	600.00	first quarter
217	Rice Cooker (10 Cups)	*AMP	1 piece	1,500.00	-	-	-	-		-	1	-	-	-	-	-	1,500.00	first quarter
218	Spoon and fork	*AMP	1 set	250.00	-	-	-	-		-	1	-	-	-	-	-	250.00	first quarter
219	Maintenance/repair/upgrading/cleaning of computer desktop & laptop computers	*AMP	8 units	20,000.00	-	-	-	4		-	-	4	-	-	-	-	160,000.00	Emergency
220	Maintenance Repair and Upgrading of CPU	*AMP	2 sets	20,000.00	-	-	-	1		-	-	-	1	-	-	-	40,000.00	first quarter
221	Maintenance/repair of Printers	*AMP	8 times	1,500.00	-	-	-	4		-	-	4	-	-	-	-	12,000.00	quarterly
222	Maintenance of Mounted Ceiling Aicons	*AMP	8	3,000.00	-	-	-	8		-	-	-	-	-	-	-	24,000.00	first quarter
223	Maintenence of window type aircons	*AMP	30	320.00	-	-	-	30		-	-	-	-	-	-	-	9,600.00	first quarter
	<b>JANITORIAL SUPPLIES</b>				-	-	-	-		-	-	-	-	-	-	-	-	
224	Bathroom Soap, 25 grams	*AMP	15 piece	25.00	-	-	5	-		5	-	-	-	5	-	-	375.00	quarterly
225	Bathroom Soap, 70 grams	*AMP	15 piece	30.00	-	-	5	-		5	-	-	-	5	-	-	450.00	quarterly
226	Broom, soft (tambo)	*PS	15 piece	150.00	-	-	5	-		5	-	-	-	5	-	-	2,250.00	quarterly
227	Broom, stick (tingTing)	*PS	15 piece	40.00	-	-	5	-		5	-	-	-	5	-	-	600.00	quarterly
228	Cleanser, powder	*AMP	15 piece	120.00	-	-	5	-		5	-	-	-	5	-	-	1,800.00	quarterly
229	Detergent	*AMP	12 bar	30.00	-	2	-	-		5	-	-	-	5	-	-	360.00	quarterly
230	Detergent, powder, all-purpose	*AMP	12 kilos	160.00	-	2	-	-		5	-	-	-	5	-	-	1,920.00	quarterly
231	Disinfectant Spray, 340 grams	*PS	15 bottle	280.00	-	-	5	-		5	-	-	-	5	-	-	4,200.00	quarterly
232	Doormats	*AMP	30 piece	115.00	-	-	10	-		10	-	-	-	10	-	-	3,450.00	quarterly
233	Dust pan, plastic, with handle, large	*PS	15 piece	55.00	-	-	5	-		5	-	-	-	5	-	-	825.00	quarterly
234	Floor wax, paste, natural, 2kg	*AMP	3 piece	200.00	-	-	-	-		3	-	-	-	-	-	-	600.00	second quarter
235	Floor wax, paste, red, 2 kg	*AMP	3 piece	250.00	-	-	-	-		3	-	-	-	-	-	-	750.00	second quarter
236	Floor wax, traffic grade, 3.75 liters/can	*AMP	3 piece	350.00	-	-	-	-		3	-	-	-	-	-	-	1,050.00	second quarter
237	Furniture cleaner, 400 ml/ can	*AMP	10 piece	200.00	-	-	5	-		-	-	-	-	5	-	-	2,000.00	semestral
238	Insecticide, 600ml (420g) / can	*PS	30 unit	290.00	-	-	10	-		10	-	-	-	10	-	-	8,700.00	quarterly
239	Liquid hand soap	*PS	30 piece	285.00	-	-	10	-		10	-	-	-	10	-	-	8,550.00	quarterly

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Name of Procuring Unit: DILG RO1

Date : March 3, 2015


Type of APP: ( X ) Original ( ) Amendment

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed
					J	F	M	A	M	J	J	A	S	O	N	D		
240	Mop Handle, screw type, wooden handle	*PS	20 piece	150.00	-	-	10	-	-	10	-	-	-	-	-	-	3,000.00	first & 2nd quarter
241	Mop Head, 100% rayon, 400 grams	*PS	20 piece	60.00	-	-	10	-	-	10	-	-	-	-	-	-	1,200.00	first & 2nd quarter
242	Mop Head, all cotton, twisted	*PS	20 dozen	45.00	-	-	10	-	-	10	-	-	-	-	-	-	900.00	first & 2nd quarter
243	Rag, cotton, (8" in diameter)	*PS	10 kilos	40.00	-	-	5	-	-	5	-	-	-	-	-	-	400.00	first & 2nd quarter
244	Scouring Head, economy size, 140mm	*AMP	30 pack	220.00	-	-	10	-	-	10	-	-	-	10	-	-	6,600.00	quarterly
245	Toilet bowl and Urinal cleaner	*AMP	34 liter	350.00	-	12	-	-	-	10	-	-	-	12	-	-	11,900.00	quarterly
246	Toilet deodorant cake	*AMP	50 pack	25.00	-	-	25	-	-	-	-	-	-	25	-	-	1,250.00	semestral
247	Trashbag, plastic, black, gusseted type, 40" L, 18.5" W, 10 pcs/roll	*AMP	10 pack	150.00	-	-	5	-	-	-	-	-	-	5	-	-	1,500.00	semestral
248	Waste can with cover	*AMP	20 piece	150.00	-	-	10	-	-	-	-	-	-	10	-	-	3,000.00	semestral
		<b>TOTAL</b>															<b>1,823,759.20</b>	

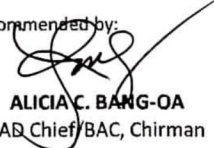
\* AMP - Alternative Method of Procurement

\*PS - Procurement Service

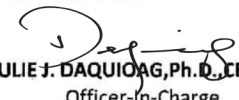
Prepared and Submitted by:

  
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