

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office No. 1, City of San Fernando, La Union

ANNUAL PROCUREMENT PLAN

Calendar year 2014

Date : January, 2014

Name of Procuring Unit: DILG RO1

Type of APP: () Original

(x) Amendment

Item No.	PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed	
					J	F	M	A	M	J	J	A	S	O	N	D			
1	Alligator clips, Medium	*PS	0 piece	15.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
2	Audio Cord (25M with 3.5mm Audio Jack)	*AMP	1 piece	500.00	-	-	-	1	-	-	-	-	-	-	-	-	-	500.00	first quarter
3	Ballpen, Black/ Blue	*PS	102 box	240.00	7	9	10	14	-	19	12	-	9	5	8	-	-	24,480.00	monthly
4	Battery Double AA	*PS	42 piece	19.65	21	-	-	-	-	-	21	-	-	-	-	-	-	825.30	semestral
5	Battery Triple AAA	*PS	37 pack	15.45	8	-	4	3	4	4	4	-	4	2	4	-	-	571.65	monthly
6	Battery, Big for Flashlight	*AMP	20 piece	20.00	-	-	-	10	-	-	10	-	-	-	-	-	-	400.00	2nd & 3rd quarter
7	Battery (9V)	*PS	36 piece	120.00	10	-	-	8	-	-	10	-	-	8	-	-	-	4,320.00	quarterly
8	Beddings (Beedsheets, p. case and blanket)	*AMP	3 set	1,500.00	-	-	-	3	-	-	-	-	-	-	-	-	-	4,500.00	2nd quarter
9	Binding Machine	*PS	1 piece	10,648.95	-	-	-	-	-	-	-	-	-	-	1	-	-	10,648.95	4th quarter
10	Bond Paper, A3, Sub 24	*AMP	69 ream	-	15	-	-	19	-	-	18	-	-	17	-	-	-	-	quarterly
11	Bond Paper, A4	*PS	239 ream	105.35	31	21	16	30	9	25	32	11	15	19	15	15	-	25,178.65	monthly
12	Bond Paper, Long	*PS	228 ream	118.20	32	20	12	27	9	21	36	11	14	15	14	17	-	26,949.60	monthly
13	Calculator	*PS	10 piece	148.35	10	-	-	-	-	-	-	-	-	-	-	-	-	1,483.50	first quarter
14	Canon PhotoDrum, IR2420	Direct Contracting	1 piece	7,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	7,500.00	2nd to 4th qtr
15	Camera with bag	*AMP	1 piece	25,000.00	-	-	-	-	-	-	-	-	-	-	1	-	-	-	RPOC
16	Camera, DSLR	*AMP	1 unit	25,000.00	-	-	-	-	-	-	-	-	-	-	1	-	-	-	4th quarter
17	Cartolina, White	*PS	2 pack	53.25	1	-	-	-	-	-	1	-	-	-	-	-	-	106.50	1st & 3rd quarter
18	Cartolina, Assorted Colors	*PS	6 pack	75.65	3	-	-	-	-	-	3	-	-	-	-	-	-	453.90	monthly
19	CCTV (16 Channels)	*AMP	1 set	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
20	CDRs	*PS	40 piece	10.65	10	-	-	10	-	-	10	-	-	10	-	-	-	426.00	quarterly
21	CDRW	*PS	74 piece	17.35	27	-	-	20	-	-	27	-	-	27	-	-	-	1,283.90	quarterly
22	Cell cards @ 500	*AMP	62 piece	500.00	-	4	4	-	-	-	4	-	6	-	10	-	-	31,000.00	quarterly
23	CFL fluorescent lamps 36 watts	*AMP	50 piece	37.30	-	-	-	-	-	-	-	-	-	-	-	-	-	1,865.00	first quarter
24	Chair, Visitor	*AMP	4 piece	1,500.00	4	-	-	-	-	-	-	-	-	-	-	-	-	6,000.00	first quarter
25	Chair, Swivel	*AMP	0 piece	3,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
26	Chair, Office	*AMP	0 piece	2,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
27	Computer	*AMP	1 set	25,000.00	1	-	-	-	-	-	-	-	-	-	-	-	-	25,000.00	first quarter
28	Computer mouse, optical	*PS	9 piece	158.95	-	3	-	-	-	-	6	-	-	-	-	-	-	1,430.55	quarterly
29	Computer Printer	*AMP	0 unit	3,800.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
30	Computer Printer with Continuous Ink	*AMP	2 set	4,200.00	-	2	-	-	-	-	-	-	-	-	-	-	-	8,400.00	first quarter
31	Computer table	*AMP	0 piece	2,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
32	Computer Table, Glass Top w/ hole (18.5"X31")	*AMP	0 set	3,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
33	Copy Paper (80 Gsm, 8.5 X 13 Inches)	*PS	536 ream	113.90	44	-	40	44	-	-	44	-	-	64	-	-	-	61,050.40	quarterly
34	Copy Paper (80 Gsm, A4 Size)	*PS	316 ream	104.85	4	-	-	4	-	-	4	-	-	4	-	-	-	33,132.60	quarterly
35	Correction Tape	*PS	79 piece	12.35	42	-	-	3	-	-	31	-	-	3	-	-	-	975.65	quarterly
36	Cutter - Big Heavy Duty	*PS	5 piece	30.35	-	5	-	-	-	-	-	-	-	-	-	-	-	151.75	first to third qtr
37	Cutter Blade (3/4 ")	*PS	15 piece	8.50	5	-	-	3	-	-	5	-	-	2	-	-	-	127.50	first to third qtr

Item No.	PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE														Amount	Date Needed	
					J	F	M	A	M	J	J	A	S	O	N	D					
38	DILG Stationery w/ letterhead, A4	*AMP	8 ream	750.00				2									2			6,000.00	quarterly
39	DILG Stationery w/ letterhead, Long	*AMP	8 ream	750.00				2									2			6,000.00	quarterly
40	Double Loop Wire Rings Tw-10 (10mm)	*AMP	12 pack	100.00				3									3			1,200.00	quarterly
41	Double Loop Wire Rings Tw-8 (8mm)	*AMP	60 pack	220.00				45									5			13,200.00	semestral
42	Double Loop Wire Rings Tw-6 (6mm)	*AMP	12 pack	180.00				3									3			2,160.00	semestral
43	Duct Tape	*AMP	5 roll	150.00				5												750.00	first quarter
44	DVD R	*PS	10 piece	12.55				5									5			125.50	semestral
45	DVD RW	*PS	25 piece	20.75				15									10			518.75	semestral
46	DVD RW with casing	*AMP	20 piece	50.00				5									5			1,000.00	quarterly
47	Envelope, Brown, Long	*PS	16 box	514.40				8									3			8,230.40	semestral
48	Envelope, Brown, Short	*PS	8 box	413.25				6									2			3,306.00	semestral
49	Envelope w/ DILG Logo	*AMP	2 box	600.00													1			1,200.00	quarterly
50	Envelope, Expanding, Long, with string	*PS	18 box	613.35				9									2			11,040.30	monthly
51	Envelope, Mailing	*PS	4 bx	142.60				1									1			570.40	quarterly
52	Envelope, Mailing with DILG logo	*AMP	23 box	1,200.00				11												27,600.00	semestral
53	Eraser, Rubber	*PS	14 piece	2.55				14												35.70	first quarter
54	Executive Chair	*AMP	4 piece	4,500.00				4												18,000.00	first quarter
55	Executive Table	*AMP	2 piece	6,500.00				2												13,000.00	first quarter
56	Extension Cord (15 M)	*AMP	6 piece	400.00				5									1			2,400.00	1st quarter
57	Extension 6 socket, 10M	*AMP	6 piece	350.00				3												2,100.00	1st & 4th quarter
58	Extension Cord (10 M)	*AMP	5 piece	500.00				4												2,500.00	first quarter
59	Fastener, Plastic	*PS	122 box	74.45				53									9			9,082.90	monthly
60	Fax machine	*PS	1 unit	4,451.70				1												4,451.70	first quarter
61	File Box (127mmx229mmx400mm)	*PS	10 piece	68.60				10												686.00	first quarter
62	Filing Cabinet (3 Drawers, Steel, Lateral)	*AMP	1 piece	11,200.00													1			11,200.00	2nd quarter
63	Flat creen TV (LED) 28"	*AMP	1 unit	15,000.00				1												15,000.00	first quarter
64	Flourescent starter	*PS	50 piece	50.00																2,500.00	first quarter
65	Folder, Expanding, Long	*PS	9 pack	335.50				6									2			3,019.50	quarterly
66	Folder, Expanding w/ Dividers	*AMP	10 piece	250.00													3			2,500.00	quarterly
67	Folder, Morocco, Long 50/pak	*PS	10 pack	344.65				7									1			3,446.50	quarterly
68	Folder, Morocco, Short	*PS	3 pack	291.60				1									1			874.80	first quarter
69	Folder, Ordinary, Long	*PS	12 pack	241.00				6									2			2,892.00	semestral
70	Folder, Ordinary, Short	*PS	5 pack	194.00				4									1			970.00	semestral
71	Folder Organizer	*AMP	10 piece	150.00				10												1,500.00	semestral
72	Folder, Transparent with fastener	*PS	2 piece	15.00													2			30.00	first quarter
73	Glue, All Purpose, 200 g	*PS	8 piece	53.25				1									2			426.00	quarterly
74	Glue, Elmer's	*PS	0 piece	25.00																-	first quarter
75	Glue Gun (Heavy Duty)	*AMP	1 piece	140.00																140.00	1st quarter
76	Glue Stick	*AMP	10 piece	5.00																50.00	1st quarter
77	Highlighter/text liner	*PS	32 sets	25.00				16												800.00	semestral
78	ID - DILG	Direct Contracting	300 piece	50.00				300												15,000.00	first quarter
79	Illustration Board	*PS	12 piece	35.20				7									5			422.40	semestral
80	In and Out Tray	*AMP	10 piece	150.00				10												1,500.00	first quarter
81	Ink, Brother LC40	*AMP	4 piece	450.00				2									1			1,800.00	monthly
82	Ink, Brother LC73	*AMP	4 piece	550.00				1									1			2,200.00	monthly

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					J	F	M	A	M	J	J	A	S	O	N	D				
83	Ink, Canon No. 725	*AMP	34 piece	1,900.00	10	-	6	4	-	-	4	-	-	-	-	10	-	-	64,600.00	quarterly
84	Ink, Canon No. 726	*AMP	33 set	3,500.00	9	-	6	4	-	-	4	-	-	-	-	10	-	-	115,500.00	quarterly
85	Ink, Canon (MP327)	*AMP	8 piece	950.00	2	-	-	2	-	-	2	-	-	-	-	2	-	-	7,600.00	quarterly
86	Ink, Canon (MP287)	*AMP	8 piece	1,050.00	2	-	-	2	-	-	2	-	-	-	-	2	-	-	8,400.00	quarterly
87	Ink Cartridge For Hp Printer (Hp 15)	*PS	4 piece	1,267.35	2	-	-	-	-	-	2	-	-	-	-	-	-	-	5,069.40	quarterly
88	Ink Cartridge For Hp Printer (Hp 17)	*PS	4 piece	1,379.20	2	-	-	-	-	-	2	-	-	-	-	-	-	-	5,516.80	quarterly
89	Ink For Canon Ip1980 (100 MI, Black)	*AMP	134 piece	100.00	27	-	16	32	-	-	26	-	-	-	-	33	-	-	13,400.00	monthly
90	Ink For Canon Ip1980 (100 MI, Cyan)	*AMP	114 piece	100.00	22	-	16	27	-	-	21	-	-	-	-	28	-	-	11,400.00	monthly
91	Ink For Canon Ip1980 (100 MI, Magenta)	*AMP	114 piece	100.00	22	-	16	27	-	-	21	-	-	-	-	28	-	-	11,400.00	monthly
92	Ink For Canon Ip1980 (100 MI, Yellow)	*AMP	114 piece	100.00	22	-	16	27	-	-	21	-	-	-	-	28	-	-	11,400.00	monthly
93	Ink, Canon, MP 40 & 41	*AMP	24 set	2,450.00	5	4	-	5	-	-	5	-	-	-	-	5	-	-	58,800.00	monthly
94	Ink, Canon CL 811	*PS	68 pc	983.00	6	7	4	8	-	-	15	9	-	-	-	4	5	10	66,844.00	monthly
95	Ink, Canon LBP 2900	*AMP	4 pc	3,650.00	1	-	-	1	-	-	1	-	-	-	-	1	-	-	14,600.00	quarterly
96	Ink, Canon PG 810	*PS	68 pc	738.05	6	7	4	8	-	-	15	9	-	-	-	4	5	10	50,187.40	monthly
97	Ink, HP 910 black	Ps	10 piece	375.00	2	-	-	3	-	-	3	-	-	-	-	2	-	-	3,750.00	quarterly
98	Ink, HP 910 colored	Ps	2 piece	395.00	-	-	-	1	-	-	1	-	-	-	-	-	-	-	790.00	quarterly
99	Ink, HP 480 Black	Ps	5 piece	400.00	-	1	-	1	-	-	1	-	-	-	-	2	-	-	2,000.00	bimonthly
100	Ink, HP 200 Colored	Ps	5 piece	420.00	-	1	-	1	-	-	2	-	-	-	-	1	-	-	2,100.00	bimonthly
101	Ink, HP Laserjet 1006 35A	Ps	10 piece	2,000.00	3	-	-	2	-	-	3	-	-	-	-	2	-	-	20,000.00	quarterly
102	Ink, HP Laserjet 1002W	Ps	2 piece		1	-	-	-	-	-	1	-	-	-	-	-	-	-	-	semestral
103	Ink, HP Laserjet 704	Ps	8 piece	336.55	2	-	-	2	-	-	2	-	-	-	-	2	-	-	2,692.40	quarterly
104	Ink, HP Deskjet D2360 #21	Ps	2 piece	1,200.00	1	-	-	-	-	-	1	-	-	-	-	-	-	-	2,400.00	semestral
105	Ink, HP Deskjet D2360 #22	Ps	2 piece	1,100.00	1	-	-	-	-	-	1	-	-	-	-	-	-	-	2,200.00	semestral
106	Laserjet Paper, 8.5x13	*AMP	38 ream	280.00	34	-	-	-	-	-	4	-	-	-	-	-	-	-	10,640.00	semestral
107	Laserjet Paper, 8.5x11	*AMP	8 ream	280.00	4	-	-	-	-	-	4	-	-	-	-	-	-	-	2,240.00	quarterly
108	Laserjet Photo Paper	*AMP	80 Pack	32.00	80	-	-	-	-	-	-	-	-	-	-	-	-	-	2,560.00	quarterly
109	Laser Pointer (USB, Presentation)	*AMP	2 piece	1,500.00	2	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000.00	first quarter
110	LCD computer monitor 18"	*AMP	1 piece	5,000.00	1	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000.00	semestral
111	Leave Cards	*AMP	1000 piece	10.00	500	-	-	-	-	-	500	-	-	-	-	-	-	-	10,000.00	semestral
112	MicroSD Card, 32 GB	*AMP	2 piece	2,500.00	1	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000.00	first quarter
113	Memory, External 500 GB	*PS	38 piece	2,724.30	8	4	-	6	-	-	4	8	-	-	-	-	-	-	103,523.40	monthly
114	Memory, External 1TB	*PS	3 piece	4,002.30	-	1	-	-	-	-	-	-	-	-	-	2	-	-	12,006.90	semestral
115	Multimedia with paraphernalia including casing/bag	*AMP	1 unit	35,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3rd quarter
116	Notebook 80 leaves	*PS	829 piece	20.50	24	222	65	90	-	-	155	56	-	-	-	20	132	-	16,994.50	semestral
117	Paint (Blue)	*AMP	1 can	120.00	-	1	-	-	-	-	-	-	-	-	-	-	-	-	120.00	1st quarter
118	Paint Brush	*AMP	1 piece	80.00	-	1	-	-	-	-	-	-	-	-	-	-	-	-	80.00	1st quarter
119	Paper Clamp, Black, Big	*PS	10 dozen	150.00	5	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500.00	semestral
120	Paper Clip, Plastic, Big	*PS	55 box	13.35	24	-	-	6	-	-	19	-	-	-	-	6	-	-	734.25	quarterly
121	Paper Clip, Plastic, Small	*PS	52 box	6.80	23	-	-	6	-	-	18	-	-	-	-	5	-	-	353.60	quarterly
122	Paper Shredder	*AMP	3 unit	3,195.00	2	-	-	-	-	-	-	-	-	-	-	-	1	-	9,585.00	first quarter
123	Paper Sticker, White, A4 Size	*AMP	8 pack	11.50	4	-	-	-	-	-	4	-	-	-	-	-	-	-	92.00	semestral
124	Paper, Carbon	*PS	8 pack	72.45	4	-	-	-	-	-	4	-	-	-	-	-	-	-	579.60	first & 2nd quarter
125	Paper, Colored, Short	*PS	2 ream	500.00	-	-	-	2	-	-	-	-	-	-	-	-	-	-	1,000.00	first quarter
126	Paper, Colored, Long	*PS	2 ream	600.00	-	-	-	2	-	-	-	-	-	-	-	-	-	-	1,200.00	first quarter
126	Paper, Manila	*PS	20 sleeve	26.65	-	5	-	5	-	-	5	-	-	-	-	5	-	-	533.00	first & 2nd quarter

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					J	F	M	A	M	J	J	A	S	O	N	D				
127	Paper, Specialty (A4)	*AMP	60 pack	45.00	10	11	2	8	5	6	10	-	2	-	4	2	2,700.00	monthly		
128	Paper, Specialty (Long)	*AMP	5 Pack	50.00	-	-	5	-	-	-	-	-	-	-	-	-	250.00	1st quarter		
129	Paper, Thermal (for fax)	*PS	70 roll	35.70	35	-	-	-	-	35	-	-	-	-	-	-	2,499.00	monthly		
130	Paste	*PS	10 bottle	25.00	5	-	-	-	-	5	-	-	-	-	-	-	250.00	semestral		
131	Pencil	*PS	65 dozen	20.75	25	3	1	7	-	26	-	-	-	3	-	-	1,348.75	quarterly		
132	Permanent Marker - black	*PS	22 piece	12.45	10	-	1	3	-	4	-	-	-	4	-	-	273.90	quarterly		
133	Permanent Marker, Broad	*PS	8 piece	49.00	2	-	2	-	-	2	-	-	-	2	-	-	392.00	quarterly		
134	Phone, Mobile	*AMP	1 piece	9,950.00	-	1	-	-	-	-	-	-	-	-	-	-	9,950.00	1st quarter		
135	Photocopier/Xerox copier (Heavy Duty)	*AMP	1 piece	30,000.00	-	-	-	-	-	-	-	-	-	1	-	-	1,500.00	first quarter		
136	Photo Copier/Xerox Canon Light	Direct Contracting	1 piece	1,500.00	-	-	-	-	-	-	-	-	-	-	-	-	1,500.00	quarterly		
137	Photo Copier/ Xerox Canon Film Guide	Direct Contracting	1 piece	2,500.00	-	-	-	-	-	-	-	-	-	-	-	-	2,500.00	quarterly		
138	Photo Copier/ Xerox Canon Toner	Direct Contracting	12 piece	4,200.00	-	-	-	-	-	-	-	-	-	-	-	-	50,400.00	monthly		
139	Photo Paper	*AMP	124 pack	130.00	16	10	25	16	-	16	-	-	-	41	-	-	16,120.00	quarterly		
140	Picture Frames (8.5 X 11 Size)	*AMP	32 piece	320.00	10	-	-	6	-	-	-	-	-	16	-	-	10,240.00	semestral		
141	Picture Frames (A4)	*AMP	12 piece	350.00	-	-	-	6	-	-	-	-	-	6	-	-	4,200.00	semestral		
142	Picture Frames (certificates)	*AMP	35 piece	269.00	-	-	5	5	-	15	-	-	-	5	-	-	9,415.00	quarterly		
143	Plants	*AMP	16 piece	350.00	13	-	-	-	-	-	3	-	-	-	-	-	5,600.00	semestral		
144	Plastic Container (95L)	*AMP	6 piece	500.00	2	1	-	1	-	-	1	-	-	1	-	-	3,000.00	semestral		
145	Plastic Cover, Hard, Long	*AMP	104 piece	15.00	4	-	-	-	-	-	-	-	-	-	-	-	1,560.00	semestral		
146	Pocket Wifi (4G/LTE capable)	*AMP	10 piece	4,500.00	9	-	-	-	-	-	-	-	-	-	-	-	45,000.00	first quarter		
147	Power bank (Slim, 9000mAh)	*AMP	11 piece	5,000.00	11	-	-	-	-	-	-	-	-	-	-	-	55,000.00	first quarter		
148	Power Adapter (Universal)	*AMP	4 piece	50.00	4	-	-	-	-	-	-	-	-	-	-	-	200.00	first quarter		
149	Puncher	*AMP	2 piece	300.00	2	-	-	-	-	-	-	-	-	-	-	-	600.00	1st quarter		
150	Push Pins 100s	*PS	42 box	20.75	14	1	-	9	-	-	9	-	-	9	-	-	871.50	quarterly		
151	PVC/ Transparent acetate (long)	*AMP	4 pack	2,500.00	4	-	-	-	-	-	-	-	-	-	-	-	10,000.00	first quarter		
152	Record Book 50 pages	*PS	8 piece	120.00	4	-	-	-	-	-	4	-	-	-	-	-	960.00	semestral		
153	Record Book 80 pages	*PS	80 piece	130.00	20	-	-	20	-	-	20	-	-	20	-	-	10,400.00	quarterly		
154	Record book 100 pages	*PS	0 piece	150.00	-	-	-	-	-	-	-	-	-	-	-	-	-	semestral		
155	Record Boo 150 pages	*PS	46 piece	175.00	16	-	-	10	-	-	10	-	-	10	-	-	8,050.00	quarterly		
156	Record book 300 pages	*PS	10 piece	53.25	3	4	-	-	-	3	-	-	-	3	-	-	532.50	semestral		
157	Record Book 500 sheets	*PS	6 piece	85.20	3	-	-	-	-	3	-	-	-	3	-	-	511.20	semestral		
158	Revitalizer Oil (Scented oil)	*AMP	8 bottle	150.00	2	-	-	2	-	-	2	-	-	2	-	-	1,200.00	quarterly		
154	Ring Binder, Plastic, 2", Black / White	*PS	23 piece	29.85	3	-	-	7	-	-	8	-	-	5	-	-	686.55	quarterly		
155	Ring Binder, Plastic, 1", Black / White 10s	*PS	21 piece	102.80	3	-	-	7	-	-	8	-	-	3	-	-	2,158.80	quarterly		
156	Ring Binder, Plastic, 3/4", Black/White 10s	*PS	10 piece	116.65	-	-	-	4	-	-	3	-	-	3	-	-	1,166.50	first quarter		
157	Ring Binder, Plastic, 1/2", Black / White	*PS	11 piece	5.85	3	-	-	3	-	-	5	-	-	3	-	-	64.35	quarterly		
158	RJ45 Jack Connector	*AMP	20 piece	15.00	10	-	-	-	-	-	10	-	-	-	-	-	300.00	semestral		
159	Ruler, Plastic, 12"	*PS	5 piece	2.15	5	-	-	-	-	-	-	-	-	-	-	-	10.75	first quarter		
160	Ruler, LONG	*AMP	5 piece	25.00	5	-	-	-	-	-	-	-	-	-	-	-	125.00	first quarter		
161	Scissors, Heavy duty, Big	*PS	7 piece	15.90	5	2	-	-	-	-	-	-	-	-	-	-	111.30	semestral		
162	Sharpener, Heavy duty	*PS	4 piece	181.05	3	-	-	-	-	-	1	-	-	-	-	-	724.20	first quarter		
163	Side Table	*AMP	7 piece	1,500.00	7	-	-	-	-	-	-	-	-	-	-	-	10,500.00	first quarter		
164	Sign Pen, Black/ Blue	*PS	32 piece	45.25	14	-	-	2	-	-	14	-	-	2	-	-	1,448.00	quarterly		
165	Sign Pen Parker	*AMP	4 piece	950.00	4	-	-	-	-	-	-	-	-	-	-	-	3,800.00	first quarter		
166	Sign Pen, Parker, Refill	*AMP	8 bottle	120.00	-	-	-	2	-	-	2	-	-	2	-	-	960.00	quarterly		

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed	
					J	F	M	A	M	J	J	A	S	O	N	D			
166	Specialty Board (220 Gsm)	*AMP	72 pack	45.00	6	-	-	6	-	-	-	-	-	-	6	-	-	3,240.00	quarterly
167	Specialty Paper (100 gsm)	*AMP	150 pack	45.00	-	-	150	-	-	-	-	-	-	-	-	-	-	6,750.00	semestral
168	Specialty Paper (110 gsm)	*AMP	150 pack	45.00	-	-	-	-	-	-	-	-	-	-	-	-	-	6,750.00	semestral
169	Specialty Paper (120 gsm)	*AMP	150 pack	45.00	-	-	-	-	-	-	-	-	-	-	-	-	-	6,750.00	semestral
170	Spotlight	*AMP	2 piece	500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000.00	semestral
171	Stamp Pad	*PS	5 piece	23.30	5	-	-	-	-	-	-	-	-	-	-	-	-	116.50	semestral
172	Stamp Pad Ink Medium	*PS	4 bot	26.60	2	-	-	-	-	-	2	-	-	-	-	-	-	106.40	first quarter
173	Stand Fan 16"	*PS	1 piece	839.25	-	1	-	-	-	-	-	-	-	-	-	-	-	839.25	first quarter
174	Staple wire No. 35	*PS	46 box	24.40	15	-	-	8	-	-	-	-	-	-	9	-	-	1,122.40	quarterly
175	Stapler with Staple Wire Remover, Heavy Duty, No. 35	*PS	12 piece	114.85	6	6	-	-	-	-	-	-	-	-	-	-	-	1,378.20	first quarter
176	Steel cabinets fine, 3 drawers(LATERAL) **	*AMP	5 piece	11,200.00	2	1	-	-	-	-	-	-	-	-	-	-	-	56,000.00	first quarter
177	Steel cabinets fine, 2 layers	*AMP	4 piece	7,200.00	4	-	-	-	-	-	-	-	-	-	-	-	-	28,800.00	first quarter
178	Stick on paper 3 x 5 (yellow)	*AMP	36 pad	53.15	4	10	-	9	-	-	-	-	-	-	4	-	-	1,913.40	quarterly
174	Tablet w/ Accessories	*AMP	2 piece	15,000.00	-	-	-	2	-	-	-	-	-	-	-	-	-	30,000.00	first quarter
175	Table Organizer	*AMP	9 piece	250.00	7	-	-	-	-	-	-	-	-	-	-	-	-	2,250.00	semestral
176	Tape (1/2 Inch, Double Sided)	*AMP	5 piece	100.00	3	-	-	-	-	-	2	-	-	-	-	-	-	500.00	quarterly
177	Tape (Double-Sided, Adhesive)	*AMP	19 roll	50.00	5	-	-	5	-	-	-	-	-	-	4	-	-	950.00	quarterly
178	Tape (Double-Sided, Adhesive, Heavy Duty)	*AMP	4 roll	150.00	2	-	-	-	-	-	2	-	-	-	-	-	-	600.00	semestral
179	Tape, Packaging	*PS	24 roll	31.75	9	-	1	1	-	1	9	-	-	-	1	1	-	762.00	monthly
180	Tape, Masking, 2 in	*PS	23 roll	85.85	18	-	-	1	-	-	-	-	-	-	-	-	-	1,974.55	monthly
181	Tape, Masking, 1 in	*PS	71 roll	51.15	25	-	10	8	-	-	-	-	-	-	-	-	-	3,631.65	monthly
182	Tape, Scotch, 1 in	*PS	33 roll	17.60	16	-	-	2	-	-	-	-	-	-	-	-	-	580.80	monthly
183	Tape, Scotch, 2 in	*PS	29 roll	33.90	14	1	-	2	-	2	1	8	-	-	1	-	1	983.10	monthly
184	Tarpaulin (8 Ft X 6 Ft)	*AMP	32 piece	1,000.00	22	-	2	2	-	-	-	-	-	-	-	-	-	32,000.00	emergency
185	Tarpaulin (7 Ft X 3 Ft)	*AMP	4 piece	500.00	-	-	2	-	-	-	-	-	-	-	-	-	-	2,000.00	1st & 4th quarter
186	Telephone, Wireless	*AMP	1 set	3,800.00	1	-	-	-	-	-	-	-	-	-	-	-	-	3,800.00	first quarter
187	Tokens	*AMP	12 piece	1,000.00	-	-	1	-	-	-	-	-	-	-	-	-	-	12,000.00	quarterly
188	Toner, Canon C2020, Black	Direct Contracting	2 piece	9,500.00	-	-	1	-	-	1	-	-	-	-	-	-	-	19,000.00	semestral
189	Toner, Canon C2020, Cyan	Direct Contracting	2 piece	9,500.00	-	-	1	-	-	1	-	-	-	-	-	-	-	19,000.00	semestral
190	Toner, Canon C2020, Magenta	Direct Contracting	2 piece	9,500.00	-	-	1	-	-	1	-	-	-	-	-	-	-	19,000.00	semestral
191	Toner, Canon C2020, Yellow	Direct Contracting	2 piece	9,500.00	-	-	1	-	-	1	-	-	-	-	-	-	-	19,000.00	semestral
192	Toner, HP laserjet 1020	Ps	10 carts	3,800.00	2	1	-	3	-	-	2	-	-	-	2	-	-	38,000.00	quarterly
193	Toner, HP Laserjet P1102	Ps	28 carts	3,800.00	7	-	-	7	-	-	-	-	-	-	7	-	-	106,400.00	quarterly
194	Top Glass, Computer Table	*AMP	2 piece	550.00	2	-	-	-	-	-	-	-	-	-	-	-	-	1,100.00	first quarter
195	Top Glass, Side Table	*AMP	4 piece	550.00	4	-	-	-	-	-	-	-	-	-	-	-	-	2,200.00	first quarter
196	Transparent Cover, Thick, A4	*AMP	30 piece	12.00	-	-	-	15	-	-	-	-	-	-	-	-	-	360.00	semestral
197	Transparent Cover, Thick, Long	*AMP	30 piece	15.00	-	-	-	15	-	-	-	-	-	-	-	-	-	450.00	semestral
198	Triangle, (30,45 degrees)	*AMP	4 piece	1,500.00	-	4	-	-	-	-	-	-	-	-	-	-	-	6,000.00	first quarter
199	Turbo Broiler	*AMP	1 piece	3,500.00	1	-	-	-	-	-	-	-	-	-	-	-	-	3,500.00	first quarter
200	Twine, Plastic	*PS	10 roll	46.50	5	-	-	-	-	-	-	-	-	-	1	-	-	465.00	semestral
201	Typewriter ribbon	*PS	20 spools	16.55	5	-	-	5	-	-	-	-	-	-	5	-	-	331.00	quarterly
202	UPS - Battery Packs	*AMP	3 piece	500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500.00	first quarter
203	USB, 32GB	*AMP	3 piece	1,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	4,500.00	first quarter
204	USB, 16GB	*PS	136 piece	516.55	6	-	2	70	-	2	4	-	-	-	1	-	-	4,500.00	monthly

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed
					J	F	M	A	M	J	J	A	S	O	N	D		
205	USB Extension Cord (3M)	*AMP	3 piece	180.00	3	-	-	-	-	-	-	-	-	-	-	-	540.00	first quarter
206	VGA Cord (30M)	*AMP	2 piece	500.00	1	-	-	1	-	-	-	-	-	-	-	-	1,000.00	first quarter
207	Wifi Router	*AMP	1 piece	3,000.00	-	-	-	-	-	-	-	-	-	1	-	-	3,000.00	1st & 4th quarter
208	Wall clock	*AMP	1 piece	580.00	1	-	-	-	-	-	-	-	-	-	-	-	580.00	first quarter
209	Whiteboard marker, black/blue	*PS	24 piece	12.60	6	-	-	6	-	-	-	-	-	6	-	-	302.40	quarterly
210	Accordion Divider	*AMP	2 piece	-	2	-	-	-	-	-	-	-	-	-	-	-	3,000.00	first quarter
211	Candle, Big	*AMP	20 piece	150.00	-	-	-	15	-	-	-	-	-	-	-	-	250.00	semestral
212	Coffee Rack	*AMP	1 piece	250.00	1	-	-	-	-	-	-	-	-	-	-	-	250.00	first quarter
213	Cups and Saucers	*AMP	36 sets	60.00	36	-	-	-	-	-	-	-	-	-	-	-	2,000.00	first quarter
214	Drill Bit	*AMP	1 set	2,000.00	1	-	-	-	-	-	-	-	-	-	-	-	2,000.00	first quarter
215	Furniture cleaner, 400 ml/ can	*PS	4 can	103.35	2	-	-	-	-	-	2	-	-	-	-	-	413.40	monthly
216	Insecticide, 600ml (420g) / can	*PS	12 can	137.95	3	-	-	3	-	-	3	-	-	-	-	-	1,655.40	monthly
217	Microwave Oven	*AMP	1 piece	5,000.00	1	-	-	-	-	-	-	-	-	-	-	-	5,000.00	first quarter
218	Paper Plate Holder	*AMP	12 piece	150.00	3	-	-	3	-	-	3	-	-	-	-	-	1,800.00	bi-monthly
219	Plates	*AMP	36 piece	25.00	36	-	-	-	-	-	-	-	-	-	-	-	900.00	first quarter
220	Plate Cabinets	*AMP	14 piece	600.00	14	-	-	-	-	-	-	-	-	-	-	-	8,400.00	first quarter
221	Rice Cooker (10 Cups)	*AMP	1 piece	1,500.00	1	-	-	-	-	-	-	-	-	-	-	-	1,500.00	first quarter
222	Spoon and fork	*AMP	36 piece	15.00	36	-	-	-	-	-	-	-	-	-	-	-	540.00	first quarter
223	Purified Water, by gallons	*AMP	720 gallon	25.00	-	-	-	-	-	-	-	-	-	-	-	-	18,000.00	monthly
224	General cleaning/repair/ freon charging of window types aircons	*AMP	50 times	350.00	-	-	-	-	-	-	-	-	-	-	-	-	17,500.00	first quarter
225	General cleaning/repair/freon charging of 2 tonner ceiling aircons	*AMP	7 units	3,500.00	-	-	-	-	-	-	-	-	-	-	-	-	24,500.00	first quarter
226	Repair/replacement of xerox photodrum	*AMP	1 times	950.00	-	-	-	-	-	-	-	-	-	-	-	-	950.00	twice a year
227	Repair/upgrading/cleaning of computer desktop	*AMP	3 units	20,000.00	-	-	-	-	-	-	-	-	-	-	-	-	60,000.00	Emergency
228	Web Hosting	AMP	1 unit	20,000.00	-	-	-	-	-	-	-	-	-	-	-	-	20,000.00	first quarter
229	Maintenance/repair of Printers	*AMP	40 times	1,500.00	-	-	-	-	-	-	-	-	-	-	-	-	60,000.00	quarterly
I	TOT CBMS Modules 1-3 for Provincial Focal Persons Meals, Snacks and Accommodation *LGMED	*AMP	25 pax	1,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	first quarter
II	GPBP (BUB) TWG Meeting Meals, Snacks *LGMED	*AMP	25 pax	750.00	-	-	25	-	-	-	-	-	-	-	-	-	-	first quarter
III	LGMED Mid Year/Team Building Meals and Accommodation *LGMED	*AMP	12 pax	1,500.00	-	-	-	-	-	12	-	-	-	-	-	-	-	3rd quarter
IV	MIDG TOT Meals and Snacs	*AMP	20 pax	750.00	-	-	-	20	-	-	-	-	-	-	-	-	-	first quarter
V	HIV/AIDS Activity Meals and Snacks *LGMED	*AMP	20 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	20	-	4th quarter
VI	GPBP-RPRAT Meeting, Meals and Snacks *LGMED	*AMP	160 pax	750.00	-	-	40	-	-	-	-	-	-	-	-	40	-	quarterly
VII	NCPW Gasoline, Meals and Snacks *LGMED	*AMP	25 pax	750.00	-	-	-	-	-	-	-	-	-	-	25	-	-	4th quarter

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed	
					J	F	M	A	M	J	J	A	S	O	N	D			
VII	NGP Activity Meals, Snacks and Gasoline *LGMED	*AMP	50 pax	750.00															2nd quarter
IX	Coastal Clean-Up Meals, Snacks and Gasoline *LGMED	*AMP	20 pax	750.00							50								2nd quarter
X	Arbor Day Meals and Snacks and Gasoline *LGMED	*AMP	20 pax	750.00								20							2nd quarter
XI	Meals and Snacks - Duty during OPLANS//disaster *LGMED	*AMP	40 pax	750.00									40						2nd quarter
XII	Seal of Disaster Preparedness Meals and Accommodation *LGMED	*AMP	50 pax	1,500.00							50								2nd quarter
XII	DRRM-CCA Meals and Accommodation *LGMED	*AMP	50 pax	1,500.00									50						2nd quarter
XIV	CBDRRM Meals and Accommodation *LGMED	*AMP	50 pax	1,500.00															2nd quarter
XV	Training on GIS Pangasinan Meals and Accommodation *LGMED	*AMP	130 pax	1,500.00	#####														
1	Bond Paper (Long)	PS	10 ream	118.20															
2	Bond Paper (A4)	PS	10 ream	105.35															
3	Notebook	PS	130 piece	8.95															
4	Ballpen, Black/ Blue	PS	130 box	7.00															
5	USB	AMP	130 piece	600.00															
6	Crayon	AMP	130 set	12.00															
7	External Hard Disk	AMP	2 piece	4,500.00															
8	Specialty Paper	AMP	15 pack	45.00															
9	Canon Ink (810 and 811)	AMP	8 piece	2,050.00															
10	Certificate frame	AMP	10 piece	320.00															
11	Cell Card (Communication)	AMP	13 piece	500.00															
12	Token	AMP	5 piece	1,000.00															
13	Envelope Kit	PS	130 set	15.00															
XVI	Training on Understanding Multi-Hazard Maps Meals and Accommodation *LGMED	Public Bidding	840 pax	1,500.00	#####														
14	Bond Paper (Long)	PS	10 ream	118.20															
15	Bond Paper (A4)	PS	10 ream	105.35															
16	Notebook	PS	840 piece	8.95															
17	Ballpen, Black/ Blue	PS	840 piece	7.00															
18	USB	AMP	20 piece	600.00															
19	External Hard Disk	AMP	2 piece	4,500.00															
20	Specialty Paper	AMP	85 pack	45.00															
21	Canon Ink (810 and 811)	AMP	8 piece	2,050.00															
22	Crayon	AMP	420 piece	12.00															

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed							
					J	F	M	A	M	J	J	A	S	O	N	D									
23	Certificate frame	AMP	5 piece	320.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
24	Cell Card (Communication)	AMP	13 piece	500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
25	Token	AMP	5 piece	1,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
26	Envelope Kit	PS	840 set	15.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
XVII	BPLS Evaluation Meeting Meals *LGMED	*AMP	20 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3rd quarter
XVII	RS4LG Orientation-Briefing and Evaluation Meeting Meals and Accommodation *LGMED	*AMP	50 pax	1,500.00	-	50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XIX	BNEO Post-Evaluation Meeting Meals and Snacks *LGMED	*AMP	20 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3rd quarter
XX	RMCC Meeting Meals and Snacks *LGMED	*AMP	80 pax	750.00	20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	quarterly
XXI	RPOC Meeting Meals and Snacks *LGMED	*AMP	200 pax	750.00	-	-	50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	quarterly
XXII	NCPW Meals and Snacks of Participants *LGMED	*AMP	20 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4th quarter
XXIII	Search for Model PNP Families Evaluators Meals and Snacks *LGMED	*AMP	15 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2nd quarter
XXIV	LCPC Meeting Meals and Snacks *LGMED	*AMP	20 pax	750.00	-	-	-	-	-	-	-	15	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXV	BGPMS Meals and Accommodation *LGMED	*AMP	20 pax	1,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXVI	LED4LGUs Business Planning Workshop Meals and Snacks *LGCDD	*AMP	20 pax	750.00	20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXVII	Planning Workshop Meals and Snacks *LGCDD	*AMP	25 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXVIII	RETT Conference/Convergence Forum Meals and Snacks *LGCDD	*AMP	35 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4th quarter
XXIX	RETT Conference Meals and Snacks *LGCDD	*AMP	20 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXX	Orientation on LED for DILG Key Personnel Meals and Snacks *LGCDD	*AMP	27 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXXI	TWG Levelling Session In SuperBsiKAP	*AMP	12 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXXII	DILG-LNB Consultative Meeting Meals and Snacks *LGCDD	*AMP	10 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter
XXXIII	Seal of Good Local Governance (SGLG) Regional Roll-out Meals and Snacks *LGCDD	*AMP	23 pax	750.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1st quarter

Item No.	PROCUREMENT PROGRAM/PROJECT/ DESCRIPTION	MODE OF PROCUREMENT	Unit	Unit Price	TIME SCHEDULE												Amount	Date Needed
					J	F	M	A	M	J	J	A	S	O	N	D		
XXXIV	Pre-table Assessment (SGLG) Meals and Snacks *LGCDD	*AMP	10 pax	750.00		10												1st quarter
XXXV	Post-table Assessment (SGLG) Meals and Snacks *LGCDD	*AMP	10 pax	750.00					10									1st quarter
XXXVI	LTIA Regional Awarding Meals and Snacks *LGCDD	*AMP	61 pax	750.00														1st quarter
XXXVII	LTIA Evaluation Meals and Snacks *LGCDD	*AMP	12 pax	750.00														1st quarter
XXXVIII	Technical Assistance on Skills & Knowledge Enhancement & Development for better Implementation on Local Legislation (TASKED4BILL) TWG Planning Conference Meals and Snacks *LGCDD	*AMP	12 pax	750.00				12										1st quarter
XXXIX	DILG-VMLP Consultative Meeting Meals and Snacks *LGCDD	*AMP	16 pax	750.00														
XM	Orientation Briefing on the Enhanced FDP Portal Meals and Snacks *LGCDD	*AMP	17 pax	750.00														
XMI	Orientation on the LGPMS Enhanced Indicators Meals and Snacks *LGCDD	*AMP	15 pax	750.00														
XMII	Pre-Assessment Meeting on LGPMS Stewardship Meals and Snacks *LGCDD	*AMP	7 pax	750.00														
XMIII	Post-table Assessment on LGPMS Stewardship Meals and Snacks *LGCDD	*AMP	7 pax	750.00														
XMIV	Provincial alliance Building - Meals/Snacks	*AMP	15 pax	750.00														
XMVI	RMC Meals, Snacks and Accommodations *ORD	Public Bidding		400,000.00														
XMVII	ORD Meals, Snacks and Accommodations Team Building *ORD	*AMP	0 pax	57,600.00														
XMVIII	Year End Evaluation Meals, Snacks and Accommodations *ORD	*AMP	0 pax	75,000.00														
XMIX	Information Officers Training Meals, Snacks and Accommodations *ORD	*AMP	0 pax	8,000.00														
M	Continuing Legal Education Meals, Snacks and Accommodations *ORD	*AMP	0 pax	10,000.00														
MI	V2V Pipelog Meals, Snacks and Accommodations *ORD	*AMP	0 pax															
MII	Tapatan Meals, Snacks and Accommodations *ORD	*AMP	0 pax															

